

State of Washington Department of Transportation Notice to Consultants Bridge Design Office Staff Augmentation – Project Management Services

The Washington State Department of Transportation (WSDOT) solicits interest from consultants who wish to be evaluated and considered to provide Project Management Services for the WSDOT Bridge Design Office. One (1) agreement may be awarded. The agreement will be approximately five (5) years in duration. The agreement amount will be approximately five million dollars (\$5,000,000) with the option for WSDOT to supplement it for additional time and money. The agreement type will be task order negotiated hourly rate agreement.

WSDOT reserves the right to amend terms of this "Request for Qualifications" (RFQ) to circulate various addenda, or to withdraw the RFQ at any time, regardless of how much time and effort consultants have spent on their responses.

Project Description

The WSDOT Bridge Design Office (BDO) is interested in hiring a consultant engineering firm to help deliver projects by providing Project Management Services. The selected firm would provide one or more project managers to manage projects that are being designed by other engineering consultants. The firm may also need to provide structural engineers to support the project manager(s). The primary goals of the PM Consultant will be to:

□ Strive to deliver the project on time and ensure that delays to the project are not caused by the PM Consultant or the Design Consultant.

□ Ensure that funds are spent responsibly by helping the BDO Director negotiate reasonable fees and making sure the Design Consultant's invoices are appropriate for the work that was completed.

□ Ensure that deliverables prepared by the Design Consultant are of high quality by:

- Making sure the design/deliverables meet BDO Standards
- Making sure the deliverables are clear and complete.

 Performing quality verification review of the Design Consultants work to verify the design and deliverables meet current WSDOT policies. A detailed review of design calculations is not required. Ultimate responsibility for correctness of the design still lies on the Design Consultant (Engineer of Record).

Agreement Setup and Administration

The PM Consultant will assist with setting up and administering the agreement with the Design Consultant. Tasks the PM Consultant will perform include, but are not limited to, the following:

During Design

□ Become familiar with the project by studying available project information.

□ Gather project funding information from the Project Office.





- □ Prepare an estimate of what the Design Consultant's fee should be.
- Develop the Scope of Work for the agreement with the Design Consultant.
- Develop the Request for Additional Information (RFAI) document.
- □ Review and score Additional Information submittals.
- □ Make recommendation on which consultant to select to be the Design Consultant.

□ Work with the BDO Director to get the agreement/supplements with the Design Consultant executed.

- □ Review and recommend approval of the Design Consultant's invoices.
- □ Monitor the Design Consultant's expenditures.
- Evaluate the Design Consultant's performance.

During Construction

□ Work with BDO Director to establish amount of construction support agreement to be executed with the Design Consultant.

- □ Work with the BDO Director to get the agreement/supplements with the Design Consultant executed.
- □ Review and recommend approval of the Design Consultant's invoices.
- □ Monitor the Design Consultant's expenditures.
- Evaluate the Design Consultant's performance.

Coordination with BDO Director

The PM Consultant shall coordinate with the BDO Director. Coordination may include, but is not limited to the following:

- □ Provide regular reports on the status of the project.
- □ Promptly notify the BDO Director if any significant issue that arises on the project.
- □ Provide the following items to the BDO Director for review and approval:
 - $\circ~$ Estimate of what Design Consultant's fee should be.
 - Draft Scope of Work for Design Consultant agreement.
 - $\circ\;$ Score sheets and selection recommendation for second-tier competition (Design Consultant Selection)
 - Fee and schedule negotiated with Design Consultant.
 - Approval recommendation for Design Consultant's invoices.
 - Design Consultant performance evaluations.
 - $\circ~$ 100% and Proof Copy deliverables.

□ Work with BDO Director to get agreement/supplements executed with Design Consultant.

Coordination with Project Office

The PM Consultant shall coordinate with the Project Office. Coordination may include, but is not limited to the following:





During Design

- □ Develop and endorse Scope of Work Agreement.
- □ Coordinate with project office on design delivery schedule.
- □ Request information needed to complete the design (Geotech, hydraulics, survey data, etc.)
- □ Request approval to execute agreement/supplements with Design Consultant.
- Update "Bridge" comments in the Project Reporting & Information System (PRI) monthly.
- □ Submit 60% bridge plans for region constructability review.
- □ Respond to Region review comments and facilitate resolution.
- □ Attend Region "Round Table" meeting.
- □ Facilitate getting responses to bidder questions from the Design Consultant.
- □ General coordination.

During Construction

- □ Receive contractor Requests for Information (RFI's) and return responses.
- □ Receive submittals and return reviewed submittals.
- □ Facilitate and monitor resolution of issues that arise during construction.
- □ General coordination.

Coordination with Support Groups

The PM Consultant shall coordinate with Support Groups. Coordination may include, but is not limited to the following:

During Design

□ Facilitate information exchange between Support Groups and Design Consultant.

Coordination with BDO S&E Group

The PM Consultant shall coordinate with the BDO S&E Group. Coordination may include, but is not limited to the following:

During Design

□ Forward submittals from the Design Consultant to the BDO S&E Group so they can prepare/update the specifications and estimate. The BDO S&E Group will also distribute the bridge PS&E for review and/or advertisement.

□ Review and comment on the specifications and estimates prepared by the BDO S&E Group.

Coordination with and Technical Oversight of the Design Consultant

During Design



□ Gather data and provide it to the Design Consultant (Inspection Reports, Asset Forms, As-Built Drawings, Preliminary Plan, Bridge Site Data, Etc.)

□ Monitor the Design Consultant's progress, making sure they meet their submittal deadlines.

□ Review and return comments on Design Consultant submittals (Usually 30%, 90%, 100%, Proof Copy, and Final). Reviews may be conducted by other qualified individuals within the PM Consultant's firm.

□ Facilitate getting responses to bidder questions from the Design Consultant. Review responses for correctness prior to sending them back to the Project Office.

- □ Facilitate and oversee addendum preparation if/when needed.
- □ Verify all deliverables have been received.

During Construction

□ Forward RFI's to the Design Consultant and establish level of effort and timeline for the Design Consultant to provide a response.

□ Forward construction submittals to the Design Consultant and establish the level of effort and timeline for the Design Consultant to review the submittals.

□ Review RFI responses and reviewed construction submittals, received from the Design Consultant, to make sure they are appropriate.

□ Facilitate resolution of construction issues.

□ General coordination.

Project Manager Qualifications

Required

- □ Licensed as a Professional Engineer in Washington State.
- □ A minimum of 10-years of experience managing bridge design and construction projects.
- □ Excellent written and verbal communication skills.

Desired

- □ Licensed as a Structural Engineer in Washington State.
- □ Project Management Professional Certification.
- □ A minimum of 10-years of experience designing bridges in accordance with the WSDOT Bridge Design Manual.
- □ A minimum of 10-years of experience managing bridge design and construction projects in accordance with WSDOT standards.

Structural Engineer Qualifications

Required

- □ Licensed as a Structural Engineer in Washington State.
- □ A minimum of 10-years of experience designing bridges in accordance with AASHTO LRFD Bridge Design Specification.



Desired

□ A minimum of 10-years of experience designing bridges in accordance with the WSDOT Bridge Design Manual.

DBE or MSVWBE Participation

WSDOT has an overall Disadvantaged Business Enterprise DBE Goal. The DBE goal for participation will be obtained through a combination race-neutral/race-conscious means as outlined in WSDOT's "Disadvantaged Business Enterprise Program Plan". The resulting Master Agreement (Agreement) from this RFQ will be subject to a 19% DBE goal. If the Consultant fails to meet the DBE goal attainment for the Agreement, good faith effort (GFE) documentation complying with the requirements of Appendix A of 49 CFR 26 shall be submitted to WSDOT for approval in lieu of meeting the goal.

The selected consultant will be required to submit DBE Commitment Forms for approval prior to agreement execution.

https://wsdot.wa.gov/publications/fulltext/forms/226-016.pdf

For more information about the DBE program: https://www.wsdot.wa.gov/EqualOpportunity/DBE.htm

WSDOT encourages disadvantaged, small, minority, veteran, and women-owned consultant firms to respond to this RFQ.

Evaluation Criteria

Pursuant to state and Federal regulations, a qualifications-based selection process will be used to select a consultant. The following information and criteria will be used to evaluate and rank responses:

- 1. Demonstration of understanding of the services to be provided.
- 2. Qualifications and experience of up to three proposed Project Managers.
- 3. Qualifications and experience of up to **three** proposed Structural Engineers that will support the Project Managers by reviewing submittals prepared by the design consultant.
- 4. Methods, strategies, and tools used to effectively manage projects.
- 5. Availability of the proposed Project Managers and Structural Engineers.
- 6. Contractor Certification Workers' Rights (Prime Consultant and Sub-Consultants); and
- 7. References/Past Performances (Prime Consultant Only.)

The link to the definitions and point value for each of the proposed criteria may be found on the first page of this advertisement web site.

After the submittal review, firms will be short-listed and invited to interview. The interview score will be based on the team's ability to demonstrate their combined experience, capabilities, and approach to deliver the program. Final selection from short listed firms shall be made based upon:

X Interview/additional qualifying information scoring only.



 \Box Combined results of the submittal and the interview/additional qualifying information scoring. Note: It is imperative that the consultant reviews the definitions of the scoring criteria. We have included requirements and/or limitations for the information that is being requested.

<u>Submittals</u>

Consultants are invited to submit their Statement of Qualifications (SOQ) at their own cost. WSDOT assumes no obligation of any kind for expenses incurred by any respondent to this solicitation. The submittal must be submitted as separate Adobe Reader compatible (pdf) files and formatted as follows:

- Submitted as an 8.5" x 11" sheet, single sided only, and with text (font) size no smaller than 12 points; and
- If charts and/or graphs are utilized text (font) size must be no smaller than 8 points.

Your SOQ must be broken into two (2) separate packets. Your SOQ "Packet A" must consist of:

- Your responses to scoring Criteria 1 through 5; and
- Packet "A" is limited to 20 pages, single sided only, not including the front and back cover.

Your SOQ "Packet B" must consist of:

- Your letter of transmittal;
- Your response to scoring criteria 6 and 7 (Performance Evaluations must be included in this packet);
- Your Consultant Information forms for both the Prime Consultant and all proposed Sub-Consultants; and
- Packet "B" has no page number limitations.

The SOQ shall meet the following requirements or may be deemed non-responsive and may not be eligible for consideration of this work:

- Title of the RFQ and your firm clearly identified on the cover of the submittal Packets "A" and "B", and the letter of transmittal;
- SOQ broken into "Packet A" and "Packet B" (two (2) separate documents) as indicated above;
- Responsive to all evaluation criteria;
- Meeting page limitations and font size requirements; and
- Meeting submittal deadline submission date and time.

Faxed submittals will not be accepted. Submittals must arrive at the following email address no later than 4:00 p.m. PST on Monday, August 7, 2023. Submittal email address: <u>CSOSubmittals@wsdot.wa.gov</u>

Note: Submitters may want to consider setting your email to automatically receive a "Delivery/Read Receipt" for confirmation purposes, as WSDOT will not respond with notification of receipt.

Multiple emails are acceptable due to file size limitations of 20mb per email.



The Consultant, regarding the work performed during the resulting agreement, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of sub-consultants, including procurement of materials and leases of equipment. The Consultant shall not participate either directly or indirectly in the discrimination prohibited by 49 CFR Section 21.

The agreement for services is subject to provisions of Executive Order 11246 (Affirmative Action to Ensure Equal Employment Opportunity) and to the provisions of the Department of Transportation Regulations 49 CFR 26 (Disadvantaged Business Enterprise.)

Debriefing Procedures

A. Debrief Conferences

CSO offers, if requested, a debrief to all proposers. The request must be submitted in writing, within three (3) business days of official notification of selection. The request shall be sent to <u>WSDOTCSO@wsdot.wa.gov</u>.

B. Debrief Protests

All debrief protests must be submitted in writing, within 5 business days of the debrief conference. The request shall be sent to <u>WSDOTCSO@wsdot.wa.gov</u>.

Protest Procedures

A. Form and Substance

All protests regarding any contents or portion of this RFQ must be submitted to WSDOT Headquarters Consultant Services Office (CSO). Protests must be received by CSO between the submittal due date, as shown on the last page of this RFQ, and no later than 3:00 PM PST, two (2) business days following the submittal due date. All protests must be in writing and signed by the Proposer/protestant or an authorized agent. Such writing must state all facts and arguments on which the Proposer/protestant is relying as the basis for its action. Such Proposer/protestant shall also attach, or supply on demand by CSO, any relevant exhibits referenced in the writing. Copies of all protests and exhibits shall be mailed or delivered by the Proposer/protestant to the Proposer against whom the protest is made (if any) at the same time such protest and exhibits are submitted to CSO. All protests shall be directed to:

CSOSubmittals@wsdot.wa.gov

B. Pre-Selection Protests

To allow sufficient response time, all pre-selection protests (i.e., prior to CSO's official selection of the successful proposal(s)) must be received by CSO no later than 3:00 p.m. PST of the second business day after the Final Proposal Due Date. If the protest is mailed after the Final Proposal Due Date, and before the pre-selection protest deadline, the Proposer/protestant shall immediately notify CSO's Manager by telephone, or some other means of rapid communication, that a protest has been made.

CSO shall consider all the facts available to it and issue a decision in writing within five (5) business days after receipt of the protest, unless more time is needed. The Proposer/protestant and the Proposer(s) against whom the protest is made will be notified if a longer time is necessary and, if the



additional time required affects the Final Proposal Due Date or the selection date, all Proposers shall be notified.

CSO's decision shall be final and conclusive. Selection of the successful Proposer, if any, will be postponed until after CSO has issued its decision.

C. Post-Selection Protests

CSO shall notify all unsuccessful Proposers of CSO's selection decision. To allow sufficient response time, all post-selection protests must be received by CSO no later than 3:00 p.m. PST of the second business day after receipt of a Non-Selection Notice. If the protest is mailed before the post selection protest deadline, the Proposer/protestant shall immediately notify CSO's Manager by telephone, or some other means of rapid communication, that a protest has been made.

CSO shall consider all the facts available to it and issue a decision in writing within five (5) business days after receipt of the protest, unless more time is needed. The Proposer/protestant and the Proposer(s) against whom the protest is made will be notified if a longer time is necessary and, if the additional time required affects the Award Date, all Proposers will be notified.

CSO's decision shall be conclusive unless appeal from it is taken by an aggrieved firm to the Superior Court of Thurston County within five (5) calendar days after receiving notice of CSO's decision on the protest. The court shall hear any such appeal on CSO's administrative record for the project. The court may affirm CSO's decision, or it may reverse the decision if it determines the action of CSO was arbitrary and capricious.

Post-selection protests which do not comply with the above-specified procedures will not be considered.

D. Post-Debrief Protests

To allow sufficient response time, all post-debrief protests must be received by CSO no later than 3:00 p.m. PST of the second (2^{nd}) business day following the debrief. If the protest is mailed before the post-Debrief protest deadline, the Proposer/protestant shall immediately notify CSO's Manager by telephone, or some other means of rapid communication, that a protest has been made.

CSO shall consider all the facts available to it and issue a decision in writing within five (5) business days after receipt of the protest unless more time is needed. The Proposer/protestant and the Proposer(s) against whom the protest is made will be notified if a longer time is necessary and, if the additional time required affects the Final Proposal Due Date or the selection date, all Proposers shall be notified.

CSO's decision shall be final and conclusive. Selection of the successful Proposer, if any, will be postponed until after CSO has issued its decision.

System for Award Management (SAM) Excluded Parties Records

A. Per federal regulations, CSO is required to ensure, to the best of its knowledge and belief, that none of the principals, affiliates, third party Contractors and subcontractors are suspended, debarred, ineligible or voluntarily excluded from participation in federally assisted transactions or



procurements. Federal regulations require CSO to review records of excluded parties in the federal System for Award Management (SAM) before entering into any third-party Contracts exceeding \$25,000.00.

- B. Prior to award of a federally funded Contract, CSO will search the SAM system to ensure that excluded parties do not participate in covered transactions.
- C. To learn more about the federal SAM, go to <u>www.sam.gov/portal/public/SAM/</u>.

Public Records

Submittals received because of this RFQ, and the resulting score sheets may be posted to CSOs web page.

To the extent consistent with chapter 42.56 RCW, the Public Disclosure Act, WSDOT shall maintain the confidentiality of Consultant's information marked confidential or proprietary. If a request is made to view Consultant's proprietary information, WSDOT will notify Consultant of the request and of the date that the records will be released to the requester unless Consultant obtains a court order enjoining that disclosure. If Consultant fails to obtain the court order enjoining disclosure, WSDOT will release the requested information on the date specified.

WSDOT's sole responsibility shall be limited to maintaining the above data in a secure area and to notify Consultant of any request(s) for disclosure for so long as WSDOT retains Consultant's information in WSDOT records per state law. Failure to so label such materials or failure to timely respond after notice of request for public disclosure has been given shall be deemed a waiver by the Consultant of any claim that such materials are exempt from disclosure.

Title VI Notice to Public

It is the Washington State Department of Transportation's (WSDOT) policy to assure that no person shall, on the grounds of race, color, national origin, as provided by Title VI of the Civil Rights Act of 1964, be excluded from participation in, be denied the benefits of, or be otherwisediscriminated against under any of its programs and activities. Any person who believes his/her Title VI protection has been violated, may file a complaint with WSDOT's Office of Equity and Civil Rights (OECR). For additional information regarding Title VI complaint procedures and/or information regarding our non-discrimination obligations, please contact OECR's Title VI Coordinator at (360) 705-7090.

Americans with Disabilities Act (ADA) Information

This material can be made available in an alternate format by emailing the Office of Equity and Civil Rights at <u>wsdotada@wsdot.wa.gov</u> or by calling toll free, 855-362-4ADA(4232). Persons who are deaf or hard of hearing may make a request by calling the Washington State Relay at 711.



RFQ

<u>Español</u>

Notificación de Titulo VI al Público

La política del Departamento de Transporte del Estado de Washington (Washington State Department of Transportation, WSDOT) es garantizar que ninguna persona, por motivos de raza, color u origen nacional, según lo dispuesto en el Título VI de la Ley de Derechos Civiles de 1964, sea excluida de la participación, se le nieguen los beneficios o se le discrimine de otro modo en cualquiera de sus programas y actividades. Cualquier persona que considere que se ha violado su protección del Título VI puede presentar una queja ante la Oficina de Equidad y Derechos Civiles (Office of Equity and Civil Rights, OECR) del WSDOT. Para obtener más información sobre los procedimientos de queja del Título VI o información sobre nuestras obligaciones contra la discriminación, comuníquese con el coordinador del Título VI de la OECR al (360) 705-7090.

Información de la Ley sobre Estadounidenses con Discapacidades (ADA, por sus siglas en inglés)

Este material puede estar disponible en un formato alternativo al enviar un correo electrónico a la Oficina de Equidad y Derechos Civiles a <u>wsdotada@wsdot.wa.gov</u> o llamando a la línea sin cargo 855-362-4ADA(4232). Personas sordas o con discapacidad auditiva pueden solicitar la misma información llamando al Washington State Relay al 711.

<u>한국어-Korean</u>

제6조 관련 공지사항

워싱턴 주 교통부(WSDOT)는 1964년 민권법 타이틀 VI 규정에 따라, 누구도 인종, 피부색 또는 출신 국가를 근거로 본 부서의 모든 프로그램 및 활동에 대한 참여가 배제되거나 혜택이 거부되거나, 또는 달리 차별받지 않도록 하는 것을 정책으로 하고 있습니다. 타이틀 VI에 따른 그/그녀에 대한 보호 조항이 위반되었다고 생각된다면 누구든지 WSDOT의 평등 및 민권 사무국(OECR)에 민원을 제기할 수 있습니다. 타이틀 VI에 따른 민원 처리 절차에 관한 보다 자세한 정보 및/또는 본 부서의 차별금지 의무에 관한 정보를 원하신다면, (360) 705-7090으로 OECR의 타이틀 VI 담당자에게 연락해주십시오.

미국 장애인법(ADA) 정보

본 자료는 또한 평등 및 민권 사무국에 이메일 <u>wsdotada@wsdot.wa.gov</u>을 보내시거나 무료 전화 855-362-4ADA(4232)로 연락하셔서 대체 형식으로 받아보실 수 있습니다. 청각 장애인은 워싱턴주 중계 711로 전화하여 요청하실 수 있습니다.



русский-Russian

Раздел VI Общественное заявление

Политика Департамента транспорта штата Вашингтон (WSDOT) заключается в том, чтобы исключить любые случаи дискриминации по признаку расы, цвета кожи или национального происхождения, как это предусмотрено Разделом VI Закона о гражданских правах 1964 года, а также случаи недопущения участия, лишения льгот или другие формы дискриминации в рамках любой из своих программ и мероприятий. Любое лицо, которое считает, что его средства защиты в рамках раздела VI были нарушены, может подать жалобу в Ведомство по вопросам равенства и гражданских прав WSDOT (OECR). Для дополнительной информации о процедуре подачи жалобы на несоблюдение требований раздела VI, а также получения информации о наших обязательствах по борьбе с дискриминацией, пожалуйста, свяжитесь с координатором OECR по разделу VI по телефону (360) 705-7090.

Закон США о защите прав граждан с ограниченными возможностями (ADA)

Эту информацию можно получить в альтернативном формате, отправив электронное письмо в Ведомство по вопросам равенства и гражданских прав по адресу <u>wsdotada@wsdot.wa.gov</u> или позвонив по бесплатному телефону 855-362-4ADA(4232). Глухие и слабослышащие лица могут сделать запрос, позвонив в специальную диспетчерскую службу штата Вашингтон по номеру 711.

tiếng Việt-Vietnamese

Thông báo Khoản VI dành cho công chúng

Chính sách của Sở Giao Thông Vận Tải Tiểu Bang Washington (WSDOT) là bảo đảm không để cho ai bị loại khỏi sự tham gia, bị từ khước quyền lợi, hoặc bị kỳ thị trong bất cứ chương trình hay hoạt động nào vì lý do chủng tộc, màu da, hoặc nguồn gốc quốc gia, theo như quy định trong Mục VI của Đạo Luật Dân Quyền năm 1964. Bất cứ ai tin rằng quyền bảo vệ trong Mục VI của họ bị vi phạm, đều có thể nộp đơn khiếu nại cho Văn Phòng Bảo Vệ Dân Quyền và Bình Đẳng (OECR) của WSDOT. Muốn biết thêm chi tiết liên quan đến thủ tục khiếu nại Mục VI và/hoặc chi tiết liên quan đến trách nhiệm không kỳ thị của chúng tôi, xin liên lạc với Phối Trí Viên Mục VI của OECR số (360) 705-7090.

Thông tin về Đạo luật Người Mỹ tàn tật (Americans with Disabilities Act, ADA)

Tài liệu này có thể thực hiện bằng một hình thức khác bằng cách email cho Văn Phòng Bảo Vệ Dân Quyền và Bình Đẳng <u>wsdotada@wsdot.wa.gov</u> hoặc gọi điện thoại miễn phí số, 855-



في

RFQ

362-4ADA(4232). Người điếc hoặc khiếm thính có thể yêu cầu bằng cách gọi cho Dịch vụ Tiếp âm Tiểu bang Washington theo số 711.

Arabic

العنوان 6 إشعار للجمهور تتمثل سياسة وزارة النقل في ولاية واشنطن (WSDOT) في ضمان عدم استبعاد أي شخص، على أساس العرق أو اللون أو الأصل القومي من المشاركة في أي من برامجها وأنشطتها أو الحرمان من الفوائد المتاحة بموجبها أو التعرض للتمبيز فيها بخلاف ذلك، كما هو منصوص عليه في الباب السادس من قانون الحقوق المدنية لعام 1964. ويمكن لأي شخص يعتقد أنه تم انتهاك حقوقه التي يكفلها الباب السادس تقديم شكوى إلى مكتب المساواة والحقوق المدنية لعام OECR) التابع لوزارة النقاف في ولاية واشنطن. للحصول على إضافية بشأن إجراءات الشكاوى و/أو بشأن التزاماتنا بعدم التمييز بموجب الباب السادس، يرجى الاتصال بمنسق الباب السادس في مكتب المساواة والحقوق المدنية على الرقم 705-705 (360).

معلومات قانون الأمريكيين ذوي الإعاقة (ADA)

يمكن توفير هذه المواد في تنسيق بديل عن طريق إرسال رسالة بريد إلكتروني إلى مكتب المساواة والحقوق المدنية على <u>wsdotada@wsdot.wa.gov</u> أو عن طريق الاتصال بالرقم المجاني: (4232) ADA-362-4ADA. يمكن للأشخاص الصم أو ضعاف السمع تقديم طلب عن طريق الاتصال بخدمة Washington State Relay على الرقم 711.

中文 – Chinese

《权利法案》Title VI公告

<華盛頓州交通部(WSDOT)政策規定,按照《1964年民權法案》第六篇規定,確保無人因種族、膚色或國籍而被排除在WSDOT任何計畫和活動之外,被剝奪相關權益或以其他方式遭到歧視。如任何人認為其第六篇保護權益遭到侵犯,則可向WSDOT的公平和民權辦公室 (OECR)提交投訴。如需關於第六篇投訴程式的更多資訊和/或關於我們非歧視義務的資訊, 請聯絡OECR的第六篇協調員,電話 (360) 705-7090。

《美国残疾人法案》(ADA)信息

可向公平和民權辦公室發送電子郵件<u>wsdotada@wsdot.wa.gov</u>或撥打免費電話 855-362-4ADA(4232),以其他格式獲取此資料。听力丧失或听觉障碍人士可拨打711联系 Washington州转接站。



<u>Af-soomaaliga – Somali</u>

Ciwaanka VI Ogeysiiska Dadweynaha

Waa siyaasada Waaxda Gaadiidka Gobolka Washington (WSDOT) in la xaqiijiyo in aan qofna, ayadoo la cuskanaayo sababo la xariira isir, midab, ama wadanku kasoo jeedo, sida ku qoran Title VI (Qodobka VI) ee Sharciga Xaquuqda Madaniga ah ah oo soo baxay 1964, laga saarin ka qaybgalka, loo diidin faa'iidooyinka, ama si kale loogu takoorin barnaamijyadeeda iyo shaqooyinkeeda. Qof kasta oo aaminsan in difaaciisa Title VI la jebiyay, ayaa cabasho u gudbin kara Xafiiska Sinaanta iyo Xaquuqda Madaniga ah (OECR) ee WSDOT. Si aad u hesho xog dheeraad ah oo ku saabsan hanaannada cabashada Title VI iyo/ama xogta la xariirta waajibaadkeena ka caagan takoorka, fadlan la xariir Iskuduwaha Title VI ee OECR oo aad ka wacayso (360) 705-7090.

<u>Macluumaadka Xeerka Naafada Marykanka (ADA)</u>

Agabkaan ayaad ku heli kartaa qaab kale adoo iimeel u diraaya Xafiiska Sinaanta iyo Xaquuqda Madaniga ah oo aad ka helayso <u>wsdotada@wsdot.wa.gov</u> ama adoo wacaaya laynka bilaashka ah, 855-362-4ADA(4232). Dadka naafada maqalka ama maqalku ku adag yahay waxay ku codsan karaan wicitaanka Adeega Gudbinta Gobolka Washington 711.

Translation Services

If you have difficulty understanding English, you may, free of charge, request language assistanceservices by calling (360) 705-7230 or email us at: <u>hqdesignadminteam@wsdot.wa.gov</u>.

<u>Español - Spanish</u>

servicios de traducción

Aviso a personas con dominio limitado del idioma inglés: Si usted tiene alguna dificultad en entender el idioma inglés, puede, sin costo alguno, solicitar asistencia lingüística con respecto aesta información llamando al (360) 705-7230, o envíe un mensaje de correo electrónico a: <u>hqdesignadminteam@wsdot.wa.gov</u>.

中文 – Chinese

翻译服务

如果您难以理解英文,则请致电: (360) 705-7230,或给我们发送电子邮件: <u>hqdesignadminteam@wsdot.wa.gov</u>,请求获取免费语言援助服务。



<u>tiếng Việt-Vietnamese</u>

các dịch vụ dịch thuật

Nếu quý vị không hiểu tiếng Anh, quý vị có thể yêu cầu dịch vụ trợ giúp ngôn ngữ, miễn phí, bằng cách gọi số (360) 705-7230 hoặc email cho chúng tôi tại: <u>hqdesignadminteam@wsdot.wa.gov</u>.

한국어-Korean

번역 서비스

영어로 소통하는 것이 불편하시다면, (360) 705-7230으로 전화하시거나 다음 이메일로 연락하셔서 무료 언어 지원 서비스를 요청하실 수 있습니다: <u>hqdesignadminteam@wsdot.wa.gov</u>.

Af-soomaaliga - Somali

Adeegyada Turjumaada

Haddii ay kugu adag tahay inaad fahamtid Ingiriisida, waxaad, bilaash, ku codsan kartaa adeegyada caawimada luuqada adoo wacaaya (360) 705-7230 ama iimayl noogu soo dir: <u>hqdesignadminteam@wsdot.wa.gov</u>.

русский-Russian

Услуги перевода

Если вам трудно понимать английский язык, вы можете запросить бесплатные языковые услуги, позвонив по телефону (360) 705-7230 или написав нам на электронную почту: hqdesignadminteam@wsdot.wa.gov.

> Arabic - ٱلْعَرَبِيَّةُ خدمات الترجمة إذا كنت تجد صعوبة في فهم اللغة الإنجليزية، فيمكنك مجانًا طلب خدمات المساعدة اللغوية عن طريق الاتصال بالرقم hqdesignadminteam@wsdot.wa.gov، أو مراسلتنا عبر البريد الإلكتروني.hqdesignadminteam@wsdot.wa.gov

WSDOT reserves the right, if it deems action to be in the best interest of WSDOT, to reject all submittals or to waive any irregularities or informalities therein. Any incomplete, false, or misleading information provided by or through the Consultant shall be grounds for non-consideration. If submittals are rejected, WSDOT further reserves the right to investigate and negotiate with the next ranked Consultant in order of ranking or to reject all Consultants and re-solicit for additional firms.



RFO

Faxed submittals will not be accepted. Submittals must arrive at the following email address no later than 4:00 p.m. PST on Monday, August 7, 2023.

Submittal email address: CSOSubmittals@wsdot.wa.gov

Note: Submitters may want to consider setting your email to automatically receive a "Delivery/Read Receipt" for confirmation purposes, as WSDOT will not respond with notification of receipt.

Multiple emails are acceptable due to file size limitations of 20mb per email.

Any questions regarding this RFQ should be directed to WSDOT's Headquarters Consultant Services Office at <u>CSOSubmittals@wsdot.wa.gov</u>.

Questions will be accepted through 4:00pm PST on Friday, July 28, 2023. Questions and answers will be posted in the form of a Q&A document on the advertisement webpage. Questions are posted on the webpage anonymously.

Dates of publication in the Seattle Daily Journal of Commerce: Monday, July 17, 2023, and Monday, July 24, 2023.

Dates of publication in WEBS: Monday, July 17, 2023.

Submittal Due Date and Time: 4:00 p.m. PST on Monday, August 7, 2023.