



# Zero-emissions Access Program

## 2021-2023 Notice of Funding Opportunity

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### Purpose

The Zero-emissions Access Program (ZAP) grant provides funding for zero-emissions carshare pilot programs. ZAP grants fund carshare pilot programs in underserved and low- to moderate-income communities that have limited access to public transportation or are in areas where emissions exceed state or federal standards.

The ZAP grant's goal is to expand access to clean-fuel transportation options and provide opportunities for zero-emissions carshare programs in underserved communities where access to public transportation is less available ([RCW 47.04.355](#)).

### Available funding

WSDOT has approximately \$2.2 million available to fund grant projects for the 2021-2023 biennium. This program is supported by state funding.

### Grant award amounts

\$50,000-\$200,000 per project.

Applicants may apply for more than one project. Each project requires a separate application.

### Eligible applicants

This is a competitive grant application process open to Washington state nonprofit organizations or local governments. Local governments include cities, counties, housing authorities, ports, and public transit agencies in Washington state.

Applicants must have a demonstrated history of implementing or managing clean-fuel transportation and shared mobility pilot programs. Examples of experience may include implementing:

- Transportation services for shared users (e.g., carshare or rideshare programs).
- Micromobility programs (e.g., bike sharing).
- Free and reduced-fare programs.
- Subcontracts with agencies that have provided clean-fuel transportation and shared mobility pilot programs for the community.
- Installed electric-vehicle infrastructure for community use.

This is not a comprehensive list. If you have questions about experience that will qualify, contact Megan Reardon at [megan.reardon@wsdot.wa.gov](mailto:megan.reardon@wsdot.wa.gov) or 360-485-7714.

## Eligible projects

Eligible project costs include:

- Third-party contract, lease, or purchase of zero-emissions vehicles and charging equipment.
- Construction or installation of zero-emissions charging station infrastructure for carshare.
- Operational costs to develop, implement, and manage a zero-emissions carshare program.

Project proposals may include planning activities if projects are running by June 30, 2023.

WSDOT strongly encourages applicants to design projects that maximize the accessibility of carshare vehicles and program materials. Applicants can prioritize access by:

- Choosing vehicles that meet the needs of the community.
- Housing vehicles in locations that promote safety and ease of use for all levels of ability.
- Translating program materials and signage into languages that remove barriers to access.
- Intentionally planning outreach and training activities for the specific needs of a community.
- Creating paths to participation for community members who are unbanked, have limited access to technology, or who otherwise face barriers to using the carshare.

Property bought with ZAP grant funds by non-government organizations must be used only for the carshare program. If the property is sold, the proceeds must be used for the carshare program only. At the end of the ZAP-funded carshare, non-government organizations who wish to keep any property purchased with state funds must reimburse the state the fair market value of the property at that time.

## Application deadline

3 p.m. PDT, Tuesday, May 10, 2022

## Award period

July 1, 2022-June 30, 2023

## Match requirements

Applicants must provide matching funds as direct contributions or gifts in kind equal to at least 10 percent of the total project cost.

Applicants may use any funding source as matching funds, except other competitive state public transportation grants.

In-kind contributions are non-cash contributions provided by third parties to an organization. In-kind contributions may be in the form of real property, equipment, supplies, and services. In-kind contributions should directly benefit and be specifically identifiable to the project. Examples of in-kind donations may include free or reduced-cost parking or facilities, volunteer administrative work, or donated technology.

Applicants with in-kind contributions must provide documentation of in-kind valuation with their application. The value of donated goods or services will be based on the fair market price at the time of the donation.

## Important dates

- July 1, 2021** 2021-2023 biennium begins.
- March 31, 2022** WSDOT posts notice of funding opportunity. Grant applications available.
- April 12, 2022** Informational webinar for prospective applicants.
- May 10, 2022** Applications are due by 3 p.m. PDT.<sup>1</sup>
- Late June 2022** WSDOT sends award letters to grantees.
- June 30, 2023** 2021-2023 biennium ends.

## Application materials

The ZAP application form and instructions can be found on the [ZAP website](#).

Applicants must submit the ZAP grant application and all supplemental materials to [PTDGrants@wsdot.wa.gov](mailto:PTDGrants@wsdot.wa.gov) by **3 p.m. PDT, Tuesday, May 10, 2022**. WSDOT will not consider incomplete or late applications.

## More information

For additional information, contact Megan Reardon at [megan.reardon@wsdot.wa.gov](mailto:megan.reardon@wsdot.wa.gov) or 360-485-7714.

### **Title VI Notice to Public**

It is the Washington State Department of Transportation's (WSDOT) policy to assure that no person shall, on the grounds of race, color, national origin, as provided by Title VI of the Civil Rights Act of 1964, be excluded from participation in, be denied the benefits of, or be otherwise discriminated against under any of its programs and activities. Any person who believes his/her Title VI protection has been violated, may file a complaint with WSDOT's Office of Equal Opportunity (OEO). For additional information regarding Title VI complaint procedures and/or information regarding our non-discrimination obligations, please contact OEO's Title VI Coordinator at (360) 705-7090.

### **Americans with Disabilities Act (ADA) Information**

This material can be made available in an alternate format by emailing the Office of Equal Opportunity at [wsdotada@wsdot.wa.gov](mailto:wsdotada@wsdot.wa.gov) or by calling toll free, 855-362-4ADA(4232). Persons who are deaf or hard of hearing may make a request by calling the Washington State Relay at 711.

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<sup>1</sup> WSDOT reserves the right to extend the application deadline, if necessary, to continue to solicit qualified applicants and ensure a competitive process.