

#### WASHINGTON STATE DEPARTMENT OF TRANSPORTATION

# acket B – Geotechnical Engineering & Project Delivery (Area 2)

#### Contents

	Letter of Transmittal	
Scoring Criteria 4	Contractor Certification – Workers' Rights	1
Scoring Criteria 5	References/Past Performances	5
	Consultant Information Forms	15







March 13, 2024

Headquarters Consultant Services Office
Washington State Department of Transportation
Submitted via email CSOSubmittals@wsdot.wa.gov

Subject: Qualifications for Geotechnical Engineering & Project Delivery (Area 2)

To whom this may concern:

Haley & Aldrich, Inc. (formerly Hart Crowser) is committed to supporting the Washington State Department of Transportation (WSDOT) in achieving its mission to provide safe, reliable, and cost-effective transportation options to improve communities and economic vitality for people and businesses. We understand that clear and frequent team/client communication and work prioritization are critical to successful project delivery, ensuring that projects are completed on time and within budget to the highest technical standards.

Following this letter of transmittal are the documents required in Packet B of this submittal of qualifications including our response to scoring criteria 4 and 5, and the consultant information forms for Haley & Aldrich, Cianni & Hatch Engineering, and HWA Geosciences.

We sincerely appreciate the opportunity to submit our qualifications and look forward to continuing our long and successful relationship with WSDOT through this contract. If you have any questions about our proposal, please contact Rolf Hyllseth at 206.826.4586 or <a href="mailto:RHyllseth@haleyaldrich.com">RHyllseth@haleyaldrich.com</a>, or Mike Schmitz at 206.826.4229 or <a href="mailto:MSChmitz@haleyaldrich.com">MSChmitz@haleyaldrich.com</a>.

Sincerely yours,

HALEY & ALDRICH, INC.

Rolf Hyllseth, P.F., L.G.

Senior Project Manager

Mike Schmitz, P.E.

Principal Geotechnical Engine

## Criterion 4

# Contractor Certification – Workers' Rights (Prime and Subconsultants)

The Contractor Certification – Workers' Rights forms for Haley & Aldrich and our proposed subconsultants are provided on the following pages.

Haley & Aldrich

# CONTRACTOR CERTIFICATION EXECUTIVE ORDER 18-03 – WORKERS' RIGHTS WASHINGTON STATE GOODS & SERVICES CONTRACTS

Pursuant to the Washington State Governor's Executive Order 18-03 (dated June 12, 2018), the Washington State Department of Transportaion is seeking to contract with qualified entities and business owners who certify that their employees are not, as a condition of employment, subject to mandatory individual arbitration clauses and class or collective action waivers.

Solicitation Title: Geotechnical Engineering & Project Delivery (Area 2)

I hereby	cer	tify, on behalf of the firm identified be	elow, as follows (check one):
	Ø	EMPLOYEES. This firm does NOT requi	N CLAUSES AND CLASS OR COLLECTIVE ACTION WAIVERS FOR ire its employees, as a condition of employment, to ual arbitration clauses or class or collective action
			OR
		EMPLOYEES. This firm requires its em	CLAUSES AND CLASS OR COLLECTIVE ACTION WAIVERS FOR inployees, as a condition of employment, to sign or eation clauses or class or collective action waivers.
	ire t	rue and correct and that I am author	e laws of the State of Washington, that the certifications ized to make these certifications on behalf of the firm
FIRM N	AME:	Haley & Aldrich, Inc Name of Contractor/Bidder – Print full I	egal entity name of firm
Ву:	igr	Medico Shurt nature of authorized person	Michael Schmitz, P.E Print Name of person making certifications for firm
Title:	_	rincipal Geotechnical Engineer_ e of person signing certificate	Place: Seattle, WA  Print city and state where signed
Date:	_N	larch 13, 2024	

# CONTRACTOR CERTIFICATION EXECUTIVE ORDER 18-03 – WORKERS' RIGHTS WASHINGTON STATE GOODS & SERVICES CONTRACTS

Pursuant to the Washington State Governor's Executive Order 18-03 (dated June 12, 2018), the Washington State Department of Transportaion is seeking to contract with qualified entities and business owners who certify that their employees are not, as a condition of employment, subject to mandatory individual arbitration clauses and class or collective action waivers.

	Solicitation Title: Geo	otechnical Engineering & Project Delivery Area 2
hereby	certify, on behalf of the firm identified below	w, as follows (check one):
	<b>EMPLOYEES</b> . This firm does <u>NOT</u> require	its employees, as a condition of employment, to arbitration clauses or class or collective action
	o	R
	EMPLOYEES. This firm requires its employees	byses and Class or Collective Action Waivers for bysees, as a condition of employment, to sign or on clauses or class or collective action waivers.
•	re true and correct and that I am authorize	ws of the State of Washington, that the certifications d to make these certifications on behalf of the firm
FIRM NA	ME: Ciani & Hatch Engineering, PLLC  Name of Contractor/Bidder – Print full lega	entity name of firm
By:	wan Cin	Whitney Ciani
	Signature of authorized person	Print Name of person making certifications for firm
Title:	President	Place: Boise, ID
	Title of person signing certificate	Print city and state where signed
Date:	February 29, 2024	

# CONTRACTOR CERTIFICATION EXECUTIVE ORDER 18-03 — WORKERS' RIGHTS WASHINGTON STATE GOODS & SERVICES CONTRACTS

Pursuant to the Washington State Governor's Executive Order 18-03 (dated June 12, 2018), the Washington State Department of Transportaion is seeking to contract with qualified entities and business owners who certify that their employees are not, as a condition of employment, subject to mandatory individual arbitration clauses and class or collective action waivers.

Solicitation Title: Geotechnical Engineering & Project Delivery (Area 2)

I hereby	cer	tify, on behalf of the firm identified belov	v, as foll	ows (check one):
		<del></del>	its empl	oyees, as a condition of employment, to ion clauses or class or collective action
		Ol	R	
		MANDATORY INDIVIDUAL ARBITRATION CLAU EMPLOYEES. This firm requires its emplo agree to mandatory individual arbitratio	yees, a	s a condition of employment, to sign or
•	ire t	rue and correct and that I am authorized		e State of Washington, that the certifications ke these certifications on behalf of the firm
FIRM N	AME:	HWA GeoSciences Inc.  Name of Contractor/Bidder – Print full legal	entity na	me of firm
Ву:	Sigr	nature of authorized person		Brodahl, PE  me of person making certifications for firm
Title:		esident e of person signing certificate	Place:	Bothell, WA Print city and state where signed
Date:	02,	/29/2024		

## Criterion 5

## References/Past Performances

On the following pages we have provided five WSDOT references demonstrating our outstanding performance on your projects.

Haley & Aldrich 5



Consultant Name Haley & Aldrich, Inc.			Evalua Inte	~ ~		onsultant	<b>√</b> Fina	al
Consultant Address	Accessed to the second of the		Project	Title				
3131 Elliott Avenue, Suite 600; Seattle,	\N/Δ 98121		SR 9 Marsh Road to 2nd Street Vic - Widenin Agreement Number				dening	
5151 Emott Avende, Guite 655, Geattle,	VVA 00121		Y-1233		ımber			
Type of Work			Type of	f Agree	ment			
☐ Study ✓ Design ☐ R/W ☐ P	S&E Other (Spec	ify Below):		np Sum				
Complexity of Work	Doto Agroomant Ann	round	<b>√</b> Hou	-				
Difficult Routine	Date Agreement Appr Task Assigned to H&		Oth		Fixed F	ee		
Amount of Original Agreement \$ 776,567	Total Amount Mod	lifications				Agreement	t	
Completion Date Including Extensions	Actual Completion	n Date			Total Pa	aid	- Valley	
2/20/2022	2/1/2022			\$ 776,				
Type and Extent of Subcontracting								
<ul> <li>Subsurface Exploration and Geotech</li> <li>Bridge Abutment Foundations (Drive</li> </ul>				New F	Roadwa	v Embankı	ments	
- Foundation Design, Wall/Embankme								ent.
Performance Rating Scale (From Average	ge Score Below)							
		MD		_		_		
<u> </u>	AR	MR	BI			P		
Superior A		leets Std.	Below	Std.		Poor		
Superior A Standard Criteria			Below	Std.	e & Be	Poor		Rating
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5. Communications Clear and concise communication (Oral, written, drawings). Demonstrates an understanding of oral and written instructions Communicated at intervals appropriate for continual progres	communication between PEO, bridge office, and WSDOT support groups that involved SR9 Mars		S
6. Management Provided creative cost control measures Submitted appropriate, periodic, accurate progress reports Accurate and timely invoicing Conducted meetings efficiently Limited the number of consultant-initiated contract modifications / supplements Collaborated effectively with WSDOT Responsive Managed subconsultants effectively	HQ Geotech managed Haley & Aldrich contract provided PEO progress reports in details period Their SME conducted meeting efficiently and pr solved. Good collaboration with PEO, bridge off other WSDOT support groups.	licially. oblems	s
7. Other Criteria (As agreed)	Haley & Aldrich is easy to work with, they mana scopes of work well, schedule, and budget.	ged the	S
Overall Rating	PEO office had good working relationship with Aldrich PM and their staffs. We worked as a teadelivery this project. They are professionalism.	- 1	S
Rated By (Project Manager Name and Title)	Project Manager Signature	Date	
Steve Wu P.E. Project Manager.	Steve Wu	3/8/2024	
Rated By (Area Consultant Liaison Name and Title)	Area Consultant Liaison Signature	Date	
Executive Review (Name and Title)	Executive Signature	Date	

## Washington State Department of Transportation

#### **Performance Evaluation Completed by Reference**

Consultant Name: Haley & Aldrich	
Consultant's Project Manager: Jeff Bruce	
Project Name to be Evaluated on: (Work must have been completed within t I-405, Brickyard to SR 527 Improvement Projec	
Type of Work:  Roadway Design Plans Specs & Estimates	Transportation Study Right-of-Way Other
Contract Information: (Work must have been completed within the last 3 year	ars or is currently being performed.)
Start Date En	d Date Dollar Amount of Services
√ Sub 09/01/22	420,800.00
Performan	ce Evaluation
Rating Criteria	Score
Please rate each criteria on a scale of 1 to 10. 1 being low ar	nd 10 being high. 1 - Low to 10 - High
<ol> <li>Was the firm cooperative and responsive during any negotiations whether budget related or work element related?</li> </ol>	they were 10.00
2. Did the firm complete the project within the total budgeted amount?	10.00
3. Did the firm complete the project within the contract schedule(s)?	10.00
4. Did the firm meet all of your technical standards and quality expectations	? 10.00
5. Was the firm's communication, both oral and written, clear and concise?	10.00
6. Was the firm's project management system effective?	10.00
Total Score	60.00
(Total the score by adding the scores for criterias 1 through 6.)	
Average Score	10.00
(Average the score by dividing the total score by the total number of criteria	
Evaluator	Information:
Firm/Company Name: HNTB	
Evaluator's Name: Sonia Berriz	Evaluator's Title: Project Manager
Firm/Company Address: 777 108th Ave NE, Bellevue, W	A 98004
Phone: (425) 876-6283 Fax:	Date: 03/04/24
Distribution: Original: Return to Consultant being evaluated; a	
Copy: Fax to WSDOT at 360-705-6838 or email to	o wsdotcso@wsdot.wa.gov



Consultant Name Haley & Aldrich, Inc.				Evalua	ition Typerim	_	onsultant	t 🗸 Fii	nal
Consultant Address				Project	t Title		rk - Fish I		
3131 Elliott Avenue, Suite 600; Seattle,			ment Nu		IK - 1 1511 1	rassaye	(Bridge)		
		Y-123			rismas a				
Type of Work Study ✓ Design □ R/W □ P	ify Below):		f Agreer mp Sum						
		, ,	,	1	urly Rate				
Complexity of Work	Date Agre	ement Appi	roved		st Plus f		ee		
Difficult Routine	Task Assi	igned to H8	A 4/5/2021	Oth	ner				
Amount of Original Agreement \$ 149,523	Total A \$ 28,7	mount Mod 26	difications		Total A: \$ 178,		Agreemer	nt	
Completion Date Including Extensions 10/15/2022	Actual 9/26/2	Completion	n Date		Actual \$ 178,		aid		
Type and Extent of Subcontracting			v zak aster				10.00		
Subsurface Exploration and Geotech     Bridge Abutment Foundations, MSE			a Walla I andalida	Evoluatio	on				
- Foundation Design, MSE Wall Intern						SE-LDC	C Instrur	mentatio	٦.
Performance Rating Scale (From Average	ge Score Be	elow)				750			
S	AR	,	MR	B	R		Р		
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<ol> <li>Communications</li> <li>Clear and concise communication (Oral, written, drawings).</li> <li>Demonstrates an understanding of oral and written instructions</li> <li>Communicated at intervals appropriate for continual progress</li> </ol>	The consultant communicated extremely well in meetings and through email. They were timely a collaborative with their communications.		S
6. Management Provided creative cost control measures Submitted appropriate, periodic, accurate progress reports Accurate and timely invoicing Conducted meetings efficiently Limited the number of consultant-initiated contract modifications / supplements Collaborated effectively with WSDOT Responsive Managed subconsultants effectively	The team did good use of their time, and cost. I were communicating their progress in timely ma collaborated great with the other WSDOT group	nner and	AR
7. Other Criteria (As agreed)			
Overall Rating			AR
Rated By (Project Manager Name and Title)  Jason Koreski, Assistant Project Engineer	Project Manager Signature	Date 3/6/2024	
Rated By (Area Consultant Liaison Name and Title)  Ioanna Kladou, Geotechnical Design & Project Development	Area Consultan Liaison Signature t Manager / OANNA Kladou	Date 3/06/202	24
Executive Review (Name and Title)  Andrew Fiske, State Geotechnical Engineer	Executive Signature 3.	Date /6/2024	



Consultant Name Haley & Aldrich, Inc.			Evalua Int	ation Type terim   Su	bconsultant [	Final	
Consultant Address			Projec	t Title	astal 29 Fish Pa		
3131 Elliott Avenue, Suite 600; Seattle,	WA 98121			ment Number			()
Type of Work Study Design R/W P			Type o	of Agreement Imp Sum ourly Rate			
Complexity of Work  ✓ Difficult Routine	Date Agreement Appl Task Assigned to H8			ost Plus Fixed her	l Fee		
Amount of Original Agreement \$ 276,276	Total Amount Mod \$ N/A	difications		Total Amour \$ 276,276	nt Agreement		
Completion Date Including Extensions 9/30/25	Actual Completion Currently On-goin			Actual Total \$ 236,139	Paid		
Type and Extent of Subcontracting  - SGO Geotechnical Engineering Over - Review PDB Contractor Deliverables	sight Review (DB Pos /Submittals and attend	t-Award) i PEO/DB Task For	ce/Ove	r-the-Shoulde	er meetings.		
Performance Rating Scale (From Average	e Score Below)					***************************************	
Superior A	AR bove Std. N	MR fleets Std.		w Std.	Poor		
Standard Criteria		Comments (J	ustify	Above & I	Below Ratir	ngs)	Rating
1. Negotiations							
Cooperative and responsive Adhered to WSDOT guidelines on fee. Met negotiation schedule. Open and honest communications. Willingness to negotiate in good faith							MR
Adhered to WSDOT guidelines on fee.  Met negotiation schedule.  Open and honest communications.	surate with work)						MR MR
Adhered to WSDOT guidelines on fee. Met negotiation schedule. Open and honest communications. Willingness to negotiate in good faith  2. Cost / Budget Finished within agreed budget, including Appropriate level of effort (Cost commen	surate with work) (Approx. xx% -yy%) cluding supplements. nents).						

5. Communications Clear and concise communication (Oral, written, drawings). Demonstrates an understanding of oral and written instructions Communicated at intervals appropriate for continual progress		MR	
6. Management Provided creative cost control measures Submitted appropriate, periodic, accurate progress reports Accurate and timely invoicing Conducted meetings efficiently Limited the number of consultant-initiated contract modifications / supplements Collaborated effectively with WSDOT Responsive Managed subconsultants effectively	Haley & Aldrich has surpassed expectations on 29 by demonstrating exemplary partnership and collaboration with both WSDOT and the Design Their proactive approach in navigating contention issues during task force meetings has been involved in the discovery of mutually beneficial so on intricate technical matters. Moreover, their armanagement skills have ensured efficient project progress, coupled with an exceptional level of responsiveness when addressing time-sensitive	He-Builder. Dus Bullable, Bolutions Bullable AR Bullab	
7. Other Criteria (As agreed)			
Overall Rating		MR	
Rated By (Project Manager Name and Title)	Project Manager Signature	Date	
Kyler Kokenge, PE - Project Engineer	Kyler Kokenge Digitally signed by Kyler Kokenge Date: 2024.03.08 15:12:10-08'00'	3/8/24	
Rated By (Area Consultant Liaison Name and Title)	Area Consultant Liaison Signature	Date	
Executive Review (Name and Title)	Executive Signature	Date	



Consultant Name Haley & Aldrich, Inc.				1	ation Type erim Subco	onsultant 🗸 Fin	al
Consultant Address			Projec	t Title			
3131 Elliott Avenue, Suite 600; Seattle,			R14 Interchang ment Number	e Vic - Plymouth \	Weigh Stn		
				Y-123			
Type of Work  Study ✓ Design R/W PS&E Other (Spec			Type of Agreement				
Study Design R/W PS&E Other (Spec			cump Sum				
Complexity of Work Date Agreement Appr			oved		ourly Rate est Plus Fixed Fe	20	
Difficult  Routine						cc	
Amount of Original Agreement \$ 73,206	1	Total Amount Mod \$ N/A	lifications	1	Total Amount A \$ 73,206	Agreement	
Completion Date Including Extensions 4/30/2023		Actual Completion 4/21/2023	n Date		Actual Total Pa \$ 70,386	aid	
Type and Extent of Subcontracting	nine	I Dooign Board					
Subsurface Exploration and Geotech     Scale House Foundations, Soil Hydra							
Performance Rating Scale (From Average	-				_		
9							
Superior A	-	R e Std. M	MR leets Std.		R	Poor	
	-	The second secon		Belov	v Std.	Poor	Rating
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Distribution: Original: Consultant

Copies: Project Manager - Area Consultant Liaison - Consultant Services Office

<ol> <li>Communications</li> <li>Clear and concise communication (Oral, written, drawings).</li> <li>Demonstrates an understanding of oral and written instructions</li> <li>Communicated at intervals appropriate for continual progress</li> </ol>	i	Consultant communicated timely and effectively including status updates on deliverables.		AR
6. Management Provided creative cost control measures Submitted appropriate, periodic, accurate progress reports Accurate and timely invoicing Conducted meetings efficiently Limited the number of consultant-initiated contract modifications / supplements Collaborated effectively with WSDOT Responsive Managed subconsultants effectively	1,	Consultant collaborated effectively with WSDOT WSDOT GEC.	and	MR
7. Other Criteria (As agreed)				
Overall Rating				AR
Detect Dr. (Decient Manager Name and Title)	I D	- Marian Circulation	D-1-	
		roject Manager Signature Date		
Blake Thomas, Design Team Supervisor (TE3)	Bl	Blake Thomas 03/04/202		4
Rated By (Area Consultant Liaison Name and Title)	Area	Area Consultant Liaison Signature Date		
Executive Review (Name and Title)	Exec	cutive Signature	Date	

### Consultant Information Forms

As requested in the RFQ, the Consultant Information forms for each member of the Haley & Aldrich team are provided on the following pages.

Haley & Aldrich

### Consultant Information Form

Firm Name:					FYE Date:		Number of Employees:		
Haley & Aldrich, Inc.				1	12/27/24		888		
Address: 3131 Elliott Avenue, Suite 600									
		<u>*                                      </u>	7: C- 1			C			
City:	State:		Zip Code:			County			
Seattle	WA	4	98121			King			
Phone: 206.324.9530		Fax: 206.328.558			ompany Web Site:  /ww.haleya		drich com		
Remit to Address:	200.320.330		'	WWW.IIGIC			311011.00111		
PO Box 843044									
City:	State:		Zip Code:			County:			
Boston	MA	<b>\</b>	02284-30		044	Suffolk			
Phone:			Fax:						
617.886.7400			n/a						
Statewide Vendor Number (SWV) for	Remit t	o Address:	Federal Tax II	ederal Tax ID Number or Social Security Number:					
SWV0086255			04-2295689						
Unified Business Identifier Number (UBI):				bering System (D	UNS) Nu	ımber:			
602 563 246			047067749						
Year Firm Established:	UDBE/SBE/MSVWBE Certification No								
1957		n/a	541330		541330 E	Engineering Services			
Proposed Project Manager: Email:									
Rolf Hyllseth			rhyllseth@haleyaldrich.com						
			Email:						
Mike Schmitz			mschmitz@haleyaldrich.com						
Firm Type:									
☐ Sole Proprietor ☐ Partnership ☐ C – Corp. ☐ Limited Partnership ☐ Subchapter S Corp. ☐ Limited Liability Company									
Annual Gross Receipt:									
□ \$0 to \$1 Million □ \$1 Million to \$5 Million □ \$5 Million to \$10 Million □ \$10 Million to \$15 Million ■ Over \$15 Million									
Note:									
Firm Name: Please <u>do not</u> use: dba's – doing business as; combination names when two firms are working together, unless the combination name is the									

**Firm Name**: Please <u>do not</u> use: dba's – doing business as; combination names when two firms are working together, unless the combination name is the formation of a legally registered new company such as a joint venture; derivatives of your legal name; acronyms; etc. The firm name shown must be your firm's legal name.

Federal Tax ID Number: Your Federal Tax ID number must be that number registered to your legal firm name. If you do not have a Federal Tax ID number, please use your social security number.

**Unified Business Identifier (UBI) Number:** Your firm will be *REQUIRED* to acquire a UBI Number prior to execution of an agreement and/or being approved as a Sub-consultant to an existing agreement. This is a Washington State Business license and can be acquired by contacting the Washington State Department of Revenue web site at <a href="https://www.dor.wa.gov">www.dor.wa.gov</a>

Statewide Vendor (SWV) Number: The Statewide Vendor (SWV) Number is *REQUIRED* for vendors to receive payments. If your firm doesn't already have an SWV number, your firm will be required to acquire a SWV number prior to execution of an agreement. For additional information, please visit the Office of Financial Management (OFM) at <a href="https://www.ofm.wa.gov/it-systems/accounting-systems/statewide-vendorpayee-services">https://www.ofm.wa.gov/it-systems/accounting-systems/statewide-vendorpayee-services</a>

FYE Date: Your firm's fiscal year end date.

UDBE/SBE/MSVWBE Certification: If your firm is certified as a UDBE/SBE/MSVWBE enter your firm's certification number. Federal Certifications: Underutilized Disadvantaged Business Enterprise (UDBE), Small Business Enterprise (SBE). State Certifications: Minority, Small, Veteran, Women Business Enterprise. For additional information go to the Washington State Office of Minority & Women's Business Enterprises web site at <a href="https://www.omwbe.wa.gov">www.omwbe.wa.gov</a>

It is critical that your firm name is your legal firm name and that it is the same name assigned to your Federal Tax ID number and is the same name utilized for your SWV number.

#### Consultant Information Form

Firm Name:				FY	FYE Date:		Number of Employees:	
Ciani & Hatch Engineering PLLC				12/31/2024		3		
Address:				<u> </u>				
18875 67th Dr NE, Unit 1								
City:	State:		Zip Code:	Cou			:	
Kenmore	WA		98028		King			
Phone:	Fax:		Company Web Site:					
425-473-1850			www.CHEgeotech		.com			
Remit to Address:								
Same as above								
City:	State:		Zip Code:			County:		
Phone:			Fax:					
Statewide Vendor Number (SWV) for Remit to Address:			Federal Tax ID Number or Social Security Number:					
SWV0310885-00			93-1548438					
Unified Business Identifier Number (UBI):			Date Universa	al Num	bering System (DU	JNS) Nu	mber:	
605250198								
Year Firm Established:		UDBE/SBE/MSVWBE Certif				Code Na	ime:	
2023	2023 DBE: D2F0028657, SBE: W8E: W2F0028657		541330					
Proposed Project Manager:			Email:					
Whitney Ciani			wciani@CHEgeotech.com					
Financial Contact:			Email:					
Mikayla Hatch			mhatch@chegeotech.com					
Firm Type:								
☐ Sole Proprietor ☐ Partners	ship [	☐ C – Corp. ☐ Limited Parti	nership 🔲 Su	ıbchapt	er S Corp. X Li	imited L	iability Company	
Annual Gross Receipt:								
🗵 \$0 to \$1 Million 🗆 \$1 Million to \$5 Million 🗀 \$5 Million to \$10 Million 🗀 \$10 Million to \$15 Million 🗀 Over \$15 Million								
Note:								
Firm Name: Please do not use: dba's	– doino	husiness as: combination name	s when two firm	is are v	vorking together 11	nless the	e combination name is the	

**Firm Name**: Please <u>do not</u> use: dba's – doing business as; combination names when two firms are working together, unless the combination name is the formation of a legally registered new company such as a joint venture; derivatives of your legal name; acronyms; etc. The firm name shown must be your firm's legal name.

Federal Tax ID Number: Your Federal Tax ID number must be that number registered to your legal firm name. If you do not have a Federal Tax ID number, please use your social security number.

**Unified Business Identifier (UBI) Number:** Your firm will be REQUIRED to acquire a UBI Number prior to execution of an agreement and/or being approved as a Sub-consultant to an existing agreement. This is a Washington State Business license and can be acquired by contacting the Washington State Department of Revenue web site at www.dor.wa.gov.

**Statewide Vendor (SWV) Number:** The Statewide Vendor (SWV) Number is *REQUIRED* for vendors to receive payments. If your firm doesn't already have an SWV number, your firm will be required to acquire a SWV number prior to execution of an agreement. Please contact WSDOT TRAINS Help Desk at 360-705-7514 for assistance.

FYE Date: Your firm's fiscal year end date.

**UDBE/SBE/MSVWBE Certification:** If your firm is certified as a UDBE/SBE/MSVWBE enter your firm's certification number. Federal Certifications: Underutilized Disadvantaged Business Enterprise (UDBE), Small Business Enterprise (SBE). State Certifications: Minority, Small, Veteran, Women Business Enterprise. For additional information go to the Washington State Office of Minority & Women's Business Enterprises web site at www.omwbe.wa.gov.

It is critical that your firm name is your legal firm name and that it is the same name assigned to your Federal Tax ID number and is the same name utilized for your SWV number.

### Consultant Information Form

Firm Name:					YE Date:		Number of Employees:		
HWA GeoSciences Inc				1	2/31		57		
Address:									
	21312 30th Drive SE, Suite 110								
City:	State: Zip Code:					County			
Bothell	WA	<u>-</u>	98021			Kin	9		
Phone:	Fax:		Company Web Site:						
425-774-0106	425-774-271		4 hwageo.c		om				
21321 30th Drive SE, Suite 110									
City:	City: State:		Zip Code:			County:			
Bothell	WA	A	98021			King			
Phone:			Fax:						
425-774-0106			425-774-2714						
Statewide Vendor Number (SWV) for		o Address:	Federal Tax ID Number or Social Security Number:						
SWV0089261-00			91-1142610						
Unified Business Identifier Number (UBI):			Date Universal Numbering System (DUNS) Number:						
600 404 388			103501235						
Year Firm Established:	UDBE/SBE/MSVWBE Certification			on Number:: NAICS Code & Code Name:					
1978		M5F0024692			541330 - engineering services				
Proposed Project Manager:			Email:						
Sandy Brodahl, PE			sbrodahl@hwageo.com						
Financial Contact:			Email:						
Vasiliy Babko			vbabko@hwageo.com						
Firm Type:									
☐ Sole Proprietor ☐ Partnership ☐ C – Corp. ☐ Limited Partnership ☐ Subchapter S Corp. ☐ Limited Liability Company									
Annual Gross Receipt:									
□ \$0 to \$1 Million □ \$1 Million to \$5 Million □ \$5 Million to \$10 Million □ \$10 Million to \$15 Million □ Over \$15 Million									
Note:									
Firm Name: Please <u>do not</u> use: dba's – doing business as; combination names when two firms are working together, unless the combination name is the									

Firm Name: Please <u>do not</u> use: dba's – doing business as; combination names when two firms are working together, unless the combination name is the formation of a legally registered new company such as a joint venture; derivatives of your legal name; acronyms; etc. The firm name shown must be your firm's legal name.

Federal Tax ID Number: Your Federal Tax ID number must be that number registered to your legal firm name. If you do not have a Federal Tax ID number, please use your social security number.

**Unified Business Identifier (UBI) Number:** Your firm will be *REQUIRED* to acquire a UBI Number prior to execution of an agreement and/or being approved as a Sub-consultant to an existing agreement. This is a Washington State Business license and can be acquired by contacting the Washington State Department of Revenue web site at <a href="https://www.dor.wa.gov">www.dor.wa.gov</a>

Statewide Vendor (SWV) Number: The Statewide Vendor (SWV) Number is *REQUIRED* for vendors to receive payments. If your firm doesn't already have an SWV number, your firm will be required to acquire a SWV number prior to execution of an agreement. For additional information, please visit the Office of Financial Management (OFM) at <a href="https://www.ofm.wa.gov/it-systems/accounting-systems/statewide-vendorpayee-services">https://www.ofm.wa.gov/it-systems/accounting-systems/statewide-vendorpayee-services</a>

FYE Date: Your firm's fiscal year end date.

UDBE/SBE/MSVWBE Certification: If your firm is certified as a UDBE/SBE/MSVWBE enter your firm's certification number. Federal Certifications: Underutilized Disadvantaged Business Enterprise (UDBE), Small Business Enterprise (SBE). State Certifications: Minority, Small, Veteran, Women Business Enterprise. For additional information go to the Washington State Office of Minority & Women's Business Enterprises web site at <a href="https://www.omwbe.wa.gov">www.omwbe.wa.gov</a>

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