

# Adopt-a-Highway COVID safety protocols

Adopt-a-Highway volunteer activities can take place in accordance with the Phase 2 COVID-19 Job Site Requirements for Maintenance Field Work, available online at: [wsdot.wa.gov/sites/default/files/2021/04/06/Guidance-COVID19-Phase-II-Work-20210304.pdf](https://wsdot.wa.gov/sites/default/files/2021/04/06/Guidance-COVID19-Phase-II-Work-20210304.pdf)

Below are the general guidelines but any questions should refer to the online job site requirements document listed above or WSDOT Adopt-a-Highway personnel (director or local coordinators).

## Required training/review

General Adopt-a-Highway Safety Video: [www.youtube.com/watch?v=eBxIh67-I74](https://www.youtube.com/watch?v=eBxIh67-I74)

LNI COVID Face Covering and Mask e-tool: [content.govdelivery.com/accounts/WADLI/bulletins/29aec55](https://content.govdelivery.com/accounts/WADLI/bulletins/29aec55)

## COVID compliance officer

Each volunteer group will designate one or more volunteer as a monitor to ensure all volunteers know safety protocols, maintain 6-foot physical distancing and have and are using proper Personal Protective Equipment.

## Pick up/return of safety equipment

Appointments to schedule cleanups and pick up safety equipment will be by phone or email. Minimize interactions when picking up or delivering equipment or materials – designate one person to collect and return the items to WSDOT staff/locations. Ensure minimum 6-foot separation.

## Pre-Activity Safety Plan

This must be conducted at the start of every cleanup event and must include COVID-19 guidelines.

## Health screening

Ask volunteers to take their temperature at home before coming to the cleaning. Screen volunteers during the safety meeting by asking them if they have a fever, cough, shortness of breath, fatigue, muscle aches, or new loss of taste or smell. Make sure sick volunteers stay home or immediately go home if they feel or appear sick.

Have participants inform their group leader if they have a sick family member at home with COVID-19. If a participant has a family member sick with COVID-19, that participant should follow the isolation/quarantine requirements as established by the State Department of Health.

## Number of people gathering

- The size of any group gathered together at any one time is limited to **less than** ten (10) people – this includes the pre-cleaning safety meeting. Group members should maintain 6-foot distance during any gathering.
- If an area requires a larger group, the group should break up into smaller groups with staggered start times. Separate safety meetings must take place for each small group.

## Masks/Personal Protective Equipment

Facial coverings in accordance with LNI's [COVID Face Covering and Mask e-tool](#) must be worn by every participant. *A fabric mask may not meet requirements so please use the tool to determine which type you'll need.*

## Hand washing/sanitizing

Ensure opportunity for frequent and adequate hand washing/hand sanitizing with adequate maintenance of supplies. Alcohol-based hand sanitizers with greater than 60% ethanol or 70% isopropanol can also be used.

## Physical distancing

Maintain minimum 6-foot separation between all employees and volunteers in all interactions at all times. When strict physical distancing is not feasible for a specific task, other prevention measures are required, such as use of barriers, minimize number of volunteers in narrow or enclosed areas, stagger breaks, and shift starts.

## Sanitize equipment

Shared tools and other equipment must be wipe sanitized between users

## Carpooling

Carpooling with people outside your home may require additional measures, limits to the number of people in a vehicle for a given or time or different types of masks, refer to LNI's [COVID Face Covering and Mask e-tool](#).

At the same time, please coordinate carefully with your group and Adopt-a-Highway staff to ensure there is enough room to park vehicles at the cleanup location.

## Vaccines

These protocols are in place for ALL volunteers, regardless of vaccination status. WSDOT does not collect or track vaccination status of volunteers.

## Exposure notification

If a volunteer later develops symptoms or is confirmed to have COVID-19, the group supervisor should inform fellow volunteers of their possible exposure to COVID-19, but maintain confidentiality as required by the Americans with Disabilities Act (ADA). Volunteers can consult their health care provider or the CDC Public Health Recommendations for Community-Related Exposure: [www.cdc.gov/coronavirus/2019-ncov/php/public-health-recommendations.html](http://www.cdc.gov/coronavirus/2019-ncov/php/public-health-recommendations.html)

## Compliance

Adopt-a-Highway volunteer groups that do not comply with any safety protocols – including COVID-19 requirements -- will not be permitted to continue participating in WSDOT Adopt-a-Highway volunteer activities and may result in cancellation of a groups Adopt-a-Highway agreement.

Americans with Disabilities Act (ADA) Information: This material can be made available in an alternate format by emailing the Office of Equal Opportunity at [wsdotada@wsdot.wa.gov](mailto:wsdotada@wsdot.wa.gov) or by calling toll free, 855-362-4ADA(4232). Persons who are deaf or hard of hearing may make a request by calling the Washington State Relay at 711.

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