

Agency: _____

Project Title: _____

Use this sheet as a cover sheet to the project prospectus package. Place an "X" in the right column to denote items included.

If not applicable, state N/A. Include in the cover letter a comment explaining the action taken on each item as appropriate.

Note later with an "L" if the information will be supplied at a future date.

Application	
1. Authorization Package Checklist (Appendix 21.43)	
2. Project Prospectus (Chapter 21)	
3. Vicinity Map	
4. Typical Roadway or Pathway Section	
5. Typical Bridge Section	
6. Local Agency Agreement (Chapter 22)	
7. Documented Cost Estimate (Chapter 22)	
8. TIP/STIP Inclusion (MPO/County/Agency, selected/limited to \$)	
Supporting Data	
9. Local Agency Design Matrix Checklist (Appendix 42.101)	
10. Photos (Railroad Crossing, ER event sites, as required)	
11. Deviation Analysis Format (Appendix 41.51)	
12. Environmental Considerations (Chapter 24)	
a. Class II Categorically Excluded (CE) - Environmental Classification Summary (ECS)	
b. Class III Environmental Assessment (EA)	
c. Class I Environmental Impact Statement (EIS)	
d. SEPA Checklist	
e. NEPA/SEPA/Section 404 Interagency Working Agreement	
f. Evolutionarily Significant Unit (ESU) Determination of Effect Concurrence	
g. Value Engineering Study (where applicable)	
13. Right of Way Requirements (Chapter 25)	
a. Relocation Plan	
b. Approved Right of Way Plans	
c. Right of Way Project Funding Estimate or True Cost Estimate	
d. Request Right of Way Fund Authorization	
14. Right of Way Certification (Appendix 25.179)	
15. Agreements/Easements with Railroads, Utilities, and Other Agencies (Chapter 32 and 25)	
16. Design Approval (Chapter 43)	
17. Tied Bids (Chapter 44)	
18. Nondiscrimination Agreement (Submit new agreement if outdated)	

Remarks: