

## 2024 TSMO Program Plan Q&A

Question - Page 2 of the RFQ stipulates that an individual shall be designated as the Consultant Resource Manager (CRM) and that the CRM reports directly to the TSMO Agreement Manager. Can you confirm if the Consultant Resource Manager is intended to be the project manager that is evaluated in Section 2 of the Evaluation Criteria?

Answer - The Consultant Resource Manager (CRM) will most likely be the Project Manager. However, depending upon a firm's organizational structure for this contract, the CRM may be at a higher level and not function as the Project Manager. Scoring Criteria 2 is focused upon the Project Manager.

Question - Does participation in this contract preclude participants from other later contracts with the DOT? For example, if a participant is working in primarily a consulting role would they be able to later be a technology or services provider for the DOT?

Answer - Participation in this contract does not preclude participants from other WSDOT projects, as long as the tenets of the [Organizational Conflicts of Interest Manual M 3043 \(wa.gov\)](#) and its federal and state citations are followed.

Question - Are we permitted to use the WSDOT logo and images from the WSDOT website, along with other publicly available WSDOT content, in our proposal?

Answer - Yes

Question - Is a table of contents acceptable and will it count toward the 30-page limit in Packet A?

Answer – Yes, but it counts towards the 30-page limit.

Question - Are 11 x 17 pages allowed for larger charts and/or graphics? If so, would that count as one page?

Answer - Per the RFQ, the submittal must be submitted as separate Adobe Reader compatible (pdf) files and formatted as follows:

Submitted as an 8.5" x 11" sheet, single sided only, and with text (font) size no smaller than 12 points; and if charts and/or graphs are utilized text (font) size must be no smaller than 8 points.

Question - Will WSDOT be providing a sample contract for review?

Answer - No

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Question - Is the “Consultant Resource Manager” described on page 2 of the RFQ synonymous with “Project Manager” in the scoring criteria?

Answer – This answer is similar to a previous question’s answer as the Consultant Resource Manager (CRM) will most likely be the Project Manager. However, there may be a firm where the Project Manager does not have the authorization to make a commitment for the Project Team. In that case, the commitment must come from a higher management level, e.g., Vice President. In that example, the Vice President would be the CRM and not the Project Manager.

Scoring Criteria 2 is focused on the Project Manager, regardless of their level of authority.