



2023-2025 TRANSIT COORDINATION GRANT

Application Instructions

Application due date: 3 p.m., April 19, 2023

Contact

Application questions: PTDGrants@wsdot.wa.gov

Grants Management System questions: PTDGMSsupport@wsdot.wa.gov or 360-705-7711

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IMPORTANT DATES

March 22, 2023	Grant application available in the Grants Management System (GMS)
3 p.m., April 19, 2023	Grant applications due in GMS
May 17, 2023	Awards announced
July 1, 2023	2023-2025 biennium begins
June 30, 2025	2023-2025 biennium ends (grantees must spend grant funds by this date)

OVERVIEW

ABOUT THE TRANSIT COORDINATION GRANT PROGRAM

The Transit Coordination Grant Program provides state funding for coordinated, transit-related projects in the central Puget Sound region. The program encourages joint planning and coordination by central Puget Sound transit systems to improve user experience and increase ridership.

APPLICATION DEADLINE

3 p.m., April 19, 2023

WSDOT FATAL FLAW POLICY

WSDOT uses a fatal flaw policy for its grant programs. WSDOT will not consider applications containing fatal flaws for funding. WSDOT considers the following to be fatal flaws that will cause an application to be rejected:

- Application is submitted after the deadline
- Applicant is not in compliance with WSDOT's In Good Standing Policy

IN GOOD STANDING POLICY

WSDOT is responsible for administering grant funds in accordance with state laws. To ensure compliance with state laws and commonly recognized best practices for grant management, WSDOT has implemented an In Good Standing Policy:

WSDOT is responsible for administering grant funds in accordance with state and federal laws and regulations. Additionally, you as a grant recipient and WSDOT are responsible for oversight and accountability that foster transparency and assist in maintaining public confidence.

You must maintain WSDOT's In Good Standing Status to receive grant funds.

All grant recipients must maintain In Good Standing status to receive payments and be eligible for future funding consideration from WSDOT.

ELIGIBLE APPLICANTS

Transit agencies located in a county or counties with a population of 700,000 or more that border Puget Sound (i.e., King County Metro, Everett Transit, Sound Transit, Community Transit, Pierce Transit) are eligible to apply.

Ineligible applicants may partner on grant applications but cannot be lead applicants.

ELIGIBLE PROJECTS

Eligible projects include, but are not limited to:

- Integrating marketing efforts
- Aligning fare structures

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- Integrating service planning
- Coordinating long-range planning, including capital projects planning and implementation
- Integrating other administrative functions and internal business processes, as appropriate

AVAILABLE FUNDING

WSDOT anticipates up to \$1 million to fund grant projects for the 2023-2025 biennium. The Legislature will determine the funding level in the 2023 legislative session. Awarded applicants must spend grant funds by June 30, 2025.

MATCHING FUNDS

Applicants must provide matching funds as direct contributions of 10 percent of total project cost. Direct contributions are cash or other assets that directly benefit the project and are fundamental to implementing the project.

Applicants may use any funding source other than competitive state public transportation grants as match.

PROJECT IMPLEMENTATION TIMELINE

You must spend funds prior to June 30, 2025.

PROGRAM GUIDANCE

Move Ahead Washington ([SSB 5975 - 2021-22 Sec. 211\(4\)](#))

APPLYING FOR FUNDING

APPLICATION PROCESS

Before accessing the Transit Coordination Grant application, you must complete registration and basic training for GMS. You can find more information about GMS at wsdot.ptd.webgrantscloud.com. For additional assistance on registration and training, contact GMS Support at PTDGMSsupport@wsdot.wa.gov or 360-705-7711.

You must submit applications for the Transit Coordination Grant in GMS by 3 p.m., April 19, 2023. WSDOT will not accept late applications. Submit applications prior to the deadline to accommodate any unforeseen challenges.

GMS will autogenerate a confirmation email for submission of each application. The confirmation will not include an assessment of the completeness of the application.

NUMBER OF APPLICATIONS

Submit one application per project. You may submit more than one application. There is no limit on the total number of applications you may submit.

APPLICATION QUESTION ABOUT VULNERABLE POPULATIONS IN OVERBURDENED COMMUNITIES

The Transit Coordination Grant is funded through Move Ahead Washington. Funding from Move Ahead Washington has a specific focus area from the Legislature through the Climate Commitment Act regarding service to vulnerable populations in overburdened communities. Definitions for vulnerable populations and overburdened communities are codified in [RCW 70A.02.010](#) and [RCW 19.405.020](#).

WSDOT will likely ask you to describe the effect of your organization's project on vulnerable populations in overburdened communities using the [Department of Health's Washington Tracking Network tool](#) or your organization's existing tools.

While WSDOT is working toward consistency in data collection, you should be prepared that WSDOT may ask for additional clarification about the data your organization uses to answer this question.

You may also provide feedback to WSDOT about methodologies and tools used to measure the effect of public transportation projects on vulnerable populations and overburdened communities.

The Legislature established the assessment of vulnerable populations in overburdened communities as a goal for distribution of funds. Analysis of vulnerable populations is not connected to evaluation of grants and should not be viewed as a barrier to applying for funds.

ATTACHMENTS

You may upload documents with your application that support your organization's project request. Documents attached to applications must be in PDF format. Upload the file, provide a brief description of the attached file, and save the file. Do not attach encrypted or password protected files.

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CERTIFICATION

Someone authorized or delegated to sign contracts on behalf of your organization must certify your organization's application.

Complete this section by selecting the checkbox and typing the name of the application authority, their title, and the date. This is the equivalent of an electronic signature. WSDOT does not need to obtain a memo or letter delegating signature authority.

Note: You will be unable to submit the application until you select the checkbox and complete this form.

EVALUATION

EVALUATION CRITERIA

Transit Coordination Grant application evaluation criteria	Max points
Effect on service	20
Effect on customer service	15
Effect on administration/efficiencies	15
Joint planning/coordination	15
Readiness to proceed	15
Transferability	10
Innovation	10
Total points possible	100

EVALUATION CRITERIA FACTORS

Effect on service

Improves service; improves service delivery; and improves transfers and coordination across transit service.

Effect on customer service

Improves reliability; improves outreach and coordination with customers, employers, and communities; and improves customer-service functions, such as customer-response time and web-based and other communications.

Effect on administration/efficiencies

Improves marketing and outreach efforts; improves customer-focused tools; improves interagency communications; and realizes cost-saving efficiencies upon project implementation or following project completion.

Joint planning and coordination

Includes several project partners; affects or includes multiple jurisdictions; affects non-central Puget Sound regions; and uses demand-management strategies to leverage existing services and programs.

Readiness to proceed

Minimizes project risks; likely to deliver benefits to the traveling public in a timely fashion; has all needed funding in place; and can deliver public services and demonstrate benefits before June 30, 2025.

Transferability

Has a scope that can be adapted or adopted by another agency.

Innovation

Takes advantage of emerging technologies, new types of partnerships, better use of existing capacity, new business models, and customer-focused solutions to create additional choices, increased ridership, and/or improved experiences for the traveling public.

Examples include using big data to provide real-time information to customers, dispatch technologies that improve resource and asset efficiency, public/private funding partnerships, park-and-ride efficiencies (i.e., permit reservation programs), and fare-media-delivery options.

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English

Title VI Notice to Public

It is the Washington State Department of Transportation's (WSDOT) policy to assure that no person shall, on the grounds of race, color, national origin, as provided by Title VI of the Civil Rights Act of 1964, be excluded from participation in, be denied the benefits of, or be otherwise discriminated against under any of its programs and activities. Any person who believes his/her Title VI protection has been violated, may file a complaint with WSDOT's Office of Equity and Civil Rights (OECR). For additional information regarding Title VI complaint procedures and/or information regarding our non-discrimination obligations, please contact OECR's Title VI Coordinator at (360) 705-7090.

Americans with Disabilities Act (ADA) Information

This material can be made available in an alternate format by emailing the Office of Equity and Civil Rights at wsdotada@wsdot.wa.gov or by calling toll free, 855-362-4ADA(4232). Persons who are deaf or hard of hearing may make a request by calling the Washington State Relay at 711.

Español

Notificación de Título VI al Público

La política del Departamento de Transporte del Estado de Washington (Washington State Department of Transportation, WSDOT) es garantizar que ninguna persona, por motivos de raza, color u origen nacional, según lo dispuesto en el Título VI de la Ley de Derechos Civiles de 1964, sea excluida de la participación, se le nieguen los beneficios o se le discrimine de otro modo en cualquiera de sus programas y actividades. Cualquier persona que considere que se ha violado su protección del Título VI puede presentar una queja ante la Oficina de Equidad y Derechos Civiles (Office of Equity and Civil Rights, OECR) del WSDOT. Para obtener más información sobre los procedimientos de queja del Título VI o información sobre nuestras obligaciones contra la discriminación, comuníquese con el coordinador del Título VI de la OECR al (360) 705-7090.

Información de la Ley sobre Estadounidenses con Discapacidades (ADA, por sus siglas en inglés)

Este material puede estar disponible en un formato alternativo al enviar un correo electrónico a la Oficina de Equidad y Derechos Civiles a wsdotada@wsdot.wa.gov llamando a la línea sin cargo 855-362-4ADA(4232). Personas sordas o con discapacidad auditiva pueden solicitar la misma información llamando al Washington State Relay al 711.

한국어-Korean

제6조 관련 공지사항

워싱턴 주 교통부(WSDOT)는 1964년 민권법 타이틀 VI 규정에 따라, 누구도 인종, 피부색 또는 출신 국가를 근거로 본 부서의 모든 프로그램 및 활동에 대한 참여가 배제되거나 혜택이 거부되거나, 또는 달리 차별받지 않도록 하는 것을 정책으로 하고 있습니다. 타이틀 VI에 따른 그/그녀에 대한 보호 조항이 위반되었다고 생각된다면 누구든지 WSDOT의 평등 및 민권 사무국(OECR)에 민원을 제기할 수 있습니다. 타이틀 VI에 따른 민원 처리 절차에 관한 보다 자세한 정보 및/또는 본 부서의 차별금지 의무에 관한 정보를 원하신다면, (360) 705-7090으로 OECR의 타이틀 VI 담당자에게 연락해주시시오.

미국 장애인법(ADA) 정보

본 자료는 또한 평등 및 민권 사무국에 이메일 wsdotada@wsdot.wa.gov 을 보내시거나 무료 전화 855-362-4ADA(4232)로 연락하셔서 대체 형식으로 받아보실 수 있습니다. 청각장애인은 워싱턴주 중계 711로 전화하여 요청하실 수 있습니다.

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русский-Russian

Раздел VI Общественное заявление

Политика Департамента транспорта штата Вашингтон (WSDOT) заключается в том, чтобы исключить любые случаи дискриминации по признаку расы, цвета кожи, или национального происхождения, как это предусмотрено Разделом VI Закона о гражданских правах 1964 года, а также случаи недопущения участия, лишения льгот, или другие формы дискриминации в рамках любой из своих программ и мероприятий. Любое лицо, которое считает, что его средства защиты в рамках раздела VI были нарушены, может подать жалобу в Ведомство по вопросам равенства и гражданских прав WSDOT (OECR). Для дополнительной информации о процедуре подачи жалобы на несоблюдение требований раздела VI, а также получения информации о наших обязательствах по борьбе с дискриминацией, пожалуйста свяжитесь с координатором OECR по разделу VI по телефону (360) 705-7090.

Закон США о защите прав граждан с ограниченными возможностями (ADA)

Эту информацию можно получить в альтернативном формате, отправив электронное письмо в Ведомство по вопросам равенства и гражданских прав по адресу wsdotada@wsdot.wa.gov или позвонив по бесплатному телефону 855-362-4ADA(4232). Глухие и слабослышащие лица могут сделать запрос, позвонив в специальную диспетчерскую службу штата Вашингтон по номеру 711.

tiếng Việt-Vietnamese

Thông báo Khoản VI dành cho công chúng

Chính sách của Sở Giao Thông Vận Tải Tiểu Bang Washington (WSDOT) là bảo đảm không để cho ai bị loại khỏi sự tham gia, bị từ chối quyền lợi, hoặc bị kỳ thị trong bất cứ chương trình hay hoạt động nào vì lý do chủng tộc, màu da, hoặc nguồn gốc quốc gia, theo như quy định trong Mục VI của Đạo Luật Dân Quyền năm 1964. Bất cứ ai tin rằng quyền bảo vệ trong Mục VI của họ bị vi phạm, đều có thể nộp đơn khiếu nại cho Văn Phòng Bảo Vệ Dân Quyền và Bình Đẳng (OECR) của WSDOT. Muốn biết thêm chi tiết liên quan đến thủ tục khiếu nại Mục VI và/hoặc chi tiết liên quan đến trách nhiệm không kỳ thị của chúng tôi, xin liên lạc với Phó Trí Viên Mục VI của OECR số (360) 705-7090.

Thông tin về Đạo luật Người Mỹ tàn tật (Americans with Disabilities Act, ADA)

Tài liệu này có thể thực hiện bằng một hình thức khác bằng cách email cho Văn Phòng Bảo Vệ Dân Quyền và Bình Đẳng wsdotada@wsdot.wa.gov hoặc gọi điện thoại miễn phí số, 855-362- 4ADA(4232). Người điếc hoặc khiếm thính có thể yêu cầu bằng cách gọi cho Dịch vụ Tiếp âm Tiểu bang Washington theo số 711.

العربية - Arabic

في ضمان عدم استبعاد أي شخص، على أساس العرق أو اللون أو الأصل (WSDOT) إشعار للجمهور تتمثل سياسة وزارة النقل في والية واشنطن 6العنوان القومي من المشاركة في أي من برامجها وأنشطتها أو الحرمان من الفوائد المتاحة بموجبها أو التعرض للتمييز فيها بخالف ذلك، كما هو منصوص عليه في الباب ويمكن ألي شخص يعتقد أنه تم انتهاك حقوقه التي يكفلها الباب السادس تقديم شكوى إلى مكتب المساواة والحقوق 1964. السادس من قانون الحقوق المدنية لعام أو بشأن التزاماتنا بعدم التمييز بموجب الباب / للحصول على معلومات إضافية بشأن إجراءات الشكاوى و. التابع لوزارة النقل في والية واشنطن(OECR)المدنية السادس، يرجى الاتصال بمنسق الباب السادس في مكتب المساواة والحقوق المدنية على الرقم (360) 705-7090.

معلومات قانون الأمريكيين ذوي الإعاقة (ADA)

أو عن wsdotada@wsdot.wa.gov يمكن توفير هذه المواد في تنسيق بديل عن طريق إرسال رسالة بريد إلكتروني إلى مكتب المساواة والحقوق المدنية على يمكن لأشخاص 855-362-4ADA (4232) :طريق الاتصال بالرقم المجاني على الرقم Washington State Relay الصم أو ضعاف السمع تقديم طلب عن طريق الاتصال بخدمة 711.

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中文 – Chinese

《权利法案》 Title VI公告

<華盛頓州交通部(WSDOT)政策規定，按照《1964 年民權法案》第六篇規定，確保無人因種族、膚色或國籍而被排除在WSDOT任何計畫和活動之外，被剝奪相關權益或以其他方式遭到歧視。如任何人認為其第六篇保護權益遭到侵犯，則可向WSDOT的公平和民權辦公室(OECR)提交投訴。如需關於第六篇投訴程式的更多資訊和/或關於我們非歧視義務的資訊，請聯絡OECR的第六篇協調員，電話 (360) 705-7090。

《美国残疾人法案》(ADA)信息

可向公平和民權辦公室發送電子郵件wsdotada@wsdot.wa.gov或撥打免費電話

855-362-4ADA(4232)，以其他格式獲取此資料。听力丧失或听觉障碍人士可拨打711联系Washington州转接站。

Af-soomaaliga – Somali

Ciwaanka VI Ogeysiiska Dadweynaha

Waa siyaasada Waaxda Gaadiidka Gobolka Washington (WSDOT) in la xaqiijiyo in aan qofna, ayadoo la cuskanaayo sababo la xariira isir, midab, ama wadanku kasoo jeedo, sida ku qoran Title VI (Qodobka VI) ee Sharciga Xaquuqda Madaniga ah ah oo soo baxay 1964, laga saarin ka qaybgalka, loo diidin faa'iidooyinka, ama si kale loogu takoorin barnaamijyadeeda iyo shaqooyinkeeda. Qof kasta oo aaminsan in difaaciisa Title VI la jebiyay, ayaa cabasho u gudbin kara Xafiiska Sinaanta iyo Xaquuqda Madaniga ah (OECR) ee WSDOT. Si aad u hesho xog dheeraad ah oo ku saabsan hanaannada cabashada Title VI iyo/ama xogta la xariirta waajibaadkeena ka caagan takoorka, fadlan la xariir Iskuduwaha Title VI ee OECR oo aad ka wacayso (360) 705-7090.

Macluumaadka Xeerka Naafada Marykanka (ADA)

Agabkaan ayaad ku heli kartaa qaab kale adoo iimeel u diraya Xafiiska Sinaanta iyo Xaquuqda Madaniga ah oo aad ka helayso wsdotada@wsdot.wa.gov ama adoo wacaaya laynka bilaashka ah, 855-362-4ADA(4232). Dadka naafada maqalka ama maqalku ku adag yahay waxay ku codsan karaan wicitaanka Adeega Gudbinta Gobolka Washington 711.

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Translation Services

If you have difficulty understanding English, you may, free of charge, request language assistance services by calling 360-705-7921 or email us at: PubTrans@wsdot.wa.gov

Español - Spanish

Servicios de traducción

Aviso a personas con dominio limitado del idioma inglés: Si usted tiene alguna dificultad en entender el idioma inglés, puede, sin costo alguno, solicitar asistencia lingüística con respecto a esta información llamando al 360-705-7921, o envíe un mensaje de correo electrónico a: PubTrans@wsdot.wa.gov

tiếng Việt-Vietnamese

các dịch vụ dịch thuật

Nếu quý vị không hiểu tiếng Anh, quý vị có thể yêu cầu dịch vụ trợ giúp ngôn ngữ, miễn phí, bằng cách gọi số 360-705-7921 hoặc email cho chúng tôi tại: PubTrans@wsdot.wa.gov

한국어-Korean

번역 서비스

영어로 소통하는 것이 불편하시다면, 360-705-7921 으로 전화하시거나 다음 이메일로 연락하셔서 무료 언어 지원 서비스를 요청하실 수 있습니다: PubTrans@wsdot.wa.gov

русский-Russian

Услуги перевода

Если вам трудно понимать английский язык, вы можете запросить бесплатные языковые услуги, позвонив по телефону 360-705-7921 или написав нам на электронную почту: PubTrans@wsdot.wa.gov

العَرَبِيَّةُ - Arabic

الترجمة دما ت خ

عن اللغوية المساعدة خدمات طلب نأ مجا فيمكنك، الإنجليزية اللغة فهم في صعوبة تجد كنت إذا

الإلكتروني البريد عبر مراسلتنا أو 360-705-7921 بالرقم الاتصال بق طر: PubTrans@wsdot.wa.gov

Af-soomaaliga - Somali

Adeegyada Turjumaada

Haddii ay kugu adag tahay inaad fahamtid Ingiriisida, waxaad, bilaash, ku codsan kartaa adeegyada caawimada luuqada adoo wacaaya 360-705-7921 ama iimayl noogu soo dir: PubTrans@wsdot.wa.gov

中文 – Chinese

翻译服务

如果您难以理解英文，则请致电：360-705-7921，或给我们发送电子邮件： PubTrans@wsdot.wa.gov，请求获取免费语言援助服务。