

DBE

Focus Group Meeting

August 11, 2016 – 8:30 AM - 10:30 AM
26620 68th Avenue South
Kent, Washington 98032

Conference call-in #: (360) 709-8060
PIN# 1072424

Attendees:

Keith Metcalf:

Deputy Secretary of Transportation
Washington State Department of Transportation (WSDOT)

Earl Key:

Director, WSDOT Office of Equal Opportunity (OEO),

Khalia Davis:

Community Engagement Manager, WSDOT OEO

Mellody Stell:

Program Specialist 5, WSDOT OEO

Jackie Bayne:

Management Analyst 5, WSDOT OEO

Henry Yates: WSDOT OEO

Wendy Kenyon:

Administrative Assistant 3, WSDOT OEO

Dan Seydel:

Platinum Group LLC

Frank Lemos:

National Association of Minority Contractors (NAMC)

JP Francis

Mary Lerdahl: Women in Highway Construction

Patrick Hughes:

Hughes Group

Claudia Hirschey:

Transportation Consulting Services

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Agenda

Time	Topic	Presenters
8:30- 8:40	1. Welcome and Agenda Review	Earl
8:40-9:00	2. Introductions	All
9:00-9:30	3. Discussion of Identified Challenges	All
9:30- 10:00	4. DBE Roles and Rights	Earl
10:00 – 10:15	5. Objectives	All
10:15-10:30	6. Issues to raise at future meetings	Khalia
10:30	7. Adjourn	

MEETING MINUTES

1. Welcome Remarks and Agenda Review
2. Introductions
3. Discussion of Identified Challenges
 - a. OEO needs to increase minority participation and obtain enforceable goals.
 - b. Place goals on state funded projects.
 - c. Start getting aggressive about making sure that goals are achieved.
 - d. Instituting a WSDOT small works sheltered-market program is necessary
 - e. Important to change overall practices. Design-build statutes—RCW 39.10, Alternative Public Works Contracting Procedures.
 - f. Needs to be a small business task force.
4. DBE Roles and Rights

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- a. Laws: Bonds, Alternative Works, GCCM Design Build, Job Order Contract (JOC) Amendments to Contract, Alternative Works, Bonding, GCCM Development-small business task force, Design Build, Job Order Contract (JOC), Sheltered Market.
 - b. Practices: Various Requirements, Perceptions, Past Experience, DBE Competitors.
 - c. Procedures: Technology, Labor Agreement, Workforce Training.
5. Objectives for this Work Group
- a. Implement small enterprise goals.
 - b. Increase the credit of small minority firms that have not been used yet.
 - c. Increase utilization of firms. WSDOT mandatory requirement to use DBE firms in all construction procurement contracts.
 - d. Economic incentives for DBE Firms to partner on WSDOT projects.
 - e. Economic incentives for prime contractors to use DBEs.
 - f. Invite legislators and tell them what is needed to be successful.
 - g. Create parity with Federal Bonding at a minimum to cap at \$150,000.
 - h. Make our existing DBE program more effective.
 - i. Create a DBE "Know Your Rights Handbook".
 - j. Compare federal and state objectives.
6. Issues to Raise at the Agency and Prime Focus Meetings
- a. Outline Mentor Protégé program.
 - b. Reduce barriers for DBE participants by examining retention, including but not limited to, bonding, retention, etc.
7. Adjourn