

IN THE MATTER OF DELEGATING  
TO THE {*title of authorized official*}  
AUTHORITY TO LEGALLY BIND  
THE {*agency designation e.g. City, County*} THE SOLE PURPOSE  
OF REQUESTING FEDERAL REIMBURSEMENT

WHEREAS, The {*title of authorized official*} has been duly appointed by the {*title of appointing authority*} in accordance with {*legal reference for appointment and relevance to resolution*}, which includes {*high level description of oversight/management*}; and,

WHEREAS, The Federal Highway Administration, through the State authorizes federal transportation funding to the {*agency designation e.g. City, County*} for transportation projects; and,

WHEREAS, The Code of Federal Regulations, 2 CFR 200.415(a) has been revised to ensure that final fiscal reports or vouchers requesting payment under Federal agreements must include a certification, signed by an official who is authorized to legally bind the non-Federal Agency; and,

WHEREAS, The {*title of authority to execute agreements*} executes all Federal grant funding agreements and supplemental agreements; and,

WHEREAS, In order to seek timely reimbursement for proper expenditures related to the Federally funded grant projects, the {*name of adopting body*} delegates to the person appointed as the {*title of authorized official*} the authority to legally bind the {*agency designation e.g. City, County*} solely for the purpose of requesting Federal Grant reimbursement;

NOW THEREFORE, BE IT RESOLVED, By the {*name of adopting body*} that for the purposes of requesting reimbursement for Federally funded transportation projects, the {*title of authorized official*} shall be delegated authority per 2 CFR 200.415(a) to legally bind the {*agency designation e.g. City, County*} in furtherance of the intent of this resolution; and,

BE IT FURTHER RESOLVED, By the {*name of adopting body*} that the person duly appointed as the {*title of authorized official*} shall be authorized to sign all grant reimbursement vouchers for grant funded transportation projects on behalf of {*name of agency*}.

2 CFR 200.415(a):

“By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).”