

Mandatory Training Requirements

The following activities are required for all new WSDOT employees and are due within **30 days** of assignment:

TOPIC	ACTIVITY	DURATION	RETRAINING
COVID-19	Global Safety Short: Coronaviruses and COVID-19	25m	
Ethical Standards	WA State Ethics in State Government	1h 30m	Bi-Annually
Privacy	WA State Privacy Basics for All Employees	40m	Annually

The following activities are required for all new WSDOT employees and are due within **60 days** of assignment:

TOPIC	ACTIVITY	DURATION	RETRAINING
Policy Acknowledgment	WSDOT HRD: Policy Acknowledgment	30m	Annually
Diversity, Equity, & Inclusion	COMPLIANCE SHORT: Accommodating Disabilities	5m	
	Workplace Diversity, Equity, and Inclusion in Action	32m	
	WSDOT OECR: Title VI, EJ, and LEP	33m	
Electronic Security	WA State IT Security Awareness Training	45m	Annually
	WSDOT ITD: Mobile Communication Device Training	10m	Annually
Hostile Work Environment	Preventing Bullying and Violence	18m	
	Global Workplace Harassment Prevention for Employees – Office v2.0	32m	
	WA State Sexual Harassment Prevention for All Employees	1h 20m	
	or		
	WA State Sexual Harassment Prevention for Supervisors	1h 35m	
Safety	Bloodborne Pathogen Awareness 2.0	25m	Annually (Maintenance & Construction Only)
	WSDOT SAFE: Culture of Safety <i>*Taught during New Employee Orientation</i>	41m	
	Electrical Safety 2.0	30m	
	Ergonomics in the Workplace 2.0	20m	

Safety	Global Safety Principles: Fire Safety and Prevention 2.0	22m	Annually (Maintenance & Construction Only)
	Hazard Communication: An Employee's Right to Understand 2.0	23m	
	WSDOT SAFE: Wildfire Smoke Safety	9m	Annually
	WSDOT OEM: WSDOT Active Threat and Lockdown Procedures OLT	10m	

The following activities are due within **60 days** of assignment for all new Maintenance and Construction employees:

MAINTENANCE & CONSTRUCTION EMPLOYEES ONLY			
TOPIC	ACTIVITY	DURATION	RETRAINING
Safety	Global Safety Principles: Hearing Conservation 2.0	19m	Annually (Maintenance & Construction Only)
	Global Safety Principles: Lockout/Tagout 2.0	25m	
	Global Safety Principles: PPE: Personal Protective Equipment 2.0	29m	
	Hazardous Material Handling and Storage	40m	Annually (Maintenance & Construction Only)
	Ladder Safety 2.0	20m	
	WSDOT L&I: Outdoor Heat Exposure and Heat Illness	26m	Annually (Maintenance & Construction Only)
	WSDOT SAFE: Silica Exposure Control Program	20m	Bi-Annually (Maintenance & Construction Only)

Mandatory training is managed and assigned by the Training Development Unit.
For questions regarding mandatory training, please email [Workforce Development](#).