



Solicitation for Dispute Resolution Board Members

State of Washington Department of Transportation Notice to Consultants Dispute Resolution Board Members

For many years WSDOT has used alternative dispute resolution by a third party board to aid in resolving unsettled contract disputes. WSDOT has updated its DRB process, available in September 2019. The updated specification includes a simplified process for DRB establishment, a standardized three-party agreement, and simpler provisions for payment of DRB members. It also establishes minimum experience and training standards for prospective Board members. The three-party agreement replaces the individual WSDOT consultant agreements which will be phased out once the new process is in place.

To expedite and aid in the establishment of Boards on construction contracts, WSDOT and the Associated General Contractors (AGC) of Washington will assemble a roster of prequalified DRB candidates from which a Board may be assembled. To be considered for the prequalified list, prospective DRB candidates are required to meet all criteria and requirements prescribed in WSDOT's dispute resolution procedures and three-party agreement.

Participation on the Statewide Prequalified DRB Candidate Roster

Interested candidates are advised to review the department's dispute resolution procedures for dispute review boards and the corresponding three-party agreements. These documents prescribe the qualifications necessary and selection criteria for inclusion on the DRB roster. These documents can be found at the WSDOT website:

<https://www.wsdot.wa.gov/business/construction/dispute-review-boards>

Submittals

Interested qualified candidates are required to complete the Application for Prequalified Disputes Review Board Candidate Roster form available at the website listed in the preceding paragraph. Applications will be accepted prior to the submittal due date below. WSDOT and AGC will subsequently review applications and jointly decide acceptance of applicants. Candidates will be notified by email if they have been accepted and added to the statewide roster. Please be sure to provide your email address on the application form.

Candidates are advised that application materials including resumes will be posted to the WSDOT website.

Questions concerning completion of the form or the DRB process may be directed to the following email address. Applications will also be received at the following email address:

disputesreviewboard@wsdot.wa.gov



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Americans with Disabilities Act (ADA) Information

This material can be made available in an alternate format by emailing the WSDOT Diversity/ADA Affairs team at wsdotada@wsdot.wa.gov or by calling toll free 1-800-362-4ADA(4232). Persons who are deaf or hard of hearing may make a request by calling the Washington State Relay at 711.

Title VI Statement to Public

It is the Washington State Department of Transportation's (WSDOT) policy to assure that no person shall, on the grounds of race, color, national origin or sex, as provided by the Title VI of the Civil Rights Act of 1964, be excluded from participation in, be denied the benefits of, or be otherwise discriminated against under any of its federally funded programs and activities. Any person, who believes his /her Title VI protection has been violated, may file a complaint with WSDOT's Office of Equal Opportunity (OEO). For additional information regarding Title VI complaint procedures and/or information regarding our non-discrimination obligations, please contact OEO's Title VI Coordinators: Eastern Washington at 509-324-6018; or Western Washington at 360-705-7082.

Dates of publication in SDJC: July 22, 2019 and July 29, 2019.

Dates of publication in WEBS: July 22, 2019 through September 6, 2019.

Submittal Due Date and Time: Applications accepted until 4:00 PM PST September 6, 2019.