



March 27, 2020

TO: Our A&E Partners

SUBJECT: Design Activity Suspension

This communication is being sent to all A&E consultants with active contracts. If you have an active A&E contract with WSDOT, this communication is intended to inform you of my decision to suspend pre-construction/design activities that cannot be done by teleworking from home in accordance with the Governor's recent proclamation.

As we are all aware, the impacts related to COVID-19 continue to evolve and worsen every day in Washington. While transportation is an essential function during a National Emergency, WSDOT's priority at this time is to ensure the safety of its employees, partners, and the public while continuing to deliver an essential service to the public. We have all worked very closely to ensure safety measures are met and maintain them as best possible, though despite these efforts, COVID-19 continues to impact the workplace and our project sites.

Consistent with the Governor's Stay Home, Stay Healthy proclamation, WSDOT is temporarily suspending all design-related work that cannot be done from home effective immediately. This suspension broadly covers all of our projects and facilities where WSDOT work is performed, with one exception. Design-related work that cannot be done from home for fish passage construction contracts that are not suspended may continue if absolutely necessary to avoid a significant delay to the construction schedule.

Please take immediate steps to suspend all design-related work as described above.

WSDOT will be closely monitoring the trajectory of the virus over the next few weeks in close consultation with the Governor's Office. Once the numbers start trending in a favorable direction and appropriate measures are in place, WSDOT will look to begin restarting field and office design activities.

Please share this information with staff and subcontractors. Thank you for your commitment and patience as we adjust to these changing conditions.

Stay Safe,

A handwritten signature in black ink, appearing to read 'Steve Roark'.

Steve Roark  
Washington State Design Engineer