Disadvantaged Business Enterprise Program

2021 Disparity Study

RFQ Response

Packet B

Submitted February 1, 2022
February 1, 2022

Proposal Review Team
Washington State Department of Transportation

Submittal email address: CSOSubmittals@wsdot.wa.gov

Dear Review Team,

Western Washington University’s Center for Economic and Business Research respectfully submits the following response to your Request for Qualifications (RFQ) for a Disadvantaged Business Enterprise (DBE) Program Disparity Study.

As you will find in the following response, we bring extensive expertise and a proven track record to developing unique research methodologies that deliver actionable results. With our unique experience in state-wide surveys, regional business trends and economics, we offer you a unique option for this critical study.

The Center’s position within Western Washington University allows our office to utilize valuable academic resources. This includes a network of qualified peers to advise, support, and offer current insight on topics specific to this project’s focus as well as share their knowledge of advanced analytic methodologies. At the Center, we provide a variety of insights within our work – not only on the topic at hand but the resources (data) that inform the project.

We would greatly appreciate the opportunity to discuss this project, and other survey distribution efforts, in more detail with you.

Sincerely,

James McCafferty  
Director  
Center for Economic and Business Research  
mccaffj@wwu.edu  |  (360) 650 - 2414

Hart Hodges, Ph.D.  
Director  
Professor, Dept. of Economics
Scoring Criteria 9: References/Past Performances

Reference sheets for the following have been included as separate files by email with this solicitation and also submitted directly as per the instructions on the form.

Washington Department of Children Youth and Families
Tim Kelly
Service Rates & Methodologies
Div. Financial Services
timothy.kelly@dcyf.wa.gov
Cell 360.742.4090

Washington Skills Center Association
Paul Randall
Director
Tri-Tech Skills Center
paul.randall@ksd.org
509-222-7304

United Way of Whatcom County
Meredith Hayes
United Way of Whatcom County
Whatcom Child Care Coalition
z.mhayes@unitedwaywhatcom.org
(303) 520 – 5824

HomeStreet Bank
Jay Iseman
Executive Vice President
Chief Credit Officer
Jay.Iseman@homestreet.com
206-442-5389
Scoring Criteria 10: Samples of Work Products

The following reports have been sent as part of this package and are available online via the link included in this report or through our website:

Puget Sound Behavior Index Study
WSDOT Equity Study
Whatcom County Child Care Demand Report
DCYF Childcare Market Rate Study
Outdoor School Supply/Demand Study
Scoring Criteria 11: Cost Factors

Washington State Department of Transportation

Proposed Billing Rates

Date: 1/20/22

Company Name: Center for Economic & Business Research, Western Washington University

Address: 516 High Street, Parks Hall 326 MS 9072

City / State / Zip: Bellingham, WA 98225

Subject: Proposed Labor Classifications and Hourly Billing Rates for DBE Program 2021 Disparity Study

Attention: Manager, Contract Services Office

Below are the highest anticipated hourly billing rates for the identified labor classifications.

<table>
<thead>
<tr>
<th>Labor Classification</th>
<th>All Inclusive Billing Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director/PhD</td>
<td>$ 155.25</td>
</tr>
<tr>
<td>Professional Staff/Graduate Res.</td>
<td>$ 109.25</td>
</tr>
<tr>
<td>Undergraduate Research Staff</td>
<td>$ 99.00</td>
</tr>
<tr>
<td>Outside consultants/partners as</td>
<td>$ 250.00</td>
</tr>
<tr>
<td>needed</td>
<td></td>
</tr>
</tbody>
</table>

Note: Proposed Billing Rates, as submitted, shall be reviewed, accepted, and incorporated as an exhibit to the agreement. The Proposed Billing Rates shall be effective throughout the life of the agreement in accordance with the agreement payment provision.

Respectfully,

Signature

Title  Director, Center for Economic & Business Research

DOT Form 224-011
Revised 12/2018
<table>
<thead>
<tr>
<th><strong>Firm Name:</strong></th>
<th>Western Washington University</th>
<th><strong>FYE Date:</strong></th>
<th>June 30th</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Number of Employees:</strong></td>
<td>2,100</td>
<td><strong>Address:</strong></td>
<td>516 High St.</td>
</tr>
<tr>
<td><strong>City:</strong></td>
<td>Bellingham</td>
<td><strong>State:</strong></td>
<td>WA</td>
</tr>
<tr>
<td><strong>Zip Code:</strong></td>
<td>98225</td>
<td><strong>Country:</strong></td>
<td>United States</td>
</tr>
<tr>
<td><strong>Phone:</strong></td>
<td>360-650-3909</td>
<td><strong>Fax:</strong></td>
<td>360-650-7688</td>
</tr>
<tr>
<td><strong>Company Web Site:</strong></td>
<td>cebr.wwu.edu</td>
<td><strong>Statewide Vendor (SWV) for Remit to Address:</strong></td>
<td>SWV0004535</td>
</tr>
<tr>
<td><strong>Remit to Address:</strong></td>
<td>516 High Street</td>
<td><strong>Federal Tax ID Number or Social Security Number:</strong></td>
<td>91-6000562</td>
</tr>
<tr>
<td><strong>City:</strong></td>
<td>Bellingham</td>
<td><strong>State:</strong></td>
<td>WA</td>
</tr>
<tr>
<td><strong>Zip Code:</strong></td>
<td>98225</td>
<td><strong>Country:</strong></td>
<td>United States</td>
</tr>
<tr>
<td><strong>Phone:</strong></td>
<td>360-650-2765</td>
<td><strong>Fax:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Statewide Vendor (SWV) for Remit to Address:</strong></td>
<td>SWV0004535</td>
<td><strong>Federal Tax ID Number or Social Security Number:</strong></td>
<td>91-6000562</td>
</tr>
<tr>
<td><strong>Unified Business Identifier Number (UBI):</strong></td>
<td>371-010-319</td>
<td><strong>Date Universal Numbering System (DUNS) Number:</strong></td>
<td>079253134</td>
</tr>
<tr>
<td><strong>Year Firm Established:</strong></td>
<td>1893</td>
<td><strong>UDBE/SBE/MSVVBE Certification Number:</strong></td>
<td>N/A</td>
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<tr>
<td><strong>NAICS Code and Code Name:</strong></td>
<td>611310 – Colleges, Universities, and Professional Schools</td>
<td><strong>Statewide Vendor (SWV) for Remit to Address:</strong></td>
<td>SWV0004535</td>
</tr>
<tr>
<td><strong>Proposed Project Manager:</strong></td>
<td>James McCafferty</td>
<td><strong>Email:</strong></td>
<td><a href="mailto:mccaffj@wwu.edu">mccaffj@wwu.edu</a></td>
</tr>
<tr>
<td><strong>Financial Contact:</strong></td>
<td>Alison Frank</td>
<td><strong>Email:</strong></td>
<td><a href="mailto:Franka4@wwu.edu">Franka4@wwu.edu</a></td>
</tr>
</tbody>
</table>

**Firm Type:**
- [ ] Sole Proprietor
- [ ] Partnership
- [ ] C-Corp.
- [ ] Limited Partnership
- [ ] Subchapter S Corp.
- [ ] Limited Liability Company
- [x] State Agency

**Annual Gross Receipt:**
- [ ] $0 to $1 Million
- [ ] $1 Million to $5 Million
- [ ] $5 Million to $10 Million
- [ ] $10 Million to $15 Million
- [x] Over $15 Million
Scoring Criteria 12: Contractor Certification – Workers’ Rights

CONTRACTOR CERTIFICATION
EXECUTIVE ORDER 18-03 – WORKERS’ RIGHTS
WASHINGTON STATE GOODS & SERVICES CONTRACTS

Pursuant to the Washington State Governor’s Executive Order 18-03 (dated June 12, 2018), the Washington State Department of Transportation is seeking to contract with qualified entities and business owners who certify that their employees are not, as a condition of employment, subject to mandatory individual arbitration clauses and class or collective action waivers.

Solicitation Title: Disadvantaged Business Enterprise Program Disparity Study

I hereby certify, on behalf of the firm identified below, as follows (check one):

☑ NO MANDATORY INDIVIDUAL ARBITRATION CLAUSES AND CLASS OR COLLECTIVE ACTION WAIVERS FOR EMPLOYEES. This firm does NOT require its employees, as a condition of employment, to sign or agree to mandatory individual arbitration clauses or class or collective action waivers.

OR

☐ MANDATORY INDIVIDUAL ARBITRATION CLAUSES AND CLASS OR COLLECTIVE ACTION WAIVERS FOR EMPLOYEES. This firm requires its employees, as a condition of employment, to sign or agree to mandatory individual arbitration clauses or class or collective action waivers.

I hereby certify, under penalty of perjury under the laws of the State of Washington, that the certifications herein are true and correct and that I am authorized to make these certifications on behalf of the firm listed herein.

FIRM NAME: Western Washington University Center for Economic and Business Research
Name of Contractor/Bidder – Print full legal entity name of firm

By: ____________________________  James McCafferty ____________________________
Signature of authorized person  Print Name of person making certifications for firm

Title: Director  Place: Bellingham, WA
Title of person signing certificate  Print city and state where signed

Date: __02/01/2022________________________
Scoring Criteria 13: Wage Theft Prevention Contractor Certification

CONTRACTOR CERTIFICATION
WAGE LAW COMPLIANCE – RESPONSIBILITY CRITERIA
WASHINGTON STATE GOODS & SERVICES CONTRACTS

Prior to awarding contract, agencies are required to determine that bidder is ‘responsible bidder.’ See RCW 39.26.160(2) & (4). Pursuant to legislative enactment in 2017, the responsible bidder criteria include a contractor certification that the contractor has not willfully violated Washington’s wage laws. See Chap. 258, 2017 Laws (enacting SSB 5301).

Solicitation or Agreement Title: Disadvantaged Business Enterprise Program Disparity Study

Solicitation Posting Date or Agreement Start Date: January 11, 2022

I hereby certify, under penalty of perjury under the laws of the State of Washington, that the below certification is true and correct and that I am authorized to make the following certification on behalf of the firm listed herein.

CERTIFICATION:

This firm has NOT been determined by a final and binding citation and notice of assessment issued by the Washington Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction to have willfully violated, as defined in RCW 49.48.082, any provision of RCW chapters 49.46, 49.48, or 49.52 within three (3) years prior to the date of the above-stated date.

FIRM NAME: Western Washington University Center for Economic and Business Research

Name of Contractor/Bidder – Print full legal entity name of firm

By: James McCafferty

Signature of authorized person

Print Name of person making certifications for firm

Title: Director

Place: Bellingham, WA

Title of person signing certificate

Print city and state where signed

Date: 02/01/2022