

DBE ADVISORY COMMITTEE MEETING

January 12, 2017
10:00 AM – 12:00 PM
26620 68th Avenue South
Kent, Washington 98032

ATTENDEES	ATTENDEES
Keith Metcalf, Deputy Secretary, WSDOT	Earl Key, Director of OEO, WSDOT
Cathy Holtman, Highway Specialties	Henry Yates, Yates Consulting
Chris Christopher, WSDOT	Khalia Davis, OEO, WSDOT
Claudia Hirschey, Transportation Consulting	Leslie Jones, Sound Transit
Craig McDaniel, WSDOT	Lizz Slabaugh, Aviation, WSDOT
Dan Seydel, Platinum Group, LLC	Malika Godo, OEO, WSDOT
David D'Hondt, Associated General Contractor	Mary Lerdahl, DBE Electric, Inc.
Earl Smith, Laborers D.C.	Mellody Stell, OEO, WSDOT
Edwina Martin-Arnold, Skanska	Mian Rice, Port of Seattle
Frank Lemos, NAMC	Patrick Hughes, Hughes Group
Jacki Doty, OEO, WSDOT	Sherry Harris, WTS
Jackie Bayne, OEO, WSDOT	Stephanie Simpkins, North Star Enterprises
Jennifer Summers, OEO, WSDOT	Mary Lerdahl, DBE Electric, Inc.
Jimmy Matta, Alexander & Associates	Mellody Stell, OEO, WSDOT
Jodi Petersen, FHWA	Mian Rice, Port of Seattle
John Huff, OEO, WSDOT	Patrick Hughes, Hughes Group
Julius Brooks, OEO, WSDOT	Sherry Harris, WTS
Stephanie Simpkins, North Star Enterprises	Tom Gaetz, WAPA
Wendy Kenyon, OEO, WSDOT	

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AGENDA

TOPIC	TIME	PRESENTERS
1. Welcome	10:00 to 10:15 a.m.	Earl Key
2. FHWA Waiver Implementation Briefing	10:15 to 11:40 a.m.	Earl Key & Jackie Bayne

MINUTES

1. Welcome
 - Introduction of Attendees
2. PowerPoint Presentation “FHWA WAIVER – Implementation Briefing”
 - Waiver Background
 - In the Interim
 - WSDOT is on record as requesting a rapid approval on initial submission.
 - WSDOT participated in meetings with FHWA and other states that received similar waivers.
 - USDOT is the approving authority to any changes to the DBE program.
 - Implementation – Next Steps for WSDOT to implement the Waiver.
 - Two IT systems operated by WSDOT and OWMBE need to be updated in order to reflect the coming changes:
 - Disadvantaged Business Enterprise Certification (DBEC)
 - Disadvantaged Business Enterprise Certification (DBEP)
3. Steps after Initial Implementation
 - B2GNow will be released in June 2017.
 - Internal and external training and clear communication are necessary.
 - Disparity Study analyzing FFY 2012-2015 data will be completed in the late spring/early summer of 2017.

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4. Full Implementation
 - DBEP and DBEC updated to conform to changes.
 - Stakeholders and essential personnel are informed and trained regarding the Waiver.
5. IT Changes
 - DBEP and DBEC update complete by March 20, 2017.
 - B2GNow implementation complete by June 2017.
 - WSDOT IT Department has begun preparing new protocols for implementation of B2GNow.
6. Training
 - Agency and Stakeholder training programs will be completed by March 20, 2017.
7. Disparity Study
 - Tentative Release of May 2017.
8. B2Gnow will replace DBEC and DBEP
9. WSDOT will train staff with the knowledge and skills to ensure smooth integration of the waiver changes and B2GNow transition simultaneously.