

Pre-Award Audit Checklist

Grantee Name: _____ GCA # _____

Vendor Name: _____ Date of Visit: _____

Type of Vehicle Bid: _____

Use this checklist while reviewing the pre-award audit requirements and to ensure that you have executed all pertinent certifications for your vehicle procurement as required by:

- Title 49 of the CFR, Part 663 – Subpart B, **Buy America Certification**
- Title 49 of the CFR, Part 663 – Subpart D, **Federal Motor Vehicle Safety Standards**
- Title 49 of the CFR, Part 665 – Subpart A, **Altoona Bus Testing**

YES NO N/A

- | | | | |
|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Has the vendor submitted a copy of the Pre-Award Buy America Compliance Certification? This should include: |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | A list of the vehicle components and subcomponents that will be used to calculate the percent domestic content. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | The proposed final assembly location. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | The activities that will take place during final assembly. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | The total cost of the vehicle final assembly. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Has the vendor submitted a complete Pre-Award Federal Motor Vehicle Safety Standards Compliance Certification? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Has the vendor submitted a copy of the Altoona Bus Testing report with the vehicle bid documents? |

Signature and Title

Date