



Address of Parcel(s) to be served				City		State	Zip
State Route	Mile Post	County			Primary Tax Parcel Number		
Subdivision or Short Plat Name				Lot#	Gov. Lot#	Additional Parcel Numbers (if applicable)	
Public Land Survey System (PLSS)		NE 1/4	NW 1/4	SW 1/4	SE 1/4		
Section	Township		Range				
Access will be used to serve (describe ultimate access use):							
<p>Is this an existing access?    Yes    No    If Yes, what year was it established? _____</p> <p>Is this, or will this be, a joint use connection?    Yes    No    If Yes, how many parcels? _____</p> <p>Does this access meet intersection Corner Clearance* criteria?    Yes    No    Unknown (If no, a Deviation or Design Exception may be required)</p> <p>What is the estimated Average Weekday Vehicle Trip Ends (AWDVTE)** that will use this access? _____</p> <p>*WAC458-52-040(6). **A trip end occurs each time a vehicle either enters the state highway or leaves the state highway.</p>							
<b>Category I - Minimum Connection</b>		Field (Agricultural), Forest Lands, Utility Operation and Maintenance (\$50) Each Residential Dwelling Unit (up to 10 units) utilizing a single connection point (\$50each) Other, with 100 AWDVTE or less (\$500) Fee per additional connection point (\$50)					
<b>Category II - Minor Connection</b>		Less than 1,000 AWDVTE (\$1,000) 1,000 to 1,500 AWDVTE (\$1,500) Fee per additional connection point (\$250)					
<b>Category III - Major Connection</b>		1,500 to 2,500 AWDVTE (\$2,500) Over 2,500 AWDVTE (\$4,000) Fee per additional connection point (\$1,000)					
<b>Category IV - Temporary Connection</b>		Base Fee per connection (\$100)					
Nonrefundable fees per the schedule above shall be paid by check or money order made payable to the "Washington State Department of Transportation" to cover the actual direct and related indirect costs incurred by WSDOT in the application processing, review, and inspection of the work related to this access connection, as allowed by WAC468-51-070. Additional fees may be charged if the costs exceed the base fees. Fees being submitted with this application are: \$_____							
If the Applicant is not the legal owner of the property, then this application must also be signed by the Property Owner or their Legal Representative. Please include documentation that verifies the Legal Representative may act on behalf of the Property Owner.							
Property Owner (Permit Holder) or Legal Representative				Applicant (If different from the Property Owner or Legal Representative)			
Mailing Address				Mailing Address			
City		State	Zip	City		State	Zip
Telephone				Telephone			
Email				Email			
Print Name and Title				Print Name and Title			
Signature		Date		Signature		Date	

**To help expedite the processing of this access connection permit, please provide the following information on separate sheets:**

1. Site plan showing ultimate development of site.
2. Show proposed access location.
  - a. Show property lines.
  - b. Show the closest distance of the intersections and accesses on both sides of the highway including access to/from any adjacent driveways.
  - c. Show wetlands, if any, in the vicinity of the proposed access location.
3. Land use restriction, or stipulations, if any, and agency involved.
4. Hydraulic Report or Stormwater Plan may be required for commercial and multiple residences.
5. Landscape Plan, if applicable.
6. If this is a shared use access, provide:
  - a. Number of other users.
  - b. Name and address of all users.
  - c. Any recorded easements or other legal documents authorizing use, if applicable.
7. Name, email address, and telephone number of the local government representative responsible for processing the development's approval, if applicable.
8. Traffic Control Plan, if required.

**Other General Access Connection Information and Potential Additional Document Requirements:**

1. The Permit Holder shall be responsible for obtaining all necessary Federal, State, and Local Permits including, but not limited to, Washington State Department of Ecology, Washington State Department of Fish and Wildlife, Washington State Department of Natural Resources, and U.S. Army Corps of Engineers permits or other approvals required prior to beginning any of the work. Copies of such permits shall be provided to WSDOT office issuing the permit, if requested.
2. To ensure proper compliance with all terms and conditions, a surety amount in the form of a Bond, Assignment of Escrow, Certificate of Deposit, Irrevocable Letter of Credit, Check or Money Order may be required by WSDOT. If a bond is provided, it shall be written by a surety company authorized to do business in the State of Washington.
3. Generally, WSDOT requires that no direct access to the state highway be provided if the property has access to another public road. RCW 47.50.010(3)(b); WAC 468-51-030(1)]. Per WAC 468-51-060, WSDOT encourages adjacent properties to obtain a joint use permit for an access connection to a common point.
4. No work is authorized on the state highway right of way until a permit is approved and fully executed by WSDOT. RCW 47.32.150. If the Permit Applicant is not the property owner, the property owner's signature is required before the permit application will be processed.
5. Permit holder is responsible for maintaining the access connection and related appurtenances between the state highway edge of shoulder and the state highway right-of-way line, including but not limited to, maintaining sight distance as only authorized by WSDOT, cleaning of culverts, etc.
6. If the parcel(s) served by this permit do not abut the state highway, it is the Permit Holder's responsibility to ensure that all necessary legal documentation, e.g. access easements, are obtained that provide the parcel(s) to be served by this permit the legal right to have a continuous right of access between this parcel(s) and the state highway. The Permit Holder shall provide these documents to WSDOT. WAC 468-51-030(2).