

UDBE/DBE Regular Dealer Project Request

This form is to be used when a certified UDBE/DBE firm is requesting to be counted as a Regular Dealer on a specific contract in which a UDBE/DBE goal has been set. Please note, the request for Regular Dealer status **must** be received five (5) calendar days prior to bid opening.

Company Name _____

Company Address _____

City _____ **State** _____ **Zip** _____

Company Phone _____ **Company Email** _____

Company Contact Person Completing This Form _____

UDBE/DBE Certification NAICS Codes and Descriptions:

NAICS Code	Description
Example: 237310	Construction management, highway, road, street and bridge

Contract Number and Name that the Company is requesting to act as a Regular Dealer on:

Contract Number/Federal Aid # _____

Contract Name _____

Bid Opening Date _____

Items specifically called for in the above listed contract that the Company will provide as a Regular Dealer¹:

By signing below you certify (or declare) under penalty of perjury under the laws of the State of Washington that the information you provided in this document are true and correct.

Signature _____ Date and Place Signed

Please submit this completed form to CRP@wsdot.wa.gov or via fax to (360) 705-6801.

¹ 49 CFR 26.55 – A Regular Dealer is a firm that owns, operates, or maintains a store, warehouse, or other establishment in which the materials, supplies, articles, or equipment of the general character described by the specifications and required under the contract are bought, kept in stock, and regularly sold or leased to the public in the usual course of business.