

COPIERS & OFFSET CHARGE SCHEDULE

# **WSDOT Printing & Distribution Services**

## **Price List & Item Codes**

**Effective January 2021 FY21**



**Washington State  
Department of Transportation**

**COPIERS & OFFSET CHARGE SCHEDULE**  
**Effective January 2021**

<b>PRODUCT/SERVICE</b>	<b>Code</b>	<b>Size</b>	<b>Current Price</b>	<b>Unit</b>
<b>High Speed Copiers</b>				
20# - 100% Recycled White	9116	8 1/2 x 11	<b>\$0.045</b>	ea.
8 1/2 x 11 Bond	9116C		<b>\$4.50</b>	Per 100
30,000 - 60,999	9608		<b>\$0.045</b>	ea.
70,000 - 99,999	9609		<b>\$0.044</b>	ea.
100,000 - 199,999	9600		<b>\$0.042</b>	ea.
200,000 - 399,999	9601		<b>\$0.039</b>	ea.
400,000 - 499,999	9602		<b>\$0.030</b>	ea.
Over 500,000	9603		<b>\$0.029</b>	ea.
8 1/2 x 14	9117	8 1/2 x 14	<b>\$0.062</b>	ea.
11 x 17 Bond	9118	11 x 17	<b>\$0.082</b>	Each
	9118C		<b>\$8.20</b>	Per 100
30,000 - 60,999	9610		<b>\$0.081</b>	ea.
70,000 - 99,999	9611		<b>\$0.080</b>	ea.
100,000 - 199,999	9604		<b>\$0.077</b>	ea.
200,000 - 399,999	9605		<b>\$0.072</b>	ea.
400,000 - 499,999	9606		<b>\$0.053</b>	ea.
Over 500,000	9607		<b>\$0.051</b>	ea.
Paper other than 20# White bond will be charged separately at current market price				
Saddle-stitch (25 sheet max, stock dependant)	9104	8 1/2 x 11	<b>\$0.145</b>	ea.
	9105	11x 17	<b>\$0.238</b>	ea.
<b>In-line folding no staple - 16 sht max</b>	9106	8 1/2 x 11	<b>\$0.130</b>	ea.
	9107	11 x17	<b>\$0.210</b>	ea.
<b>TABS (stock only - copying charged separately)</b>				
Set of 5 - <b>1/5</b> cut Tabs - White	9119		<b>\$0.400</b>	Set of 5
Non Stocked - <b>1/5</b> cut colored Mylar	9120		<b>\$0.500</b>	Set of 5

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<b>PRODUCT/SERVICE</b>	<b>Code</b>	<b>Size</b>	<b>Current Price</b>	<b>Unit</b>
<b>DocuTech Electronic Document Services</b>				
File manipulation	9184		<b>\$2.640</b>	Per minute
Combining or renaming multiple files	9184		<b>\$2.640</b>	Per minute
Preparing material - removing staples, folds, etc.	9184		<b>\$2.640</b>	Per minute
OCR PDF Files	9122		<b>\$13.200</b>	Per File
Posting files to server or FTP Site	9121		<b>\$2.640</b>	Per file
Copying files to CD/DVD	9189		<b>\$4.050</b>	ea.
<hr/>				
<b>Special Requests &amp; Services</b>	9184		<b>\$2.640</b>	Per minute
Charged by the minute				
<b>Per minute</b>	9184		<b>\$2.640</b>	
<b>Per hour</b>	9185		<b>\$158.400</b>	
<b>Minimum Charge</b>	9186		<b>\$4.500</b>	
<b>Special Stock/Items</b>	9187		<b>\$1.000</b>	

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<b>PRODUCT/SERVICE</b>	<b>Code</b>	<b>Size</b>	<b>Current Price</b>	<b>Unit</b>
<b>Offset Printing</b>				
For all jobs requiring metal plates, colored ink, and some speciality stocks including carbonless paper				
<b>Master Preparation</b>				
Negative Layout 13 x 18	9101		\$6.626	ea.
<b>Clear Line Film (Negative)</b>				
11X14	9102		\$26.242	ea.
<b>Plates Metal Plate/Single Burn**</b>				
13 X 18 Metal Plate/Single Burn**	9103		\$10.140	ea.
<b>Colored Ink Charges</b>				
Machine wash up per add'l color ink	9109		\$53.210	ea.
**Non-stocked colors will be charged 30 min. mixing time.				
<b>Printing Only on lighter stock</b>				
(i.e. 20#, 50#, 60#, 70#, Mylar, etc)				
Price includes 20# bond - alternate stock will be charged separately at current market price	9110	8 1/2 x 11	\$0.037	ea.
charged separately at current market price	9111	8 1/2 x 14	\$0.048	ea.
<b>Each press run will be charged printing price</b>	9112	11 x 17 or 12 x 18	\$0.078	ea.
<b>Printing Only on heavy stock</b>				
(ie 65#, 67#, 100#, 110#, Rite in Rain, 3-Stripe, etc)				
<b>Paper will be charged at current market price</b>	9113	8 1/2 x 11	\$0.047	ea.
<b>Each press run will be charged printing price</b>	9114	11 x 17	\$0.078	ea.
<b>Printing Only on carbonless paper stock</b>				
(100 Shts = 50 sets 2 Part; 33 sets 3 Part;	9115	8 1/2 x 11	\$0.037	ea.
Paper will be charged at current market price				
<b>Printing on Envelopes</b>				
set-up charge	9173		\$69.600	ea.
printing per each for envelopes*	9174		\$0.060	ea.
* Does not include price of envelope stock				
<b>All special handling will be charged at Offset's hourly rate.</b>				
<b>Per minute</b>	9184		\$2.640	
<b>Per hour</b>	9185		\$158.400	
<b>Minimum Charge</b>	9186		\$4.500	
<b>Special Stock/Items</b>	9187		\$1.000	

**COLOR COPIER CHARGE SCHEDULE**  
**Effective January 2021**

PRODUCT/SERVICE	Code	Size	Current Price	Unit
<b>8 1/2 x 11 28# Color Copy paper</b>				
1- 1500 copies	9500	8 1/2 x 11	<b>\$0.265</b>	Each Sht
1501- 1999 copies	9501	8 1/2 x 11	<b>\$0.238</b>	Each Sht
2000 -5000 copies	9502	8 1/2 x 11	<b>\$0.186</b>	Each Sht
5001-20,000 copies	9503	8 1/2 x 11	<b>\$0.172</b>	Each Sht
over 20,000 copies	9504	8 1/2 x 11	<b>\$0.162</b>	Each Sht
<b>8 1/2 x 14 28# White Color Copy Paper</b>				
1- 1500 copies	9510	8 1/2 x 14	<b>\$0.328</b>	Each Sht
1501- 1999 copies	9511	8 1/2 x 14	<b>\$0.301</b>	Each Sht
2000 -5000 copies	9512	8 1/2 x 14	<b>\$0.275</b>	Each Sht
5001-20,000 copies	9513	8 1/2 x 14	<b>\$0.248</b>	Each Sht
over 20,000 copies	9514	8 1/2 x 14	<b>\$0.243</b>	Each Sht
<b>11 x 17 28# Color Copy paper</b>				
1- 1500 copies	9520	11 x 17	<b>\$0.549</b>	Each Sht
1501- 1999 copies	9521	11 x 17	<b>\$0.417</b>	Each Sht
2000 -5000 copies	9522	11 x 17	<b>\$0.390</b>	Each Sht
5001-20,000 copies	9523	11 x 17	<b>\$0.364</b>	Each Sht
over 20,000 copies	9524	11 x 17	<b>\$0.341</b>	Each Sht
<b>Black/White copies on color copier</b>				
8 1/2 x 11 Bond	9377	8 1/2 x 11	<b>\$0.056</b>	Each Sht
8 1/2 x 14 Bond	9379	8 1/2 x 14	<b>\$0.080</b>	Each Sht
11 x 17 Bond	9381	11 x 17	<b>\$0.113</b>	Each Sht
<b>Saddle-stitch (25 sheet max, stock dependant)</b>				
8 1/2 x 11	9104		<b>\$0.145</b>	

11 x 17	9105	<b>\$0.238</b>	
<b>Overhead transparency</b>	9374	<b>\$1.542</b>	Each
<b>Overhead with mounting</b>	9391	<b>\$3.286</b>	Each

**All special handling will be charged hourly rate.**

<b>Per Minute</b>	9384	<b>\$2.640</b>	Each
<b>Per Hour</b>	9385	<b>\$158.400</b>	Each
<b>Minimum Charge</b>	9386	<b>\$4.500</b>	Each
<b>Special Charge</b>	9387	<b>\$1.000</b>	Each

**ELECTRONIC DOCUMENT CHARGE SCHEDULE**  
**Effective January 2021**

PRODUCT/SERVICE	Code	Current Price	Unit
<b>Preparation for scanning &amp; reassembly</b>			
Removing staples, folds, etc. and reassembly	9184	<b>\$2.640</b>	Per minute
<b>Small Format Scanning</b>			
Scanning up to 11 x 17 B/W <i>(If less than 71 pages use minimum 9186)</i>	9128	<b>\$0.070</b>	Each
Scanning up to 11 x 17 Color or Mixture <i>(If less than 39 pages use minimum 9186)</i>	9127	<b>\$0.131</b>	Each
<b>Small Format File Manipulation</b>			
File manipulation	9184	<b>\$2.640</b>	Per minute
Combining or renaming multiple files	9184	<b>\$2.640</b>	Per minute
OCR PDF Files	9122	<b>\$13.103</b>	Per File
Posting Files to server or FTP site	9121	<b>\$2.640</b>	Per file
Copying files to CD/DVD	9189	<b>\$3.890</b>	Each
<b>Large Format Scanning</b>			
B/W Scanning 12 x 18	9378	<b>\$0.209</b>	Each sheet
Color Scanning 12 x 18	9398	<b>\$0.524</b>	Each sheet
B/W Scanning up to 36" x 48"	9375	<b>\$3.144</b>	Each sheet
Color Scanning up to 36" x 48"	9376	<b>\$5.241</b>	Each sheet
<i>Scans larger than 36" x 48" will be charged additional scan time (call for estimate)</i>			
<b>Large Format File Manipulation</b>			
File manipulation/color balancing	9384	<b>\$2.640</b>	Per minute
Combining or renaming multiple files	9384	<b>\$2.640</b>	Per minute
Preparing material - removing staples, folds, etc.	9384	<b>\$2.640</b>	Per minute
Posting files to server or FTP Site	9121	<b>\$2.640</b>	Per file
Copying files to CD/DVD	9189	<b>\$3.890</b>	Each

**All special handling will be charged hourly rate.**

<b>Per Minute</b>	9384	<b>\$2.640</b>	Each
<b>Per Hour</b>	9385	<b>\$158.400</b>	Each
<b>Minimum Charge</b>	9386	<b>\$4.500</b>	Each
<b>Special Charges</b>	9387	<b>\$1.000</b>	Each



**WIDE FORMAT DOCUMENT CHARGE SCHEDULE**  
**Effective January 2021**

PRODUCT/SERVICE	Code	Size	Current Price	Unit
<b>Black/White Wide Format - up to 36" Wide</b>				
12 x 18 Paper Prints	9360	12 x 18 / 11 x 17	<b>\$0.690</b>	Each sht
18 x 24 Paper Prints	9361	18 x 24	<b>\$1.888</b>	Each sht
Paper Print	9362	22 x 34 or 24 x 36	<b>\$5.202</b>	Each sht
Mylar Print	9363	22 x 34 or 24 x 36	<b>\$8.316</b>	Each sht
Vellum Print	9364	22 x 34 or 24 x 36	<b>\$7.152</b>	Each sht
<b>Black/White Wide Format - Larger than 24 x 36</b>				
Paper Print	9365		<b>\$1.039</b>	Per sq/ft
Mylar Print	9366		<b>\$1.870</b>	Per sq/ft
Vellum Print	9367		<b>\$1.324</b>	Per sq/ft
<b>Color Wide Format Prints</b>				
Pre-flight/Set-up	9380		<b>\$3.960</b>	Each File
24# Premium Paper - <b>up to 36" Wide</b> (Light Ink Coverage)	9371		<b>\$2.456</b>	Per sq/ft
7 mil Matte Paper - <b>up to 36" wide</b> (Heavy/Solid Ink Coverage)	9372		<b>\$2.867</b>	Per sq/ft
Photo Glossy or Matte Paper - (very high quality) <b>up to 60" wide</b>	9373		<b>\$4.100</b>	Per sq/ft
40# Bond on Epson for high quality bond printing up to 40" wide			<b>\$3.650</b>	Per sq/ft
Black/White Only on Plotter 24# paper	9383		<b>\$1.902</b>	Per sq/ft
Black/White Only on Plotter 7 mil	9389		<b>\$2.048</b>	Per sq/ft
Hand folding oversized documents	9384		<b>\$2.640</b>	Each
<b>All special handling will be charged hourly rate.</b>				
<b>Per Minute</b>	9384		<b>\$2.640</b>	Each
<b>Per Hour</b>	9385		<b>\$158.400</b>	Each
<b>Minimum Charge</b>	9386		<b>\$4.500</b>	Each

**Special Charges**

9387

**\$1.000**

Each

**COPIERS & OFFSET CHARGE SCHEDULE**  
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PRODUCT/SERVICE	Code	Size	Current Price	Unit
<b>Marrying Collated Stacks</b>				
<b>Minimum &amp; up to 50 sets</b>				
2 Stacks (31 - 60 shts)	9256	All	<b>\$11.880</b>	minimum
3 Stacks (61 - 90 shts)	9257	All	<b>\$13.200</b>	minimum
4 Stacks (91 - 120 shts)	9258	All	<b>\$17.160</b>	minimum
5 Stacks (121 - 150 shts)	9259	All	<b>\$19.800</b>	minimum
6 Stacks (151 - 180 shts)	9260	All	<b>\$25.080</b>	minimum
7 Stacks (181 - 210 shts)	9261	All	<b>\$27.720</b>	minimum
<b>Over 50 copies/per each 100 sets (use Decimal)</b>				
2 Stacks (31 - 60 shts)	9262	All	<b>\$22.440</b>	Ea. 100 sets
3 Stacks (61 - 90 shts)	9263	All	<b>\$25.872</b>	Ea. 100 sets
4 Stacks (91 - 120 shts)	9264	All	<b>\$33.000</b>	Ea. 100 sets
5 Stacks (121 - 150 shts)	9265	All	<b>\$36.960</b>	Ea. 100 sets
6 Stacks (151 - 180 shts)	9266	All	<b>\$50.160</b>	Ea. 100 sets
7 Stacks (181 - 210 shts)	9267	All	<b>\$58.080</b>	Ea. 100 sets
<b>Marrying 2 stacks at stitcher</b>	9270		<b>\$1.056</b>	Ea. Set
<b>Hand collating</b>	9204		<b>\$0.048</b>	Ea. Sht
<b>Hand inserting sheets</b>	9205		<b>\$0.092</b>	Ea. Sht
	9205C		<b>\$9.20</b>	Per 100
<b>Insert spine, cover &amp; contents into notebook</b>	9243		<b>\$1.452</b>	Each

**COPIERS & OFFSET CHARGE SCHEDULE**  
Effective January 2021

PRODUCT/SERVICE	Code	Size	Current Price	Unit
<b>Saddle Stitching -In-line</b>				
8 1/2 x 11 (max 25 sheets - stock dependent)	9104	8 1/2 x 11	\$ 0.145	Each
11 x 17 (max 25 sheets - stock dependent)	9105	11 x 17	\$ 0.238	Each
<b>Wire Stitching up to 220 sheets</b>				
1 - 3 Staples	9209		\$0.430	Each set
<b>Stapling - 20 pg. max.</b>	9210		\$0.070	Each Set
<b>Padding</b>				
Per Pad (50 - 100 shts/pad)	9211		\$0.276	Each Pad
Chipboard backing	9206		\$0.050	Each Pad
<b>Fan Padding - Carbonless paper</b>				
	9212	ALL SIZES	\$0.006	Each Sht
	9212C		\$0.60	
<b>Drilling 3 Standard holes</b>				
1 - 500 sheets	9213	ALL SIZES	\$3.960	minimum
over 500 sheets	9214		\$0.030	Each sht
over 9999 sheets	9214C		\$3.00	Per 100
Special hole size/placement (Setup charge)	9238		\$6.000	One-time
<b>Folding</b>				
<b>8 1/2 X 11 on machine</b>				
1 - 500 sheets	9215	8 1/2 X 11	\$5.280	Minimum
over 500 sheets	9216		\$0.030	Each sht
<b>11 X 17/12 X 18 - on machine</b>				
1 - 500 sheets	9217	11 X 17 OR	\$7.920	Minimum
over 500 sheets	9218	12 X 18	\$0.050	Each sht
<b>Single sheets, by hand</b>	9219	ALL SIZES	\$0.158	Each sht
<b>Multiple sheet sets in 1/2 by hand</b>	9220	ALL SIZES	\$0.224	Each set
<b>Multiple sheet sets in 1/3 by hand</b>	9221	ALL SIZES	\$0.304	Each set

**COPIERS & OFFSET CHARGE SCHEDULE**  
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PRODUCT/SERVICE	Code	Size	Current Price	Unit
<b>Cutting</b>				
2" thick lifts (charged by the minute)	9284	ALL SIZES	<b>\$2.640</b>	per minute
<b>Shrink wrapping</b>				
Minimum of 100 sheets per package	9223	ALL SIZES	<b>\$0.780</b>	Each pkg
<b>Laminating - Large Sizes</b>				
<b>Price per sq/ft (6 sq. ft. minimum)</b>				
<b>Set up charge</b>	9236		<b>\$10.482</b>	One time
38" Wide - Encapsulated 10 Mil	9235		<b>\$3.168</b>	/sq.ft.
<b>Laminated and mounted material must be trimmed to size after laminating -</b>				
<b>Laminating - Pouches</b>				
Business Card Size - 3 1/2 x 2	9637	Glossy Finish	<b>\$0.500</b>	
Letter Size	9620	Glossy/Matte	<b>\$1.000</b>	
11 x 17	9621	Glossy Finish	<b>\$1.500</b>	
<b>Mount on Foamcore (1/4") -- Full sheet minimum</b>				
<b>Set up charge</b>	9236		<b>\$10.482</b>	One time
11 x 17 No Laminate	9536		<b>\$12.010</b>	Sheet
24x36 No Laminating	9540		<b>\$32.980</b>	Sheet
36x48 No Laminating	9539		<b>\$51.980</b>	Sheet
24x36 Matte Laminate	9542		<b>\$38.230</b>	Sheet
36x48 Matte Laminating	9543		<b>\$61.830</b>	Sheet
24x36 Glossy Laminating	9544		<b>\$36.330</b>	Sheet
36x48 Glossy Laminating	9545		<b>\$58.200</b>	Sheet
<b>Trimming - Lamination &amp; Foam Core</b>				
Cards up to 8 1/2 x 5 1/2	9556		<b>\$0.396</b>	ea.
8 1/2 x 5 1/2 to 8 /12 x 11	9554		<b>\$0.554</b>	ea.
Up to 11x17	9546		<b>\$0.818</b>	ea.

**COPIERS & OFFSET CHARGE SCHEDULE**  
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PRODUCT/SERVICE	Code	Size	Current Price	Unit
Up to 36x48	9547		<b>\$10.560</b>	ea.
Over 36x48	9548		<b>\$15.840</b>	ea.
Banners	9549		<b>\$21.120</b>	ea.
<b>Framing Trim for Foam Core Prints</b>				
(black, gun metal, gold, white)				
1/2" trim - per linear foot	9538		<b>\$7.400</b>	lin foot
Attaching wall hanger	9537		<b>\$16.09</b>	ea.

**COPIERS & OFFSET CHARGE SCHEDULE**  
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PRODUCT/SERVICE	Code	Size	Current Price	Unit
<b>Book Binding</b>				
<b>19-ring - black</b>				
5/16" (20 Shts)	9225		<b>\$1.268</b>	Each
3/8" (40 shts)	9226		<b>\$1.278</b>	Each
7/16" (60 shts)	9227		<b>\$1.298</b>	Each
1/2" (90 shts)	9228		<b>\$1.440</b>	Each
9/16" (100 shts)	9229		<b>\$1.978</b>	Each
5/8" (120 shts)	9230		<b>\$2.536</b>	Each
3/4" (150 shts)	9231		<b>\$2.830</b>	Each
7/8" (170 shts)	9232		<b>\$2.860</b>	Each
1" (200 shts)	9233		<b>\$3.458</b>	Each
1 1/4" (230 shts)	9247		<b>\$4.026</b>	Each
1 1/2" (290 shts)	9234		<b>\$4.584</b>	Each
1 3/4" (360 shts)	9248		<b>\$5.416</b>	Each
2" (420 shts)	9249		<b>\$6.288</b>	Each
<b>Coil - black</b>				
6 MM (20 shts)	9272		<b>\$1.656</b>	Each
7 MM (30 shts)	9272		<b>\$1.656</b>	Each
8 MM (50 shts)	9273		<b>\$1.928</b>	Each
9 MM (75 shts)	9274		<b>\$2.212</b>	Each
10 MM (90 shts)	9275		<b>\$2.252</b>	Each
12 MM (105 shts)	9276		<b>\$2.272</b>	Each
14 MM (120 shts)	9277		<b>\$2.556</b>	Each
16 MM (140 shts)	9278		<b>\$2.738</b>	Each
18 MM (160 shts)	9279		<b>\$3.438</b>	Each
20 MM (180 shts)	9280		<b>\$3.742</b>	Each
22 MM (200 shts)	9281		<b>\$4.584</b>	Each
25 MM (220 shts)	9282		<b>\$5.456</b>	Each
28 MM (250 shts)	9283		<b>\$7.080</b>	Each
32MM (300 shts)	9290		<b>\$7.992</b>	Each

**COPIERS & OFFSET CHARGE SCHEDULE**  
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PRODUCT/SERVICE	Code	Size	Current Price	Unit
<b>Tape - black</b>				
11" Black Narrow Strips - 3 shts - 1/2"	9239	Narrow	<b>\$1.198</b>	Each
11" Black Medium Strips - 1/2" - 1"	9240	Medium	<b>\$1.286</b>	Each
11" Black Wide Strips - 1" - 1 1/2"	9241	Wide	<b>\$1.408</b>	Each
8 1/2" Black Narrow Strips 3 shts - 1/2"	9242	Narrow	<b>\$1.198</b>	Each
<b>3-ring binder</b>				
1/2" White	9550		<b>\$2.700</b>	Each
1" White	9551		<b>\$2.700</b>	Each
1 1/2" White	9552		<b>\$3.500</b>	Each
2" White	9553		<b>\$4.200</b>	Each
3" White	9555		<b>\$5.600</b>	Each
Insert spine, cover & contents into notebook	9243		<b>\$1.452</b>	Each
<b>Clear Plastic Covers</b>				
Plastic for Coil or 19-ring	9245	8 1/2 x 11	<b>\$0.300</b>	Each
Plastic for Tapebind	9295	8 1/2 x 11	<b>\$0.380</b>	Each
	9244	11X17	<b>\$0.910</b>	Each
<b>Contract Distribution Charges</b>				
Blue Manuscript Stock	9246	per set of 50	<b>\$4.500</b>	Ea Set
Bid Envelopes	9222		<b>\$25.500</b>	per set of 50
10 x 13	9435		<b>\$0.300</b>	Ea.
12 x 15	9436		<b>\$0.370</b>	Ea.
14 1/2 x 15	9437		<b>\$0.550</b>	Ea.
<b>Mailing &amp; Distribution</b>				
	9224		<b>\$4.000</b>	Ea.
<b>All special handling will be charged at Bindery's hourly rate.</b>				
Per minute	9284		<b>\$2.650</b>	
Per hour	9285		<b>\$158.400</b>	
Minimum charge	9286		<b>\$4.500</b>	
Special charges	9287		<b>\$1.000</b>	



**COPIERS & OFFSET CHARGE SCHEDULE**  
**Effective January 2021**

PRODUCT/SERVICE	Code	Current Price	Unit
<b>CD Duplication</b>			
All orders will include 2 1/2 min set-up charge	9188	<b>\$7.260</b>	Each
CD Duplication printed w/label -( under 300 meg)	9191	<b>\$2.110</b>	Each
CD Duplication printed w/label -(over 300 meg)	9181	<b>\$4.222</b>	Each
DVD Duplication printed w/ label - (under 2 gig)	9190	<b>\$4.860</b>	Each
DVD Duplication printed w/ label - (over 2 gig)	9180	<b>\$7.500</b>	Each
Label Design - (Est 2 1/2 min ea w/furnished jpg)	9192	<b>\$6.600</b>	Each
<b>AN ELECTRONIC JPG, TIF, GIF ETC MUST BE SUBMITTED FOR LABEL</b>			
<b>CD Cases - Price includes inserting into case/sleeve</b>			
Paper Sleeve w/viewing window	9293	<b>\$0.358</b>	Each
Slim-line Jewel Case	9294	<b>\$0.520</b>	Each
Regular Jewel Case (Single CD)	9296	<b>\$1.010</b>	Each
<b>Inserting Case Covers</b>			
Front Case Cover Only (Folded or Flat)	9291	<b>\$0.865</b>	Each
Front & Back (w/sides) Full Size Jewel Case Only	9292	<b>\$2.638</b>	Each
<b>CD sleeves - Price includes inserting into case/sleeve and sticking adhesive onto covers</b>			
Single sleeve (holds 2 CD's front to back) -for 3 ring notebook	9298	<b>\$1.128</b>	Each
Double sleeve (holds 2 CD's top and bottom)- for 3 ring notebook	9299	<b>\$2.619</b>	Each
Clear plastic adhesive sleeve - single only (Includes time to adhere)	9297	<b>\$2.252</b>	Each
Cardboard mailing envelope for CD/DVD	9200	<b>\$0.272</b>	Each
<b>Per Minute</b>	9384	<b>\$2.640</b>	
<b>Per Hour</b>	9385	<b>\$158.400</b>	
<b>Minimum Charge</b>	9386	<b>\$4.500</b>	
<b>Special Charges</b>	9387	<b>\$1.000</b>	