

WSDOT/ACEC Washington
Business Administration Subcommittee
May 11, 2020
10 AM – 11:30 AM
Teams Meeting

Meeting Summary

Participants: WSDOT - Ahmer Nizam, Erik Jonson, Schatzie Harvey, Craig Boone, John Ho, Meg Blau
ACEC – Crystal Donner, Laura Skillings, Santosh Kuruvilla, Ron Paananen

Safety Message and Agenda Overview

Safety Message - Remember to get up regularly

Return to Work Phasing

Ahmer Nizam summarized WSDOT phased return, including field personnel, ad hoc office staff, contractors, consultants, utilities, developers and local agencies

Return to work - Mega Programs drafted plan- Ron will share

Phase 2 (Office Work) is speculation at this point

Consultant experience - ACEC 9-10 Forum: COVID Check in Thursdays 9-10 am are very helpful to stay connected

Crystal: We have to assess what the point of distancing in the office is when you still don't have the personal interaction normally associated with being in the office. What is the value vs teleworking?

Laura - More efficient working from home. Her firms hosts Happy Hours (at lunch)

Santosh to Schatzie - Think about Guidance Doc on how COVID affects ICR

Schatzie - We are checking with other State DOTs on how they are planning to handle the Payroll Protection Program (PPP) loan forgiveness. We will notify the consultant community this fall on how WSDOT plans to approach the loan forgiveness for 2020 Indirect Cost Rate submissions.

Local Programs

Business and usual, but a bit slower

Working through COVID safety protocols - adapting as best they can

Making full use of electronic signatures - Make sure all fed requirements are still in place (re wet signatures).

Electronic Signature

Update on WSDOT process - Policy now recinded to allow max flexibility during emergency. New policy expected this summer
ACEC Members - not new, used to different platforms

Santosh provided Link - <https://app.leg.wa.gov/RCW/default.aspx?cite=19.360.020>
<https://apps.leg.wa.gov/WAC/default.aspx?cite=480-07-190>

Joint meeting with PD subcommittee

Next Meeting June 15 10-11:30
Invite Design Subcommittee for 1st Hour