

*DBE Program Disparity Study Q&A*  
*Revised January 26, 2022*

1. Is there a Q&A deadline by which to submit questions?  
Tuesday, January 25, 2022.
2. What is the contract number for this project? the forms require that we include a contract number but none was listed on the website/RFQ documents?  
This field can be left blank and will be inserted at agreement execution.
3. If a firm is certified through the Office of Minority & Women's Business Enterprises as MBE or WBE but not DBE, can they be used to satisfy DBE goal for this project?  
No, the firm must be certified as a DBE by the Washington State Office of Minority & Women's Businesses Enterprises to count toward the project DBE goal.
4. What is the expected timeline for this project?  
The agreement will be for approximately one (1) year in duration with the option for WSDOT to extend it for additional time and money if necessary.
5. Please confirm that the study will include the analysis of FHWA-, FTA-, FAA- and state-funded contracts.  
This study will analyze all FHWA, FTA, and state-funded construction and consulting contracts, including projects awarded by local agencies and other jurisdictions.
6. Does WSDOT maintain subcontract data for MBE/VOB/WBEs and non-MBE/VOB/WBEs for state-funded contracts?
  - (a) Please respond separately for each field of information:
    - Yes – Subcontract/PO identification number;
    - Yes – Business name of subcontractor/supplier;
    - Yes – Address of subcontractor/supplier;
    - Yes – Description of services performed, or goods supplied by subcontractor; and
    - Yes – Total dollar amount received by subcontractor/supplier.
  - (b) Is this information available in electronic format?  
It is possible that some information will need to be collected from various sources to be made available in electronic format.
7. Does WSDOT maintain subcontract data for DBEs and non-DBEs for federal-funded contracts?
  - (a) Please respond separately for each field of information:
    - Yes – Subcontract/PO identification number;
    - Yes – Business name of subcontractor/supplier;
    - Yes – Address of subcontractor/supplier;
    - Yes – Description of services performed, or goods supplied by subcontractor; and
    - Yes – Total dollar amount received by subcontractor/supplier.
  - (b) Is this information available in electronic format?  
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8. What is the proposed study period?

All WSDOT construction and consultant contracts awarded between Oct.1, 2017, and Sept. 30, 2021 (Federal Fiscal Years 2018 through 2021)

9. What is the approximate number of contracts for the proposed study period?

The approximate number of contracts awarded between Oct.1, 2017, and Sept. 30, 2021 (Federal Fiscal Years 2018 through 2021) –estimate 1809

10. What is the approximate total dollar value for the contracts for the proposed study period? The approximate total dollar value of contracts awarded between Oct.1, 2017, and Sept. 30, 2021 (Federal Fiscal Years 2018 through 2021) –estimate value \$6,000,000,000.00

11. What local, state, and federal funding sources will the study cover? Will FTA, FHWA, and FAA contracts be included in the study? This study will analyze all FHWA, FTA, and state-funded construction and consulting contracts, including projects awarded by local agencies and other jurisdictions.

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13. What industries will be covered in the study, *i.e.*, construction, professional consultant services, general services, goods /supplies This study will analyze all FHWA, FTA, and state-funded construction and consulting contracts, including projects awarded by local agencies and other jurisdictions.

14. Will local programs, consultant services, and construction be the only departments providing data for the study? This study will analyze all FHWA, FTA, and state-funded construction and consulting contracts, including projects awarded by local agencies and other jurisdictions.

15. Will the study include subrecipients?

This study will analyze all FHWA, FTA, and state-funded construction and consulting contracts, including projects awarded by local agencies and other jurisdictions. The research will also include data from local agencies, prime contractors, as well as subcontractors.

16. Has WSDOT tracked the following prime data? Please respond separately for each field of information and for each affiliate if it is to be included in the study.

Please indicate if the data vary by the type of contract.

Yes • Prime contract identification number

Yes • Prime contract name

Yes • Funding source

Yes Contract Industry (construction, professional consultant services, general services, goods /supplies)

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Yes • Dollar amount of payment(s) to prime contractor for the study period (inclusive of all change orders)

Yes • Original dollar amount of prime contract award (inclusive of all change orders)

Yes • Contract start date

Yes • Contract end date

Yes • Contract status (open/closed)

Yes • Business name of prime contractor

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- Yes • General description of services performed, or goods supplied under prime contract
- Yes • DBE or non-DBE status of prime contractor (including race, ethnicity, and sex)
- Yes • Prime contractor address, telephone number and email address
- Yes • Prime contractor contact person and title
- Yes • Six-digit NAICS code(s) and/ or detailed description of work performed on the contract
- Yes • Is there a DBE or other business diversity goal on the contract?
- Yes • Indicator for whether or not prime contract has subcontracts (first tier minimum; if other tiers, clearly designate)

17. Has WSDOT tracked DBE subcontractor data? Please respond separately for each field of information.

- Yes • Subcontract identification number
- Yes • Subcontract name
- Yes • Business name of subcontractor
- Yes • Description of services performed, or goods supplied by subcontractor
- Yes • DBE or non-DBE indicator for subcontractor (including race, ethnicity, and sex)
- Yes • Six-digit NAICS code(s) for subcontractor's work on specified contract
- Yes • Total dollar amount received by subcontractor (inclusive of all change orders)

18. Has WSDOT tracked non-DBE subcontractor data? Please respond separately for each field of information.

- Yes • Subcontract identification number
- Yes • Subcontract name
- Yes • Business name of subcontractor
- Yes • Description of services performed, or goods supplied by subcontractor
- Yes • Non-DBE data for subcontractor (including race, ethnicity, and sex)
- Yes • Six-digit NAICS code(s) for subcontractor's work on specified contract
- Yes • Total dollar amount received by subcontractor (inclusive of all change orders)

19. Can Samples of Work Product be submitted as links as opposed to PDF files?

**PDF file attached in your Packet B**

20. When will answers to questions be received, to ensure enough time to compile a quality response?

**This Q&A document is the last update before submittals are received.**

21. Scoring Criteria 1: Qualifications/Expertise Team D, states, "Provide table identifying current availability of key staff and resources for each firm on the proposed project team. The availability of staff must be identified as hours available per month for the length of the project, not in percentages of time available." Since, the number of hours vary per person, per month, depending on the workflow, may we provide the availability of hours by month, averaged over the course of the project?

**Yes**

22. Scoring Criteria 3: Key Team Members Qualifications (Prime Consultant and

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Sub-Consultants) A, lists a number of possible qualifications. Given that key team members have varied qualifications and all qualifications will not apply to every team member, will WSDOT accept qualifications tailored to each team member?

Yes

23. Scoring Criteria 11: Cost Factors A, states. "Statement of Billing Rates:

- Statement that the rates listed are the lowest/best rates given to any client."

Given that our firm has been in business for almost 30 years, what is the time period to which this applies?

Past year is acceptable

Are billing rates the only cost information that is required to be submitted?

All applicable billing rates for all firms on the team must be submitted. These will become exhibits in the winning firms agreement.

24. On the Proposed Billing Rates Form, does Labor Classification refer to the Position/Job Title?

Yes

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- Description of services performed, or goods supplied by subcontractor; and
- Total dollar amount received by subcontractor/supplier.

(b) Is this information available in electronic format?