

Mid-Construction Factory Visit Inspection Checklist

The following is a suggested checklist you may use to conduct a mid-construction factory visit. A mid-construction factory visit is required when purchasing 10 or more vehicles through a single bid.

You should modify this checklist to reflect your actual vehicle specifications.

- Chassis (vehicle chassis model i.e., 200X *Ford Model E-450 Super Duty*)
 - Engine (engine specification i.e., 6.8 liter *Ford Triton*, V-10, direct fuel injected)
 - Transmission (transmission specification i.e., Automatic, 4R 100 4 speed overdrive)
 - Dimensions (vehicle dimension, actual measurement)
 - Wheel Base: 158 inches
 - Overall Length: 276 inches maximum
 - Overall Exterior Height: 11 5 inches maximum
 - Overall Exterior Width: 98 inches maximum
 - Interior Height: 74 inches minimum
 - Interior Width: 91 inches minimum
 - Wheels, Wheel Wells And Related Items
 - Tire *OEM*, minimum 10 ply LT225/75R/16E BSW mounted on wheels
 - Shock Absorbers and Stabilizers
 - Front and rear HD Double Acting Shock Absorbers: 1.375 inch diameter, gas filled.
 - Front Stabilizer Bar: 1-inch diameter.
 - Rear Stabilizer Bar: 1.25-inch diameter
 - Braking system
 - HD dual Hydraulic Power Assisted
 - Four Wheel Anti-Lock, Disc Type
 - HD Cable-Actuated Parking With Warning Light
 - Exhaust System
 - Steering Power assisted with OEM Tilt Steering Wheel and Cruise Control
 - Electrical system
 - Alternator
 - Audible Reverse Alarm
 - Dual OEM 12-Volt Batteries With A Minimum Combined CCA of 1,250 amps
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- Flooring material
 - Type (Non-slip)
 - Color (Gray)
 - Mirrors (*Metagal* Convex Rear View Mirror)
 - Instrument Panel
 - Gauges, Warning Light etc.
 - Illumination
 - Seating
 - Driver Seat (type of seat)
 - Passenger Seat (number of seats, seating configuration)
 - Heating, Air Conditioning and Ventilation
 - Heating (OEM)
 - Rear Air Conditioning (40,000 BTU)
 - Body Exterior
 - One-inch Rub Rails Composed Of Flexible, Resilient Material
 - Install Lockable Fuel Cap Access Door
 - Ground Clearance
 - 12 inches Clearance from Ground to First Step
 - 13 inches Clearance from Ground to Battery Box
 - Body Interior
 - Raised Floor Design
 - Metal Deck Shall Be Covered with Minimum 0.625-Inch Marine Grade Plywood
 - 125 inch Black Smooth Transit Type Matting with Anti-Skid Properties
 - Interior Entrance Steps are Metal Backed
 - Handrail
 - Stanchion
 - Door and Doorways
 - OEM Driver Door
 - Transit Door Type for Passenger Door
 - Wheel Chair Lift Access Door
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Windows

- Tinted Laminated Safety Glass and Sun Visor Tinting Windshield
- Two Of The Side Windows Shall be Emergency Kick-Out Type
- Rear Window

Wheelchair Lift

- Mount Braun Model #919
- Control Switch Location
- Grab Rail
- Interlocking System
- Wheelchair Securement
- Two Wheelchair Securement Station
- Tie-Down System
- L Track

Miscellaneous Items

- First Aid Kit
- One set of Cable Type Tire Chains
- Fire Extinguisher
- Emergency Seat Belt Cutter

Comments: _____

Signature of Individual Conducting Factory Visit

Date

Please file a completed original checklist in your procurement file and send a copy to WSDOT.
