September 3, 2021

Dear Industry Partner:

This letter is a supplement to the direction and guidance provided on September 1, 2021. In that letter we indicated you would receive follow up information describing the required procedures for vaccination verification and the specific documentation to provide to WSDOT. That information is now available. The Governor’s Office has created a resource website that contains FAQ’s and information for complying with Proclamation 21-14.1.

The Proclamation prohibits state agencies from permitting contractors who engage in work for the agency if the personnel performing the contract (including subcontractor personnel) have not been fully vaccinated against COVID-19 as set forth in the Proclamation. As permitted by the Proclamation, WSDOT has elected to require your firm, as its contractor, to assume responsibility for verification of full COVID-19 vaccination, approving all exemptions for disability and sincerely held religious beliefs and determining any accommodations needed for such exemptions. Please be aware that the WSDOT retains the right to inquire into compliance with the verification requirements at any time, to include requesting a copy of the verification plan.

Please share this information within your organization and if you have questions, please contact your designated contract manager.

Sincerely,

WSDOT Contract Services Office