



Zero-emissions Access Program 2023-2025 Notice of Funding Opportunity

Purpose

The Zero-emissions Access Program (ZAP) grant provides funding for zero-emission carshare pilot programs. ZAP grants fund carshare pilot programs in underserved and low- to moderate-income communities that have limited access to public transportation or are in areas where emissions exceed state or federal standards.

The ZAP grant's goal is to expand access to clean-fuel transportation options and provide opportunities for zero-emission carshare programs in underserved communities where access to public transportation is less available ([RCW 47.04.355](#)).

Available funding

WSDOT anticipates approximately \$1.1 million in state funding for ZAP projects in the 2023-2025 biennium.

Grant award amounts

\$50,000-\$200,000 per project.

Applicants may apply for more than one project. Each project requires a separate application.

Eligible applicants

This is a competitive grant application process open to Washington state nonprofit organizations or local governments. Local governments include cities, counties, housing authorities, ports, and public transit agencies in Washington state.

2021-2023 ZAP grant recipients may apply for funding to support the ongoing implementation of existing ZAP carshare programs.

Applicants must have a demonstrated history of implementing or managing clean-fuel transportation and shared mobility pilot programs. Examples of experience may include implementing:

- Transportation services for shared users (e.g., carshare or rideshare programs)
- Micromobility programs for shared users (e.g., bike sharing)
- Free and reduced-fare programs
- Subcontracts with agencies that have provided clean-fuel transportation and shared mobility pilot programs for the community
- Installation of electric-vehicle infrastructure for community use

This is not a comprehensive list. If you have questions about experience that will qualify, contact WSDOT's [Public Transportation Division](#).

Eligible projects

Eligible project costs include:

- Third-party contract, lease, or purchase of zero-emission vehicles and charging equipment
- Construction or installation of zero-emission charging-station infrastructure for carshare
- Operational costs to develop, implement, and manage a zero-emission carshare program

New project proposals may include planning activities if the ZAP carshare program will be operating by July 1, 2024.

WSDOT strongly encourages applicants to design projects that maximize the accessibility of carshare vehicles and program materials. Applicants can prioritize access by:

- Choosing vehicles that meet the needs of the community
- Stationing vehicles in locations that promote safety and ease of use for all levels of ability
- Translating program materials and signage into languages that remove barriers to access
- Intentionally planning outreach and training activities for the specific needs of the community
- Creating paths to participation for community members without bank accounts, who have limited access to technology, or who otherwise face barriers to using the carshare

Property and assets bought with ZAP grant funds by non-government organizations must be used only for the carshare program. If the property or asset is sold, the proceeds must be used for the carshare program only. At the end of the ZAP-funded carshare, non-government organizations that wish to keep any property or asset purchased with state funds must reimburse the state the fair market value of the property or asset at that time.

Application deadline

3 p.m., Wednesday, May 17

Award period

July 1, 2023 – June 30, 2025

Match requirements

Applicants must provide matching funds as direct contributions or gifts in kind equal to at least 10% of the total project cost.

Applicants may use any funding source as matching funds except other competitive state public transportation grants.

In-kind contributions are non-cash contributions provided by third parties to an organization. In-kind contributions may be in the form of real property, equipment, supplies, and services. In-kind contributions should directly benefit and be specifically identifiable to the project. Examples of in-kind donations may include free or reduced-cost parking or facilities, volunteer administrative work, or donated technology.

Applicants with in-kind contributions must provide documentation of in-kind valuation with their application. The value of donated goods or services will be based on the fair market price at the time of

the donation. The supplemental in-kind valuation template is available in the application to assist the development and documentation of your in-kind match.

Important dates

March 15, 2023	WSDOT posts notice of funding opportunity.
April 12, 2023	Grant application available in the Grants Management System (GMS).
11 a.m., April 18, 2023	Informational webinar for prospective applicants. Register for webinar.
3 p.m., May 17, 2023	Grant applications due in the GMS.
Late May - June 2023	Evaluation panel reviews and scores applications.
Late June 2023	WSDOT sends award letters to grantees.
July 1, 2023	2023-2025 biennium begins.
June 30, 2025	2023-2025 biennium ends. Grant funds must be spent by this date.

Administrative screening

WSDOT grants analysts will review submitted materials to ensure the following criteria are met before an application is forwarded for evaluation:

- Application is complete and submitted by the deadline
- Applicant and proposed project are eligible for a ZAP grant
- Applicant meets the 10% match requirement
- Applicant has prior experience implementing and managing clean alternative fuel and shared mobility pilot projects
- Applicant is in compliance with WSDOT's "In Good Standing" policy

Evaluation criteria

The selection committee will include both internal and external reviewers with subject-matter experts in clean-fuel transportation, shared-mobility programs, and environmental justice. The selection committee will evaluate applications in five categories:

- Community benefit
- Project implementation
- Community coordination
- Project team experience
- Viability beyond grant

Application

Applicants must use the online [Grants Management System \(GMS\)](#) to apply for ZAP funding. Application instructions will be available on the [ZAP webpage](#) and in the GMS.

Applicants must be registered in the GMS before accessing the application. The [GMS registration instructions](#) provide a step-by-step guide for new users to create an account. Applicants are strongly encouraged to complete GMS registration prior to the application opening. For additional assistance regarding registration and training, [send an email](#) or call 360-705-7711.

The ZAP application deadline is **3 p.m., Wednesday, May 17, 2023**. Applicants should submit applications prior to the deadline to accommodate any unforeseen challenges.

GMS will auto-generate a confirmation email for each application submitted. The confirmation will not include an assessment of the completeness of the application, nor will the confirmation imply a review of the submission has been conducted.

Application questions

See the [ZAP webpage](#) for more information about this grant program. For questions about ZAP, contact WSDOT [via email](#).

GMS support

For GMS technical issues or questions, [send an email](#) or call 360-705-7711.

English

Title VI Notice to Public

It is the Washington State Department of Transportation's (WSDOT) policy to assure that no person shall, on the grounds of race, color, national origin, as provided by Title VI of the Civil Rights Act of 1964, be excluded from participation in, be denied the benefits of, or be otherwise discriminated against under any of its programs and activities. Any person who believes his/her Title VI protection has been violated, may file a complaint with WSDOT's Office of Equity and Civil Rights (OECR). For additional information regarding Title VI complaint procedures and/or information regarding our non-discrimination obligations, please contact OECR's Title VI Coordinator at (360) 705-7090.

Americans with Disabilities Act (ADA) Information

This material can be made available in an alternate format by emailing the Office of Equity and Civil Rights at wsdotada@wsdot.wa.gov or by calling toll free, 855-362-4ADA(4232). Persons who are deaf or hard of hearing may make a request by calling the Washington State Relay at 711.

Español

Notificación de Título VI al Público

La política del Departamento de Transporte del Estado de Washington (Washington State Department of Transportation, WSDOT) es garantizar que ninguna persona, por motivos de raza, color u origen nacional, según lo dispuesto en el Título VI de la Ley de Derechos Civiles de 1964, sea excluida de la participación, se le nieguen los beneficios o se le discrimine de otro modo en cualquiera de sus programas y actividades. Cualquier persona que considere que se ha violado su protección del Título VI puede presentar una queja ante la Oficina de Equidad y Derechos Civiles (Office of Equity and Civil Rights, OECR) del WSDOT. Para obtener más información sobre los procedimientos de queja del Título VI o información sobre nuestras obligaciones contra la discriminación, comuníquese con el coordinador del Título VI de la OECR al (360) 705-7090.

Información de la Ley sobre Estadounidenses con Discapacidades (ADA, por sus siglas en inglés)

Este material puede estar disponible en un formato alternativo al enviar un correo electrónico a la Oficina de Equidad y Derechos Civiles a wsdotada@wsdot.wa.gov o llamando a la línea sin cargo 855-362-4ADA(4232). Personas sordas o con discapacidad auditiva pueden solicitar la misma información llamando al Washington State Relay al 711.

한국어-Korean

제6조 관련 공지사항

워싱턴 주 교통부(WSDOT)는 1964년 민권법 타이틀 VI 규정에 따라, 누구도 인종, 피부색 또는 출신 국가를 근거로 본 부서의 모든 프로그램 및 활동에 대한 참여가 배제되거나 혜택이 거부되거나, 또는 달리 차별받지 않도록 하는 것을 정책으로 하고 있습니다. 타이틀 VI에 따른 그/그녀에 대한 보호 조항이 위반되었다고 생각된다면 누구든지 WSDOT의 평등 및 민권 사무국(OECR)에 민원을 제기할 수 있습니다. 타이틀 VI에 따른 민원 처리 절차에 관한 보다 자세한 정보 및/또는 본 부서의 차별금지 의무에 관한 정보를 원하신다면, (360) 705-7090으로 OECR의 타이틀 VI 담당자에게 연락해주시십시오.

미국 장애인법(ADA) 정보

본 자료는 또한 평등 및 민권 사무국에 이메일 wsdotada@wsdot.wa.gov 을 보내시거나 무료 전화 855-362-4ADA(4232)로 연락해서 대체 형식으로 받아보실 수 있습니다. 청각장애인은 워싱턴주 중계 711로 전화하여 요청하실 수 있습니다.

русский-Russian

Раздел VI Общественное заявление

Политика Департамента транспорта штата Вашингтон (WSDOT) заключается в том, чтобы исключить любые случаи дискриминации по признаку расы, цвета кожи или национального происхождения, как это предусмотрено Разделом VI Закона о гражданских правах 1964 года, а также случаи недопущения участия, лишения льгот или другие формы дискриминации в рамках любой из своих программ и мероприятий. Любое лицо, которое считает, что его

средства защиты в рамках раздела VI были нарушены, может подать жалобу в Ведомство по вопросам равенства и гражданских прав WSDOT (OECR). Для дополнительной информации о процедуре подачи жалобы на несоблюдение требований раздела VI, а также получения информации о наших обязательствах по борьбе с дискриминацией, пожалуйста, свяжитесь с координатором OECR по разделу VI по телефону (360) 705-7090.

Закон США о защите прав граждан с ограниченными возможностями (ADA)

Эту информацию можно получить в альтернативном формате, отправив электронное письмо в Ведомство по вопросам равенства и гражданских прав по адресу wsdotada@wsdot.wa.gov или позвонив по бесплатному телефону 855-362-4ADA(4232). Глухие и слабослышащие лица могут сделать запрос, позвонив в специальную диспетчерскую службу штата Вашингтон по номеру 711.

tiếng Việt-Vietnamese

Thông báo Khoản VI dành cho công chúng

Chính sách của Sở Giao Thông Vận Tải Tiểu Bang Washington (WSDOT) là bảo đảm không để cho ai bị loại khỏi sự tham gia, bị từ khước quyền lợi, hoặc bị kỳ thị trong bất cứ chương trình hay hoạt động nào vì lý do chủng tộc, màu da, hoặc nguồn gốc quốc gia, theo như quy định trong Mục VI của Đạo Luật Dân Quyền năm 1964. Bất cứ ai tin rằng quyền bảo vệ trong Mục VI của họ bị vi phạm, đều có thể nộp đơn khiếu nại cho Văn Phòng Bảo Vệ Dân Quyền và Bình Đẳng (OECR) của WSDOT. Muốn biết thêm chi tiết liên quan đến thủ tục khiếu nại Mục VI và/hoặc chi tiết liên quan đến trách nhiệm không kỳ thị của chúng tôi, xin liên lạc với Phó Trí Viên Mục VI của OECR số (360) 705-7090.

Thông tin về Đạo luật Người Mỹ tàn tật (Americans with Disabilities Act, ADA)

Tài liệu này có thể thực hiện bằng một hình thức khác bằng cách email cho Văn Phòng Bảo Vệ Dân Quyền và Bình Đẳng wsdotada@wsdot.wa.gov hoặc gọi điện thoại miễn phí số, 855-362-4ADA(4232). Người điếc hoặc khiếm thính có thể yêu cầu bằng cách gọi cho Dịch vụ Tiếp âm Tiểu bang Washington theo số 711.

العربية - Arabic

في ضمان عدم استبعاد أي شخص، على أساس العرق أو اللون أو الأصل القومي من المشاركة في أي من برامجها (WSDOT) إشعار للجمهور تتمثل سياسة وزارة النقل في والية واشنطن 6العنوان ويمكن ألي شخص يعتقد أنه تم 1964، وأنشطتها أو الحرمان من الفوائد المتاحة بموجبها أو التعرض للتمييز فيها بخالف ذلك، كما هو منصوص عليه في الباب السادس من قانون الحقوق المدنية لعام / للحصول على معلومات إضافية بشأن إجراءات الشكاوى و. التابع لوزارة النقل في والية واشنطن(OECR)انتهاك حقوقه التي يكفلها الباب السادس تقديم شكوى إلى مكتب المساواة والحقوق المدنية بشأن التزاماتنا بعدم التمييز بموجب الباب السادس، يرجى الاتصال بمنسق الباب السادس في مكتب المساواة والحقوق المدنية على الرقم (360) 705-7090.

معلومات قانون الأمريكيين ذوي الإعاقة (ADA)

855-362-4ADA (4232) أو عن طريق الاتصال بالرقم المجاني wsdotada@wsdot.wa.gov يمكن توفير هذه المواد في تنسيق بديل عن طريق إرسال رسالة بريد إلكتروني إلى مكتب المساواة والحقوق المدنية على يمكن للأشخاص 362-4ADA (4232) Washington State Relay الصم أو ضعاف السمع تقديم طلب عن طريق الاتصال بخدمة 711.

中文 – Chinese

《权利法案》 Title VI公告

<華盛頓州交通部(WSDOT)政策規定，按照《1964年民權法案》第六篇規定，確保無人因種族、膚色或國籍而被排除在WSDOT任何計畫和活動之外，被剝奪相關權益或以其他方式遭到歧視。如任何人認為其第六篇保護權益遭到侵犯，則可向WSDOT的公平和民權辦公室(OECR)提交投訴。如需關於第六篇投訴程式的更多資訊和/或關於我們非歧視義務的資訊，請聯絡OECR的第六篇協調員，電話 (360) 705-7090。

《美国残疾人法案》(ADA)信息

可向公平和民權辦公室發送電子郵件 wsdotada@wsdot.wa.gov 或撥打免費電話

855-362-4ADA(4232)，以其他格式獲取此資料。听力丧失或听觉障碍人士可拨打711联系Washington州转接站。

Af-soomaaliga – Somali

Ciwaanka VI Ogeysiiska Dadweynaha

Waa siyaasada Waaxda Gaadiidka Gobolka Washington (WSDOT) in la xaqiijiyo in aan qofna, ayadoo la cuskanaayo sababo la xariira isir, midab, ama wadanku kasoo jeedo, sida ku qoran Title VI (Qodobka VI) ee Sharciga Xaquuqda Madaniga ah ah oo soo baxay 1964, laga saarin ka qaybgalka, loo diidin faa'iidooyinka, ama si kale loogu takoorin barnaamijyadeeda iyo shaqooyinkeeda. Qof kasta oo aaminsan in difaaciisa Title VI la jebiyay, ayaa cabasho u gudbin kara Xafiiska Sinaanta iyo Xaquuqda Madaniga ah (OECR) ee WSDOT. Si aad u hesho xog dheeraad ah oo ku saabsan hanaannada cabashada Title VI iyo/ama xogta la xariirta waajibbaadkeena ka caagan takoorka, fadlan la xariir Iskuduwaha Title VI ee OECR oo aad ka wacayso (360) 705-7090.

Macluumaadka Xeerka Naafada Marykanka (ADA)

Agabkaan ayaad ku heli kartaa qaab kale adoo iimeel u diraa Xafiiska Sinaanta iyo Xaquuqda Madaniga ah oo aad ka helayso wsdotada@wsdot.wa.gov ama adoo wacaaya laynka bilaashka ah, 855-362-4ADA(4232). Dadka naafada maqalka ama maqalku ku adag yahay waxay ku codsan karaan wicitaanka Adeega Gudbinta Gobolka Washington 711.

Translation Services

If you have difficulty understanding English, you may, free of charge, request language assistance services by calling 360-705-7921 or email us at: PubTrans@wsdot.wa.gov

Español - Spanish

Servicios de traducción

Aviso a personas con dominio limitado del idioma inglés: Si usted tiene alguna dificultad en entender el idioma inglés, puede, sin costo alguno, solicitar asistencia lingüística con respecto a esta información llamando al 360-705-7921, o envíe un mensaje de correo electrónico a: PubTrans@wsdot.wa.gov

tiếng Việt-Vietnamese

các dịch vụ dịch thuật

Nếu quý vị không hiểu tiếng Anh, quý vị có thể yêu cầu dịch vụ trợ giúp ngôn ngữ, miễn phí, bằng cách gọi số 360-705-7921 hoặc email cho chúng tôi tại: PubTrans@wsdot.wa.gov

한국어-Korean

번역 서비스

영어로 소통하는 것이 불편하시다면, 360-705-7921 으로 전화하시거나 다음 이메일로 연락하셔서 무료 언어 지원 서비스를 요청하실 수 있습니다: PubTrans@wsdot.wa.gov

русский-Russian

Услуги перевода

Если вам трудно понимать английский язык, вы можете запросить бесплатные языковые услуги, позвонив по телефону 360-705-7921 или написав нам на электронную почту: PubTrans@wsdot.wa.gov

العربية - Arabic

خدمات الترجمة

إذا كنت تجد صعوبة في فهم اللغة الإنجليزية، فيمكنك مجاناً طلب خدمات المساعدة اللغوية عن

طريق الاتصال بالرقم 360-705-7921 أو مراسلتنا عبر البريد الإلكتروني: PubTrans@wsdot.wa.gov

Af-soomaaliga - Somali

Adeegyada Turjumaada

Haddii ay kugu adag tahay inaad fahamtid Ingiriisida, waxaad, bilaash, ku codsan kartaa adeegyada caawimada luuqada adoo wacaaya 360-705-7921 ama iimayl noogu soo dir: PubTrans@wsdot.wa.gov

中文 – Chinese

翻译服务

如果您难以理解英文，则请致电：360-705-7921，或给我们发送电子邮件： PubTrans@wsdot.wa.gov，请求获取免费语言援助服务。