

# Developing Research Projects for the 2023-25 Biennium

## PUTTING RESEARCH TO WORK FOR YOU

**W**hat do you need to do your job better? What problems do you need solved? Research and Library Services (RLS) is here to help. Below are the steps involved in requesting and carrying out a research project. You are not alone in this process. RLS will guide and support you every step of the way.

STEPS IN THE RESEARCH PROCESS	WHEN
<p><b>RLS Program Administrator Solicits Potential Research Projects</b> The Program Administrator will email all WSDOT Senior Managers and other key staff to initiate the process for 2023-25.</p>	<p><b>6/15/2022</b></p>
<p><b>Research Virtual Workshops</b> RLS will hold two virtual meetings with WSDOT Subject Matter Experts (SMEs) &amp; Principal Investigators (PIs) to discuss the program &amp; forms, describe available library services, and answer questions.</p>	<p><b>6/22/22 &amp; 7/14/22</b></p>
<p><b>Develop &amp; Submit a Problem Statement</b> Problem statement forms are prepared by WSDOT staff &amp; may be developed in conjunction with a PI and submitted to RLS. Due dates are 8/19/2022, for Applied Research and 10/28/2022 for Innovative Research</p>	<p><b>8/19/22 Applied</b> <b>10/28/22 Innovative</b></p>
<p><b>RLS &amp; TAC Evaluates Problem Statements</b> Submitted problem statements are reviewed, evaluated &amp; rated by RLS and reviewed and rated by a Technical Advisory Committee (TAC) chaired by the TSSA Director.</p>	<p><b>9/22 Applied</b> <b>11/22 Innovative</b></p>
<p><b>Research Program Approval</b> The TSSA Division Director &amp; RLS Program Administrator offers the proposed 2023-25 Research Program to WSDOT Executives for approval.</p>	<p><b>10/22 Applied</b> <b>12/22 Innovative</b></p>
<p><b>Projects May Begin</b> New agreements and/or task orders can be processed for signature and work may begin after a Transportation Budget is signed by the Governor.</p>	<p><b>7/1/23</b></p>

### CONTACTS:

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