

**Meeting Notes**  
**WSDOT-ACEC Business Administration Subcommittee**

**Monday July 13, 2020 – 10 am to 11:00**  
**Microsoft Teams Meeting**

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**Safety**

Remember PPE for summer home projects - especially eye protection  
COVID is on the rise nationally - do not become complacent

**Telework**

WSDOT returning to offices in 2021

Some firms like HDR are moving to return to offices now (working at home is not their preferred model).

Pertec - Staying home through labor day - likely longer (some choosing to work in office).  
Expecting 20% (for return)-20% (against) -60% (on the fence) when they return. 3 days (F, Sa, Su) nobody in office to facilitate virus control

Small firms - similar to Pertec in waiting to return

**COVID Guidance Doc from Audit**

Possible Topics - Allowable OH, Admin effort for furlough / redirecting work  
Ask Schatzie to consider. Will likely need more input once IAO is involved

**Budget**

This biennium is not looking as severe as anticipated due to under-spending ... Waiting to hear about OFM direction; No Special Legislative Session is expected. The 21-23 biennium may involve major cuts depending on the outcome of I-976 court challenge

**Local Programs**

Very busy with PSRC Projects;  
Ensuring HQ and regional coverage under COVID and furloughs to support projects

**ACEC Annual Meeting 8-12**

Cancelled until further notice

**Meeting Notes now posted**

<https://www.wsdot.wa.gov/design/design-wsdot/acec-wa-executive-liaison-committee>

**Next Meeting - Summer Break**

Sept 21, 2020