

Training Day 1

Agenda

TIME	TOPIC
8:30 AM - 11:30 AM	<ul style="list-style-type: none"> • Introduction of presenters and training attendees • Safety Debrief • Training Objectives • Challenge Question Card
	Acquisition under the URA <ul style="list-style-type: none"> • What does it mean when your project is federalized? • What is the intent of the URA and what must local agencies do to comply?
	Starting your project off correctly <ul style="list-style-type: none"> • Hiring a ROW Consultant • ROW Plans and approval • Right of Way Funding Estimate (ROWFE) • Relocation Plan, if needed • Diary <p>Managing ROW Consultants at this stage</p>
11 30 AM -12:30 PM	LUNCH
12:30 PM - 3:15 PM	Title <ul style="list-style-type: none"> • Ownership verification • Legal Descriptions • Preliminary Title Report • Encroachments <p>Managing ROW Consultants at this stage</p>
	Title Continued <ul style="list-style-type: none"> • Encumbrances • Encumbrance Report • How do you clear encumbrances? • Signing authority for businesses/companies <p>Managing ROW Consultants at this stage</p>
3:15 PM to 4:00 BONUS TOPIC	Design Build/Progressive Design Build <ul style="list-style-type: none"> • What is Design Build/Progressive Design Build? • What are the project benefits? • What are the challenges to using Design Build?
4:00 PM to 4:30 PM	Q&A on today's topics Challenge Cards Overview of tomorrow's training topics

Training Day 2

Agenda

TIME	TOPIC
8:30 AM-11:30 AM	Determining Value <ul style="list-style-type: none"> • Waiver Valuation • Appraisal & Appraisal Review • Setting Just Compensation Managing ROW Consultants at this stage
	Preparing to make an offer <ul style="list-style-type: none"> • Eminent Domain Language • Statutory Evaluation Allowance • LAC-Spot Check reviews Managing ROW Consultants at this stage
	Relocation <ul style="list-style-type: none"> • Relocation Plans & Approvals • Required Notices Managing ROW Consultants at this stage
11 30 AM -12:30 PM	LUNCH
12:30-4 PM	Negotiations <ul style="list-style-type: none"> • Preparing draft documents • Presenting Offer • Documentation in file • Importance of the Diary • Administrative Settlements Managing ROW Consultants at this stage
	Condemnation Managing ROW Consultants at this stage
	Recording Documents <ul style="list-style-type: none"> • Warranty Deed & Temporary Easement • Real Estate Excise Tax • Recording Managing ROW Consultants at this stage
4:00 PM to 4:30 PM	Q&A on today's topics Challenge Cards Overview of tomorrow's training topics

Training Day 3

Agenda

TIME	TOPIC
8:30 AM- Noon	Preparing for Certification Review <ul style="list-style-type: none">• What needs to be provided?• What can agencies do to ensure the process goes smoothly?• Certifications 1, 2, & 3 Managing ROW Consultants at this stage
	Working with you through the issues <ul style="list-style-type: none">• Help us help you• Oversight Reports Managing ROW Consultants at this stage
	Final Questions & Training Wrap-up <ul style="list-style-type: none">• Course Evaluation
Noon	Thank you for attending our training.