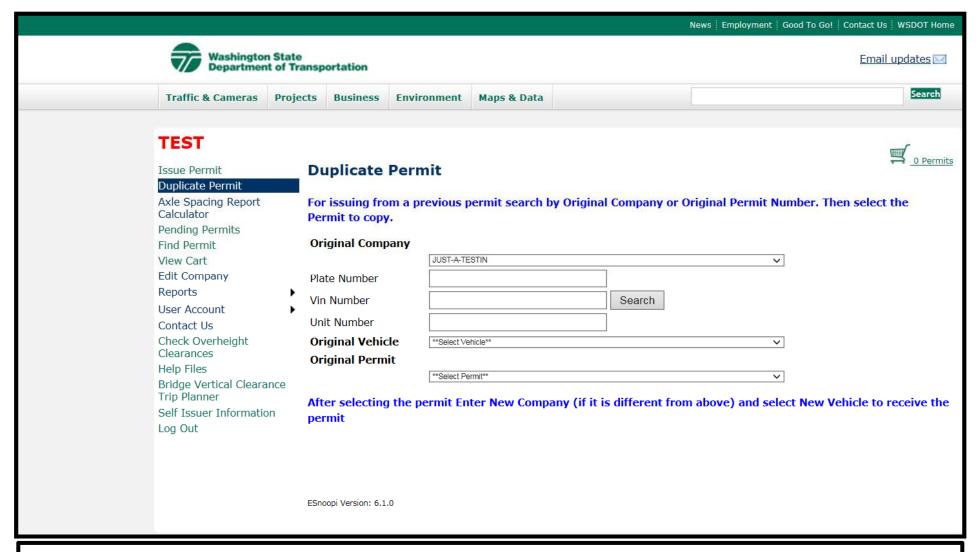
## **Duplicate Permit**

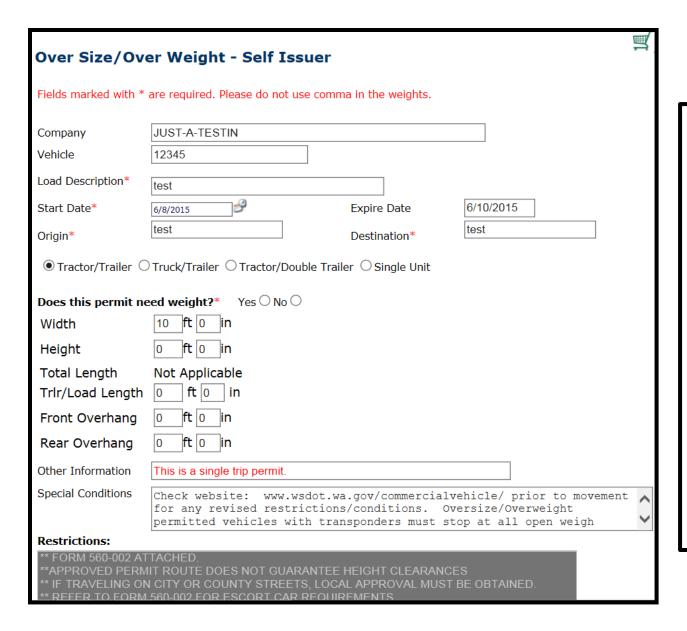


Duplicating an already issued permit saves you time. If you want to create a new permit from a previous permit choose "Duplicate Permit".

You can search for the previously issued permit by original vehicle or the original permit number. Use the drop down menus to choose the vehicle or permit.

Duplicate Permit	
For issuing from a previous permit search by Original Company or Original Permit Number. Then select the Permit to copy.	
Original Company	
	JUST-A-TESTIN V
Plate Number	
Vin Number	Search
Unit Number	
Original Vehicle	**Select Vehicle**
Original Permit	
	001858462, Issued, OSOWSI, May 28 2015 9:37AM, JUST-A-TESTIN
After selecting the permit Enter New Company (if it is different from above) and select New Vehicle to receive the permit	
Issue to	
Plate Number	
Vin Number	Search
Unit Number	
	Select Vehicle From List* OR Multiple Vehicles
New Vehicle	**Select Vehicle**  12345 , WA , 444444444444444444444444444444 ,  12345 , WA , 33333335555558888 , 1  987465 , WA , 9845 , 2
ESnoopi Version: 6.1.0	NEWPLATE, WA, 4444444444444449, 61 TESTER1, WA, TESTTESTTESTT, TEST

Once you have chosen the permit that you want to duplicate you will need to select the vehicle that you want to create the new permit with. Again, use the drop down menu to choose your vehicle or you can search by the specific vehicle identifiers (Plate, VIN, or Unit Number). Once you have chosen the vehicle for the new permit, choose "Proceed".



After you proceed the program takes you right to the details of the new permit.

The details match the original permit information. If you need to make minor adjustments you can.

You can complete your permit with the same method that you used for the original permit.