The Washington State Department of Transportation on behalf of the Washington State Transportation Commission (Commission) solicits interest from consultants who wish to be evaluated and considered to provide Hood River Bridge Traffic & Revenue Study services. One (1) agreement may be awarded. The agreement will be approximately one (1) year in duration. The agreement amount will be no greater than $1,500,000. There is the potential for the Commission to seek additional time and/or funding if needed, subject to legislative approval.

The WSTC reserves the right to amend terms of this “Request for Qualifications” (RFQ) to circulate various addenda, or to withdraw the RFQ at any time, regardless of how much time and effort consultants have spent on their responses.

**Project Description**

**Purpose**

The 2022 enacted State Supplemental Transportation Budget (ESSB 5689) directs the WSTC to carry out a planning level traffic and revenue study of the Hood River Bridge. ESSB 5689 also directs that the study must be completed by June 30, 2023. To carry out this direction, the WSTC is soliciting proposals to carry out this study for a budget of no greater than $1.5 million. Proposals exceeding this cap will not be considered. Preference will be given to vendors who are also qualified and capable of conducting an investment grade traffic and revenue study. The results of this study will be used to support policy and funding decisions for the replacement bridge, and to inform a potential investment grade traffic and revenue study in the future.

The direction provided in ESSB 5689, Section 205 reads, in part, as follows:

“...the commission to conduct a full planning level traffic and revenue study of the Hood River Bridge to determine the viability of toll revenues to support future financing of improvements and possible replacement of the bridge, considering prior work and studies conducted. The commission shall coordinate this work with the department of transportation, the Port of Hood River, the Oregon department of transportation, and other entities as needed. The results of the assessment must be submitted to the house and senate transportation committees by June 30, 2023.”

It should be noted that the existing bridge is currently tolled. In carrying out this study, the selected vendor must develop a long-term, post-pandemic planning level traffic & toll revenue forecast analysis. The study should include, but not be limited to the following inputs, tasks, and considerations:

- Develop a financial planning analysis to include gross-to-net revenue forecasts.
- Incorporate current and forecasted socio-economic data
Incorporate data on historic and current travel demands, speeds, and vehicle classes in the area
Incorporate traffic and revenue data from the current bridge
Analysis of traffic operations on the existing bridge and of up to eight intersections during each proposed construction phases.
Assess and consider the impacts of seasonal variations in traffic volumes on the bridge toll transactions and in the area.
Consider the implications of possibly securing supplemental funding including federal funding, additional state funding, grant opportunities, and revenues generated from a toll rate increase on the existing bridge.
Consider the implications of project timing and phasing on costs and tolling revenues for the existing and replacement bridge.

Key outputs for this study and overall effort include, but is not limited to:
- A 40-year planning level traffic and revenue forecast
- Net revenue projections to support financial capacity assessments for the project
- Planning level sensitivity analysis and risk assessments
- Infrastructure phasing scenarios
- General project management, and stakeholder coordination and support as needed
- Preparation of a final written report outlining the study approach, methodology, and findings
- Periodic presentations to the WSTC on progress and findings

In developing a proposal to conduct this study, the vendor shall consider the following background:
- There is currently a preferred alignment alternative (EC-2) included in the Supplemental Draft EIS completed for the Hood River-White Salmon Bridge Replacement Project in November 2020. (NOTE: the Bridge Replacement Bi-State Working Group (BSWG) is currently working toward a Final Supplemental EIS / Record of Decision with this preferred alignment alternative).
- An estimated project cost and a project delivery schedule has been established by the BSWG:
  - As of March 2022, the BSWG estimates that the new bridge will cost about $500 million.
  - This assumes a design / bid / build process with design beginning in Fall 2022, construction beginning in January 2027, and the bridge opening in Fall 2030.
  - It is assumed the existing bridge will be deconstructed by 2032.
- The intent and timing of this study aligns with the BSWG’s Project Development Work Plan in the Memorandum of Understanding (MOU) for the formation of the group in October 2020. This MOU identifies completing a “Level 2 traffic and toll revenue study” between January 2021 and June 2023. Their work plan assumes there would subsequently be an “investment grade traffic and revenue study” between July 2023 and June 2025 in preparation for potential financing.
- Legislation passed in the Washington and Oregon Legislatures in 2022, authorizing the creation of a Bi-State Bridge Commission (BSBC) to replace the BSWG as the governing body. It is intended that once formed, the new body will be responsible for the design, financing, construction, operation, and tolling of the replacement Hood River-White Salmon Bridge. The BSWG anticipates initial formation of the BSBC by July 2023 with the BSBC fully operational by July 2025.
The following resources are suggested to bring further insight, background, and context to the development a proposal that is responsive to this solicitation:

- Port of Hood River Bridge Replacement Project information: [https://portofhoodriver.com/bridge/bridge-replacement-project/](https://portofhoodriver.com/bridge/bridge-replacement-project/)
- Hood River-White Salmon Interstate Bridge tolling information: [https://csc.portofhoodriver.com/about/breeze-by-account](https://csc.portofhoodriver.com/about/breeze-by-account)
- Bridge Replacement Bi-State Working Group: [https://portofhoodriver.com/bridge/bridge-replacement-bi-state-working-group-bswg/](https://portofhoodriver.com/bridge/bridge-replacement-bi-state-working-group-bswg/)
- Bi-State Bridge Commission legislation – passed by Washington and Oregon legislators in 2022:
  - Washington State legislation (SB 5558): [5558-S.SL.pdf](wa.gov)

**DBE, SBE, or MSVWBE Participation**

This agreement will be subject to zero goals.

The WSTC encourages disadvantaged, small, minority, veteran and women-owned consultant firms to respond to this RFQ.

**Evaluation Criteria**

Pursuant to state and Federal regulations, a qualifications-based selection process will be used to select consultants for each of these areas of expertise. The following information and criteria will be used to evaluate and rank responses:

1. Qualifications & Experience of Firms on Team;
2. Qualifications of Proposed Project Manager;
3. Key Team Members Qualification;
4. Firm’s Project Management System;
5. References/Past Performances;
6. Cost Factors;
7. Contractor Certification – Workers’ Rights; and
8. Wage Theft Prevention Contractor Certification - Professional Services

The link to the definitions and point value for each of the proposed criteria may be found on the first page of this advertisement web site.
The WSTC reserves the right to ask for additional qualifying information, conduct interviews and/or select the highest scoring consultant(s) from the written qualifications.

**Submittals**
Consultants are invited to submit their Statement of Qualifications (SOQ) at their own cost. The WSTC assumes no obligation of any kind for expenses incurred by any respondent to this solicitation. The submittal must be submitted as separate Adobe Reader compatible (pdf) files and formatted as follows:

- Submitted as an 8.5” x 11” sheet, single sided only, and with text (font) size no smaller than 12 points; and
- If charts and/or graphs are utilized text (font) size must be no smaller than 8 points.

Your SOQ must be broken into two (2) separate packets. Your SOQ “Packet A” must consist of:

- Your responses to evaluation criteria 1 through 4; and
- Packet “A” is limited to 15 pages, single sided only, not including the front and back cover.
- Submittal is NOT password protected.
- Submitted as ADA accessible. ADA and documents for the web can be found: [https://WSDOT.wa.gov/communications/web-toolkit/standards/accessibility](https://WSDOT.wa.gov/communications/web-toolkit/standards/accessibility). All documents need to be tagged, have the correct document properties, correct reading order and all figures, images, graphics need to have alternative text added.

Your SOQ “Packet B” must consist of:

- Your letter of transmittal;
- Your response to evaluation criteria 5 (Performance Evaluations), evaluation criteria 6 (Cost Factors), evaluation criteria 7 (Contractor Certification - Workers' Rights), and evaluation criteria 8 (Wage Theft Prevention Contractor Certification - Professional Services);
- Your Consultant Information form; and
- Packet “B” has no page number limitations.

The SOQ shall meet the following requirements or may be deemed non-responsive and may not be eligible for consideration of this work:

- Title of the RFQ and your firm clearly identified on the cover of the submittal Packets “A” and “B”, and the letter of transmittal;
- SOQ broken into “Packet A” and “Packet B” (two (2) separate documents) as indicated above;
- Responsive to all evaluation criteria;
- Meeting page limitations and font size requirements; and
- Meeting submittal deadline submission date and time.

Faxed submittals will not be accepted. Submittals must arrive at the following email address no later than 4:00 p.m. PDT on Monday, June 6, 2022.
Submittal email address: CSOSubmittals@WSDOT.wa.gov

Note: Submitters may want to consider setting your email to automatically receive a “Delivery/Read Receipt” for confirmation purposes, as WSDOT will not respond with notification of receipt.

Multiple emails are acceptable due to file size limitations of 20mb per email.

The Consultant, with regard to the work performed during the resulting agreement, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of sub-consultants, including procurement of materials and leases of equipment. The Consultant shall not participate either directly or indirectly in the discrimination prohibited by 49 CFR Section 21.

The agreement for services is subject to provisions of Executive Order 11246 (Affirmative Action to Ensure Equal Employment Opportunity) and to the provisions of the Department of Transportation Regulations 49 CFR 26 (Disadvantaged Business Enterprise.)

The CONSULTANT, agrees that it will comply with Governor’s Proclamations 20-05 as amended and 21-14 as amended, regarding COVID-19 Vaccination Requirements, and that it will require its workers, service providers, subconsultants, suppliers, and their workers to comply as well. Furthermore, prior to starting Work, the CONSULTANT shall provide a declaration utilizing the required form.

**Debriefing Procedures**

A. Debrief Conferences
   CSO offers, if requested, a debrief to all proposers. The request must be submitted in writing, with 3 business days of official notification of an unsuccessful proposal. The request shall be sent to WSDOTCSO@WSDOT.wa.gov.

B. Debrief Protests
   All debrief protests must be submitted in writing, within 5 business days of the debrief conference. The request shall be sent to WSDOTCSO@WSDOT.wa.gov

**Protest Procedures**

A. Form and Substance
   All protests regarding any contents or portion of this RFQ must be submitted to WSDOT Headquarters Consultant Services Office (CSO) as soon as possible after the Proposer/protestant becomes aware of the reason(s) for the protest. All protests must be in writing and signed by the Proposer/protestant or an authorized agent. Such writing must state all facts and arguments on which the Proposer/protestant is relying as the basis for its action. Such Proposer/protestant shall also attach, or supply on demand by CSO, any relevant exhibits referenced in the writing. Copies of all protests and exhibits shall be mailed or delivered by the Proposer/protestant to the Proposer against whom the protest is made (if any) at the same time such protest and exhibits are submitted to CSO. All protests shall be directed to:
B. Pre-Selection Protests
To allow sufficient response time, all pre-selection protests (i.e., prior to CSO’s official selection of the successful proposal(s)) must be received by CSO no later than 3:00 p.m. PDT of the second business day after the Final Proposal Due Date. If the protest is mailed after the Final Proposal Due Date, and before the pre-selection protest deadline, the Proposer/protestant shall immediately notify CSO’s Manager by telephone, or some other means of rapid communication, that a protest has been made.

CSO shall consider all the facts available to it and issue a decision in writing within five (5) business days after receipt of the protest, unless more time is needed. The Proposer/protestant and the Proposer(s) against whom the protest is made will be notified if a longer time is necessary and, if the additional time required affects the Final Proposal Due Date or the selection date, all Proposers shall be notified.

CSO’s decision shall be final and conclusive. Selection of the successful Proposer, if any, will be postponed until after CSO has issued its decision.

C. Post-Selection Protests
CSO shall notify all unsuccessful Proposers of CSO’s selection decision. To allow sufficient response time, all post-selection protests must be received by CSO no later than 3:00 p.m. PDT of the second business day after receipt of a Non-Selection Notice. If the protest is mailed before the post selection protest deadline, the Proposer/protestant shall immediately notify CSO’s Manager by telephone, or some other means of rapid communication, that a protest has been made.

CSO shall consider all the facts available to it and issue a decision in writing within five (5) business days after receipt of the protest, unless more time is needed. The Proposer/protestant and the Proposer(s) against whom the protest is made will be notified if a longer time is necessary and, if the additional time required affects the Award Date, all Proposers will be notified.

CSO’s decision shall be conclusive unless appeal from it is taken by an aggrieved firm to the Superior Court of Thurston County within five (5) calendar days after receiving notice of CSO’s decision on the protest. The court shall hear any such appeal on CSO’s administrative record for the project. The court may affirm CSO’s decision, or it may reverse the decision if it determines the action of CSO was arbitrary and capricious.
Post-selection protests which do not comply with the above-specified procedures will not be considered.

D. Post-Debrief Protests
To allow sufficient response time, all post-debrief protests must be received by CSO no later than 3:00 p.m. PDT of the second (2nd) business day following the debrief. If the protest is mailed before the Post-Debrief protest deadline, the Proposer/protestant shall immediately notify CSO’s Manager by telephone, or some other means of rapid communication, that a protest has been made.

CSO shall consider all the facts available to it and issue a decision in writing within five (5) business days after receipt of the protest, unless more time is needed. The Proposer/protestant and the Proposer(s) against whom the protest is made will be notified if a longer time is necessary and, if the additional time required affects the Final Proposal Due Date or the selection date, all Proposers shall be notified.

CSO’s decision shall be final and conclusive. Selection of the successful Proposer, if any, will be postponed until after CSO has issued its decision.

System for Award Management (SAM) Excluded Parties Records
A. Per federal regulations, CSO is required to ensure, to the best of its knowledge and belief, that none of the principals, affiliates, third party Contractors and subcontractors are suspended, debarred, ineligible or voluntarily excluded from participation in federally assisted transactions or procurements. Federal regulations require CSO to review records of excluded parties in the federal System for Award Management (SAM) before entering into any third-party Contracts exceeding $25,000.

B. Prior to award of a federally funded Contract, CSO will search the SAM system to ensure that excluded parties do not participate in covered transactions.

C. To learn more about the federal SAM, go to www.sam.gov/portal/public/SAM/.

Public Records
The SOQ’s received as a result of this RFQ and the resulting score sheets will be posted to CSOs web page following resolution of any Post-Debrief protests.

To the extent consistent with chapter 42.56 RCW, the Public Disclosure Act, WSDOT shall maintain the confidentiality of Consultant’s information marked confidential or proprietary. If a request is made to view Consultant’s proprietary information, WSDOT will notify Consultant of the request and of the date that the records will be released to the requester unless Consultant obtains a court order enjoining that disclosure. If Consultant fails to obtain the court order enjoining disclosure, WSDOT will release the requested information on the date specified.

WSDOT’s sole responsibility shall be limited to maintaining the above data in a secure area and to notify Consultant of any request(s) for disclosure for so long as WSDOT retains Consultant’s information in WSDOT records per state law. Failure to so label such materials or failure to timely respond after notice
of request for public disclosure has been given shall be deemed a waiver by Consultant of any claim that such materials are exempt from disclosure. WSDOT reserves the right, if it deems action to be in the best interest of WSTC, to reject any and all submittals or to waive any irregularities or informalities therein. Any incomplete, false or misleading information provided by or through the Consultant shall be grounds for non-consideration. If submittals are rejected, WSTC further reserves the right to investigate and negotiate with the next ranked Consultant in order of ranking or to reject all Consultants and re-solicit for additional firms.

Any questions regarding this RFQ should be directed to WSDOT’s Headquarters Consultant Services Office at CSOSubmittals@WSDOT.wa.gov

Title VI Statement to Public
It is the Washington State Department of Transportation’s (WSDOT) policy to assure that no person shall, on the grounds of race, color, national origin, as provided by Title VI of the Civil Rights Act of 1964, be excluded from participation in, be denied the benefits of, or be otherwise discriminated against under any of its programs and activities. Any person who believes their Title VI protection has been violated, may file a complaint with WSDOT’s Office of Equal Opportunity (OEO). For additional information regarding Title VI complaint procedures and/or information regarding our non-discrimination obligations, please contact OEO’s Title VI Coordinator at (360) 705-7090.

Americans with Disabilities Act (ADA) Information
This material can be made available in an alternate format by emailing the WSDOT Diversity/ADA Affairs team at WSDOTada@WSDOT.wa.gov or by calling toll free, 855-362-4-ADA(4232). Persons who are deaf or hard of hearing may make a request by calling the Washington State Relay at 711.

Notificación de Titulo VI al Público
Es la política del Departamento de Transportación del Estado de Washington (WSDOT, por sus siglas en inglés) asegurarse que ninguna persona, por razón de raza, color, u origen nacional, según provee el Título VI de la Ley de Derechos Civiles de 1964, pueda ser excluido de la participación, negado los beneficios de o ser discriminado de otra manera bajo cualquiera de sus programas y actividades. Cualquier persona que crea que su protección bajo el Título VI ha sido violada, puede presentar una queja o reclamación ante la Oficina de Igualdad de Oportunidades (OEO, por sus siglas en inglés) del Departamento de Transportación del Estado de Washington (WSDOT, por sus siglas en inglés) . Para obtener información adicional sobre los procedimientos de quejas y/o reclamaciones bajo el Título VI y/o información sobre nuestras obligaciones anti-discriminatorias, pueden contactar al coordinador del Título VI en la EEOC 360-705-7090.

Información de la Ley sobre Estadounidenses con Discapacidades (ADA, por sus siglas en inglés)
Este material está disponible en un formato alternativo, que puede ser solicitado al enviar un correo electrónico a la Oficina de Igualdad de Oportunidades (OEO, por sus siglas en inglés)/ WSDOTada@WSDOT.wa.gov o llamando gratis al siguiente número de teléfono: 855-362-4ADA (4232). Personas sordas o con discapacidad auditiva pueden solicitar la misma información llamando al Washington State Relay al 711.
한국어-Korean
제 6 조 관련 공지사항
1964년 민권법 제6조의 규정에 따라, 누구도 인종, 피부색, 출신 국가 이유로 프로그램 및 활동에 대해 참여 배제, 혜택 거부 또는 그 밖의 차별을 받지 않도록 하는 것이 워싱턴주 운수국(WSDOT)의 정책입니다. 제6조에 따른 보호를 위반했다고 판단될 경우 누구든지 WSTC의 평등 기회 사무국(OEO)에 불만을 제기할 수 있습니다. 제6조에 따른 불만 처리 절차 및 또는 차별금지 의무 내용에 관한 추가 정보는, (360) 705- 7090을 통해 OEO의 제6조 조정관에게 문의하십시오.

미국 장애인법(ADA) 정보
해당 자료는 평등 기회 사무국 이메일 WSDOTada@WSDOT.wa.gov 또는 수신자부담전화 855-362-4ADA (4232)를 통해 요청하시면 대체 형식으로 받아보실 수 있습니다. 청각 장애인은 워싱턴주 중계 711로 전화하여 요청하실 수 있습니다.

русский-Russian
Раздел VI Общественное заявление
Политика департамента транспорта штата Вашингтон (WSTC) — в соответствии с разделом VI Закона о гражданских правах 1964 года, обеспечить всем лицам вне зависимости от расы, цвета кожи, национальности право пользоваться всеми муниципальными программами департамента, участвовать в муниципальных мероприятиях, проводимых департаментом, и не подвергаться дискриминации. Любое лицо, считающее, что по отношению к нему не соблюдается раздел VI, может подать жалобу в управление по обеспечению равных возможностей WSTC (OEO). Для дополнительной информации о процедуре подачи жалобы по поводу несоблюдения раздела VI, а также об информации о наших обязательствах по борьбе с дискриминацией, пожалуйста, свяжитесь с координатором OEO по разделу VI по телефону (360) 705-7090.

Закон США о защите прав граждан с ограниченными возможностями (ADA)
Данный материал может быть предоставлен в другом формате. Отправьте электронное письмо в управление по обеспечению равных возможностей по адресу WSDOTada@ WSDOT.wa.gov или позвоните на бесплатную горячую линию по номеру 855-362-4ADA (4232). Глухие и слабослышащие лица могут сделать запрос, позвонив в специальную диспетчерскую службу штата Вашингтон по номеру 711.

tiếng Việt-Vietnamese
Thông báo Khoản VI dành cho công chúng

Thông tin về Đạo luật Người Miễn tắt (Americans with Disabilities Act, ADA)
Bạn có thể yêu cầu cung cấp tài liệu này dưới định dạng khác bằng cách gửi email đến Văn phòng Cơ hội Công bằng theo địa chỉ WSDOTada@WSDOT.wa.gov hoặc đến số điện thoại miễn phí 855-362-4ADA(4232). Người điếc hoặc khuyết tính có thể yêu cầu bảng cách gọi cho Dịch vụ Tiếp âm Tiểu bang Washington theo số 711.

 gums

¿Disfruta la democracia estadounidense (WSDOT) en Estados Unidos? En 1964, se estableció una política de no discriminar a ninguna persona en base a su raza, color de piel, origen nacional o género. Si alguien cree que no se está cumpliendo con la ley, puede presentar un reclamo a la Oficina de Igualdad de Oportunidades (Office of Equal Opportunity, OEO). Para obtener más información, puede ponerse en contacto con el Departamento de Transporte del estado de Washington (WSDOT) al número (360) 705-7090.

Información sobre la Ley de Discapacidad (Americans with Disabilities Act, ADA)
Si desea obtener una copia del documento en otro formato o si tiene alguna dificultad en entender el inglés, puede solicitar asistencia lingüística gratuita llamando al (360) 705-7090 o enviando un correo electrónico a TitleVI@WSDOT.WA.GOV.

Aviso a personas con dominio limitado del idioma inglés: Si usted tiene alguna dificultad en entender el idioma inglés, puede, sin costo alguno, solicitar asistencia lingüística con respecto a esta información llamando al (360) 705-7090, o envíe un mensaje de correo electrónico a: TitleVI@WSDOT.WA.GOV.
번역 서비스

영어로 소통하는 것이 불편하시다면, (360) 705-7090으로 전화하시거나 다음 이메일로 연락하시면 무료 언어 지원 서비스를 요청하실 수 있습니다: TitleVI@WSDOT.WA.GOV.

Услуги перевода
Если вам трудно понимать английский язык, вы можете запросить бесплатные языковые услуги, позвонив по телефону (360) 705-7090 или написав нам на электронную почту: TitleVI@WSDOT.WA.GOV.

- Arabic
خدمات الترجمة
إذا كنت تجد صعوبة في فهم اللغة الإنجليزية، فممكنًا طلب خدمات المساعدة اللغوية عن طريق الاتصال بالرقم 705-7090 (360)، أو مراسلتنا عبر البريد الإلكتروني: TitleVI@WSDOT.WA.GOV.


Dates of publication in WEBS: Tuesday, May 19, 2022.

Submittal Due Date and Time: 4:00 p.m. PDT on Monday, June 6, 2022.