

WSDOT Printing & Distribution Services

Price List & Item Codes

**Temporary Rate Reduction
Effective April 2019**



**Washington State
Department of Transportation**

OFFSET CHARGE SCHEDULE
Temporary Rate Reduction effective April 1, 2019

| PRODUCT/SERVICE | Code | Size | Price | Unit |
|---------------------------|--------------|------------|---------|---------|
| High Speed Copiers | | | | |
| 20# - 100% Recycled White | 9116 | 8 1/2 x 11 | \$0.031 | ea. |
| 8 1/2 x 11 Bond | 9116C | | \$3.060 | Per 100 |
| 20,000 - 60,999 | 9608 | | \$0.028 | ea. |
| 70,000 - 99,999 | 9609 | | \$0.027 | ea. |
| 100,000 - 199,999 | 9600 | | \$0.026 | ea. |
| 200,000 - 399,999 | 9601 | | \$0.023 | ea. |
| 400,000 - 499,999 | 9602 | | \$0.021 | ea. |
| Over 500,000 | 9603 | | \$0.020 | ea. |
| 8 1/2 x 14 | 9117 | 8 1/2 x 14 | \$0.041 | ea. |
| 11 x 17 Bond | 9118 | 11 x 17 | \$0.060 | Each |
| | 9118C | | \$6.035 | Per 100 |
| 20,000 - 60,999 | 9610 | | \$0.060 | ea. |
| 70,000 - 99,999 | 9611 | | \$0.059 | ea. |
| 100,000 - 199,999 | 9604 | | \$0.056 | ea. |
| 200,000 - 399,999 | 9605 | | \$0.051 | ea. |
| 400,000 - 499,999 | 9606 | | \$0.047 | ea. |
| Over 500,000 | 9607 | | \$0.042 | ea. |

Paper other than 20# White bond will be charged separately at current market price

TABS (stock only - copying charged separately)

| | | | | |
|-------------------------------------|-------------|--|---------|----------|
| Set of 5 - 1/5 cut Tabs - White | 9119 | | \$0.315 | Set of 5 |
| Non Stocked - 1/5 cut colored Mylar | 9120 | | \$0.391 | Set of 5 |

OFFSET CHARGE SCHEDULE
Temporary Rate Reduction effective April 1, 2019

| PRODUCT/SERVICE | Code | Size | Price | Unit |
|--|------|------|----------|------------|
| DocuTech Electronic Document Services | | | | |
| File manipulation | 9184 | | \$1.649 | Per minute |
| Combining or renaming multiple files | 9184 | | \$1.649 | Per minute |
| Preparing material - removing staples, folds, etc. | 9184 | | \$1.649 | Per minute |
| OCR PDF Files | 9122 | | \$8.288 | Per File |
| Posting files to server or FTP Site | 9121 | | \$1.649 | Per file |
| Copying files to CD/DVD | 9189 | | \$2.440 | ea. |
| <hr style="border: 1px solid gray;"/> | | | | |
| Special Requests & Services | 9184 | | \$1.649 | Per minute |
| Charged by the minute | | | | |
| Per minute | 9184 | | \$1.649 | |
| Per hour | 9185 | | \$98.736 | |
| Minimum Charge | 9186 | | \$3.750 | |
| Special Stock/Items | 9187 | | \$1.000 | |

OFFSET CHARGE SCHEDULE
Temporary Rate Reduction effective April 1, 2019

| PRODUCT/SERVICE | Code | Size | Price | Unit |
|---|------|-----------------------|----------|------|
| Offset Printing | | | | |
| For all jobs requiring metal plates, colored ink, and some speciality stocks including carbonless paper | | | | |
| Master Preparation | | | | |
| Negative Layout 13 x 18 | 9101 | | \$4.495 | ea. |
| Clear Line Film (Negative) 11X14 | 9102 | | \$20.032 | ea. |
| Plates Metal Plate/Single Burn** 13 X 18 Metal Plate/Single Burn** | 9103 | | \$7.064 | ea. |
| Colored Ink Charges | | | | |
| Machine wash up per add'l color ink | 9109 | | \$33.859 | ea. |
| **Non-stocked colors will be charged 30 min. mixing time. | | | | |
| Printing Only on lighter stock | | | | |
| (i.e. 20#, 50#, 60#, 70#, Mylar, etc) | | | | |
| Price includes 20# bond - alternate stock will be charged separately at current market price | 9110 | 8 1/2 x 11 | \$0.030 | ea. |
| charged separately at current market price | 9111 | 8 1/2 x 14 | \$0.039 | ea. |
| Each press run will be charged printing price | 9112 | 11 x 17 or 12 x 18 | \$0.060 | ea. |
| Printing Only on heavy stock | | | | |
| (ie 65#, 67#, 100#, 110#, Rite in Rain, 3-Stripe, etc) | | | | |
| Paper will be charged at current market price | 9113 | 8 1/2 x 11 | \$0.038 | ea. |
| Each press run will be charged printing price | 9114 | 11 x 17 | \$0.060 | ea. |
| Printing Only on carbonless paper stock | | | | |
| (100 Shts = 50 sets 2 Part; 33 sets 3 Part; Paper will be charged at current market price | 9115 | 8 1/2 x 11 | \$0.031 | ea. |
| Printing on Envelopes | | | | |
| set-up charge | 9173 | | \$50.184 | ea. |
| printing per each for envelopes* | 9174 | | \$0.051 | ea. |
| * Does not include price of envelope stock | | | | |
| All special handling will be charged at Offset's hourly rate. | | | | |
| Per minute | 9184 | | \$1.649 | |
| Per hour | 9185 | | \$98.736 | |
| Minimum Charge | 9186 | | \$3.750 | |
| Special Stock/Items | 9187 | | \$1.000 | |

COLOR COPIER
Temporary Rate Reduction effective April 1, 2019

| PRODUCT/SERVICE | Code | Size | Price | Unit |
|--|-------------|-------------|--------------|-------------|
| 8 1/2 x 11 28# Color Copy paper | | | | |
| 1-999 copies | 9500 | 8 1/2 x 11 | \$0.283 | Each Sht |
| 1000-1999 copies | 9501 | 8 1/2 x 11 | \$0.250 | Each Sht |
| 2000 -5000 copies | 9502 | 8 1/2 x 11 | \$0.217 | Each Sht |
| 5001-20,000 copies | 9503 | 8 1/2 x 11 | \$0.168 | Each Sht |
| over 20,000 copies | 9504 | 8 1/2 x 11 | \$0.131 | Each Sht |
| 8 1/2 x 14 28# White Color Copy Paper | | | | |
| 1-999 copies | 9510 | 8 1/2 x 14 | \$0.326 | Each Sht |
| 1000-1999 copies | 9511 | 8 1/2 x 14 | \$0.309 | Each Sht |
| 2000 -5000 copies | 9512 | 8 1/2 x 14 | \$0.293 | Each Sht |
| 5001-20,000 copies | 9513 | 8 1/2 x 14 | \$0.276 | Each Sht |
| over 20,000 copies | 9514 | 8 1/2 x 14 | \$0.250 | Each Sht |
| 11 x 17 28# Color Copy paper | | | | |
| 1-999 copies | 9520 | 11 x 17 | \$0.565 | Each Sht |
| 1000-1999 copies | 9521 | 11 x 17 | \$0.532 | Each Sht |
| 2000 -5000 copies | 9522 | 11 x 17 | \$0.433 | Each Sht |
| 5001-20,000 copies | 9523 | 11 x 17 | \$0.335 | Each Sht |
| over 20,000 copies | 9524 | 11 x 17 | \$0.262 | Each Sht |
| Black/White copies on color copier | | | | |
| 8 1/2 x 11 Bond | 9377 | 8 1/2 x 11 | \$0.059 | Each Sht |
| 8 1/2 x 14 Bond | 9379 | 8 1/2 x 14 | \$0.084 | Each Sht |
| 11 x 17 Bond | 9381 | 11 x 17 | \$0.109 | Each Sht |
| Overhead transparency | 9374 | | \$1.131 | Each |
| Overhead with mounting | 9391 | | \$2.254 | Each |

All special handling will be charged hourly rate.

| | | | |
|-----------------------|-------------|-----------------|-------------|
| Per Minute | 9384 | \$1.649 | Each |
| Per Hour | 9385 | \$98.736 | Each |
| Minimum Charge | 9386 | \$3.750 | Each |
| Special Charge | 9387 | \$1.000 | Each |

ELECTRONIC DOCUMENT SERVICES
Temporary Rate Reduction effective April 1, 2019

| PRODUCT/SERVICE | Code | Price | Unit |
|---|-------------|---------|------------|
| Preparation for scanning & reassembly | | | |
| Removing staples, folds, etc. and reassembly | 9184 | \$1.649 | Per minute |
| Small Format Scanning | | | |
| Scanning up to 11 x 17 B/W <i>(If less than 71 pages use minimum 9186)</i> | 9128 | \$0.044 | Each |
| Scanning up to 11 x 17 Color or Mixture <i>(If less than 39 pages use minimum 9186)</i> | 9127 | \$0.082 | Each |
| Small Format File Manipulation | | | |
| File manipulation | 9184 | \$1.649 | Per minute |
| Combining or renaming multiple files | 9184 | \$1.649 | Per minute |
| OCR PDF Files | 9122 | \$8.228 | Per File |
| Posting Files to server or FTP site | 9121 | \$1.649 | Per file |
| Copying files to CD/DVD | 9189 | \$2.440 | Each |
| Large Format Scanning | | | |
| Scanning 12 x 18 | 9378 | \$0.132 | Each sheet |
| B/W Scanning up to 36" x 48" | 9375 | \$1.975 | Each sheet |
| Color Scanning up to 36" x 48" | 9376 | \$3.291 | Each sheet |
| <i>Scans larger than 36" x 48" will be charged additional scan time (call for estimate)</i> | | | |
| Large Format File Manipulation | | | |
| File manipulation/color balancing | 9384 | \$1.649 | Per minute |
| Combining or renaming multiple files | 9384 | \$1.649 | Per minute |
| Preparing material - removing staples, folds, etc. | 9384 | \$1.649 | Per minute |
| Posting files to server or FTP Site | 9121 | \$1.649 | Per file |
| Copying files to CD/DVD | 9189 | \$2.440 | Each |

All special handling will be charged hourly rate.

| | | | |
|------------------------|-------------|----------|------|
| Per Minute | 9384 | \$1.649 | Each |
| Per Hour | 9385 | \$98.736 | Each |
| Minimum Charge | 9386 | \$3.750 | Each |
| Special Charges | 9387 | \$1.000 | Each |

ENGINEERING - WIDE FORMAT COPIERS
Temporary Rate Reduction effective April 1, 2019

| PRODUCT/SERVICE | Code | Size | Price | Unit |
|--|-------------|--------------------|--------------|-------------|
| Black/White Wide Format - up to 36" Wide | | | | |
| 12 x 18 Paper Prints | 9360 | 12 x 18 / 11 x 17 | \$0.437 | Each sht |
| 18 x 24 Paper Prints | 9361 | 18 x 24 | \$1.186 | Each sht |
| Paper Print | 9362 | 22 x 34 or 24 x 36 | \$3.180 | Each sht |
| Mylar Print | 9363 | 22 x 34 or 24 x 36 | \$5.767 | Each sht |
| Vellum Print | 9364 | 22 x 34 or 24 x 36 | \$4.837 | Each sht |
| Black/White Wide Format - Larger than 24 x 36 | | | | |
| Paper Print | 9365 | | \$0.640 | Per sq/ft |
| Mylar Print | 9366 | | \$1.175 | Per sq/ft |
| Vellum Print | 9367 | | \$0.817 | Per sq/ft |
| Color Wide Format Prints | | | | |
| Pre-flight/Set-up | 9380 | | \$2.468 | Each File |
| 24# Premium Paper - up to 36" Wide (Light Ink Coverage) | 9371 | | \$1.617 | Per sq/ft |
| 7 mil Matte Paper - up to 36" wide (Heavy/Solid Ink Coverage) | 9372 | | \$1.884 | Per sq/ft |
| Photo Glossy or Matte Paper - (very high quality) up to 60" wide | 9373 | | \$2.655 | Per sq/ft |
| 40# Bond on Epson for high quality bond printing up to 40" wide | | | \$2.272 | Per sq/ft |
| Black/White Only on Plotter 24# paper | 9383 | | \$1.205 | Per sq/ft |
| Black/White Only on Plotter 7 mil | 9389 | | \$1.307 | Per sq/ft |
| Hand folding oversized documents | 9384 | | \$1.649 | Each |
| All special handling will be charged hourly rate. | | | | |
| Per Minute | 9384 | | \$1.649 | Each |
| Per Hour | 9385 | | \$98.736 | Each |
| Minimum Charge | 9386 | | \$3.750 | Each |
| Special Charges | 9387 | | \$1.000 | Each |

BINDERY CHARGE SCHEDULE
Temporary Rate Reduction effective April 1, 2019

| PRODUCT/SERVICE | Code | Size | Price | Unit |
|---|--------------|-------------|--------------|--------------|
| Marrying Collated Stacks | | | | |
| Minimum & up to 50 sets | | | | |
| 2 Stacks (31 - 60 shts) | 9256 | All | \$7.405 | minimum |
| 3 Stacks (61 - 90 shts) | 9257 | All | \$8.228 | minimum |
| 4 Stacks (91 - 120 shts) | 9258 | All | \$10.696 | minimum |
| 5 Stacks (121 - 150 shts) | 9259 | All | \$12.342 | minimum |
| 6 Stacks (151 - 180 shts) | 9260 | All | \$15.633 | minimum |
| 7 Stacks (181 - 210 shts) | 9261 | All | \$17.279 | minimum |
| Over 50 copies/per each 100 sets (use Decimal) | | | | |
| 2 Stacks (31 - 60 shts) | 9262 | All | \$13.988 | Ea. 100 sets |
| 3 Stacks (61 - 90 shts) | 9263 | All | \$16.127 | Ea. 100 sets |
| 4 Stacks (91 - 120 shts) | 9264 | All | \$20.570 | Ea. 100 sets |
| 5 Stacks (121 - 150 shts) | 9265 | All | \$23.038 | Ea. 100 sets |
| 6 Stacks (151 - 180 shts) | 9266 | All | \$31.266 | Ea. 100 sets |
| 7 Stacks (181 - 210 shts) | 9267 | All | \$36.203 | Ea. 100 sets |
| Marrying 2 stacks at stitcher | 9270 | | \$0.823 | Ea. Set |
| Hand collating | 9204 | | \$0.030 | Ea. Sht |
| Hand inserting sheets | 9205 | | \$0.058 | Ea. Sht |
| | 9205C | | \$5.76 | Per 100 |
| Insert spine, cover & contents into notebook | 9243 | | \$1.481 | Each |

BINDERY CHARGE SCHEDULE
Temporary Rate Reduction effective April 1, 2019

| PRODUCT/SERVICE | Code | Size | Price | Unit |
|---|--------------|-------------|--------------|-------------|
| Saddle Stitching w/folding - Minimum charge -100 sets (Does not include collating) | | | | |
| Minimum charge up to 100 | 9288 | 8 1/2 x 11 | \$11.647 | Minimum |
| over 100 | 9207 | 8 1/2 x 11 | \$0.116 | Each |
| Minimum charge up to 100 | 9289 | 11 x 17 | \$16.584 | Minimum |
| over 100 | 9208 | 11 x 17 | \$0.166 | Each |
| Wire Stitching up to 220 sheets | | | | |
| 1 - 3 Staples | 9209 | | \$0.253 | Each set |
| Stapling - 20 pg. max. | 9210 | | \$0.041 | Each Set |
| Padding | | | | |
| Per Pad (50 - 100 shts/pad) | 9211 | | \$0.257 | Each Pad |
| Chipboard backing | 9206 | | \$0.017 | Each Pad |
| Fan Padding - Carbonless paper | | | | |
| | 9212 | ALL SIZES | \$0.005 | Each Sht |
| | 9212C | | \$0.45 | |
| Drilling 3 Standard holes | | | | |
| 1 - 500 sheets | 9213 | ALL SIZES | \$2.468 | minimum |
| over 500 sheets | 9214 | | \$0.007 | Each sht |
| over 9999 sheets | 9214C | | \$0.638 | Per 100 |
| Special hole size/placement (Setup charge) | 9238 | | \$8.288 | |
| Folding | | | | |
| 8 1/2 X 11 on machine | | | | |
| 1 - 500 sheets | 9215 | 8 1/2 X 11 | \$4.114 | Minimum |
| over 500 sheets | 9216 | | \$0.009 | Each sht |
| 11 X 17/12 X 18 - on machine | | | | |
| 1 - 500 sheets | 9217 | 11 X 17 OR | \$5.760 | Minimum |
| over 500 sheets | 9218 | 12 X 18 | \$0.016 | Each sht |
| Single sheets, by hand | 9219 | ALL SIZES | \$0.099 | Each sht |
| Multiple sheet sets in 1/2 by hand | 9220 | ALL SIZES | \$0.140 | Each set |
| Multiple sheet sets in 1/3 by hand | 9221 | ALL SIZES | \$0.189 | Each set |

BINDERY CHARGE SCHEDULE
Temporary Rate Reduction effective April 1, 2019

| PRODUCT/SERVICE | Code | Size | Price | Unit |
|--|-------------|-------------|--------------|-------------|
| Cutting | | | | |
| 2" thick lifts (charged by the minute) | 9284 | ALL SIZES | \$1.649 | per minute |
| Shrink wrapping | | | | |
| Minimum of 100 sheets per package | 9223 | ALL SIZES | \$0.499 | Each pkg |
| Laminating | | | | |
| Price per sq/ft (6 sq. ft. minimum) | | | | |
| Set up charge | 9236 | | \$6.582 | One time |
| 38" Wide - Encapsulated 10 Mil | 9235 | | \$2.124 | /sq.ft. |
| Laminated and mounted material must be trimmed to size after laminating - | | | | |
| Mount on Foamcore (1/4") -- Full sheet minimum | | | | |
| Set up charge | 9236 | | \$6.582 | One time |
| 11 x 17 No Laminate | 9536 | | \$7.529 | Sheet |
| 24x36 No Laminating | 9540 | | \$22.199 | Sheet |
| 32x40 No Laminating <small>Discontinuing Check for Availablilty</small> | 9541 | | \$25.174 | Sheet |
| 36x48 No Laminating | 9539 | | \$36.030 | Sheet |
| 24x36 Matte Laminate | 9542 | | \$26.661 | Sheet |
| 36x48 Matte Laminating | 9543 | | \$44.402 | Sheet |
| 24x36 Glossy Laminating | 9544 | | \$25.029 | Sheet |
| 36x48 Glossy Laminating | 9545 | | \$41.317 | Sheet |
| Trimming - Lamination & Foam Core | | | | |
| Cards up to 8 1/2 x 5 1/2 | 9556 | | \$0.247 | ea. |
| 8 1/2 x 5 1/2 to 8 /12 x 11 | 9554 | | \$0.346 | ea. |
| Up to 11x17 | 9546 | | \$0.510 | ea. |
| Up to 36x48 | 9547 | | \$6.582 | ea. |
| Over 36x48 | 9548 | | \$9.874 | ea. |
| Banners | 9549 | | \$13.165 | ea. |

BINDERY CHARGE SCHEDULE
Temporary Rate Reduction effective April 1, 2019

| PRODUCT/SERVICE | Code | Size | Price | Unit |
|--|-------------|------|---------|----------|
| Framing Trim for Foam Core Prints | | | | |
| (black, gun metal, gold, white) | | | | |
| 1/2" trim - per linear foot | 9538 | | \$4.794 | lin foot |
| Attaching wall hanger | 9537 | | \$10.09 | ea. |

BINDERY CHARGE SCHEDULE
Temporary Rate Reduction effective April 1, 2019

| PRODUCT/SERVICE | Code | Size | Price | Unit |
|------------------------|-------------|------|---------|------|
| Book Binding | | | | |
| 19-ring - black | | | | |
| 5/16" (20 Shts) | 9225 | | \$0.809 | Each |
| 3/8" (40 shts) | 9226 | | \$0.817 | Each |
| 7/16" (60 shts) | 9227 | | \$0.834 | Each |
| 1/2" (90 shts) | 9228 | | \$0.925 | Each |
| 9/16" (100 shts) | 9229 | | \$1.262 | Each |
| 5/8" (120 shts) | 9230 | | \$1.617 | Each |
| 3/4" (150 shts) | 9231 | | \$1.807 | Each |
| 7/8" (170 shts) | 9232 | | \$1.833 | Each |
| 1" (200 shts) | 9233 | | \$2.221 | Each |
| 1 1/4" (230 shts) | 9247 | | \$2.584 | Each |
| 1 1/2" (290 shts) | 9234 | | \$2.939 | Each |
| 1 3/4" (360 shts) | 9248 | | \$3.467 | Each |
| 2" (420 shts) | 9249 | | \$4.028 | Each |
| Coil - black | | | | |
| 6 MM (20 shts) | 9272 | | \$1.049 | Each |
| 7 MM (30 shts) | 9272 | | \$1.049 | Each |
| 8 MM (50 shts) | 9273 | | \$1.220 | Each |
| 9 MM (75 shts) | 9274 | | \$1.401 | Each |
| 10 MM (90 shts) | 9275 | | \$1.435 | Each |
| 12 MM (105 shts) | 9276 | | \$1.452 | Each |
| 14 MM (120 shts) | 9277 | | \$1.634 | Each |
| 16 MM (140 shts) | 9278 | | \$1.759 | Each |
| 18 MM (160 shts) | 9279 | | \$2.204 | Each |
| 20 MM (180 shts) | 9280 | | \$2.403 | Each |
| 22 MM (200 shts) | 9281 | | \$2.939 | Each |
| 25 MM (220 shts) | 9282 | | \$3.501 | Each |
| 28 MM (250 shts) | 9283 | | \$4.522 | Each |
| 32MM (300 shts) | 9290 | | \$5.118 | Each |

BINDERY CHARGE SCHEDULE
Temporary Rate Reduction effective April 1, 2019

| PRODUCT/SERVICE | Code | Size | Price | Unit |
|---|-------------|---------------|--------------|---------------|
| Tape - black | | | | |
| 11" Black Narrow Strips - 3 shts - 1/2" | 9239 | Narrow | \$0.817 | Each |
| 11" Black Medium Strips - 1/2" - 1" | 9240 | Medium | \$0.892 | Each |
| 11" Black Wide Strips - 1" - 1 1/2" | 9241 | Wide | \$0.995 | Each |
| 8 1/2" Black Narrow Strips 3 shts - 1/2" | 9242 | Narrow | \$0.817 | Each |
| 3-ring binder | | | | |
| 1/2" White | 9550 | | \$2.295 | Each |
| 1" White | 9551 | | \$2.508 | Each |
| 1 1/2" White | 9552 | | \$2.975 | Each |
| 2" White | 9553 | | \$3.570 | Each |
| 3" White | 9555 | | \$4.760 | Each |
| Insert spine, cover & contents into notebook | 9243 | | \$1.481 | Each |
| Clear Plastic Covers | | | | |
| Plastic for Coil or 19-ring | 9245 | 8 1/2 x 11 | \$0.255 | Each |
| Plastic for Tapebind | 9295 | 8 1/2 x 11 | \$0.323 | Each |
| | 9244 | 11X17 | \$0.774 | Each |
| Contract Distribution Charges | | | | |
| Blue Manuscript Stock | 9246 | per set of 50 | \$2.763 | Ea Set |
| Bid Envelopes | 9222 | | \$18.063 | per set of 50 |
| 10 x 13 | 9435 | | \$0.247 | Ea. |
| 12 x 15 | 9436 | | \$0.298 | Ea. |
| 14 1/2 x 15 | 9437 | | \$0.442 | Ea. |
| Mailing & Distribution | | | | |
| | 9224 | | \$4.000 | Ea. |
| All special handling will be charged at Bindery's hourly rate. | | | | |
| Per minute | 9284 | | \$1.649 | |
| Per hour | 9285 | | \$98.736 | |
| Minimum charge | 9286 | | \$3.750 | |
| Special charges | 9287 | | \$1.000 | |

CD DUPLICATION CHARGES
Temporary Rate Reduction effective April 1, 2019

| PRODUCT/SERVICE | Code | Price | Unit |
|---|-------------|----------|------|
| CD Duplication | | | |
| All orders will include 2 1/2 min set-up charge | 9188 | \$4.530 | Each |
| CD Duplication printed w/label -(under 300 meg) | 9191 | \$1.490 | Each |
| CD Duplication printed w/label -(over 300 meg) | 9181 | \$2.810 | Each |
| DVD Duplication printed w/ label - (under 2 gig) | 9190 | \$3.230 | Each |
| DVD Duplication printed w/ label - (over 2 gig) | 9180 | \$4.880 | Each |
| Label Design - (Est 2 1/2 min ea w/furnished jpg) | 9192 | \$4.110 | Each |
| AN ELECTRONIC JPG, TIF, GIF ETC MUST BE SUBMITTED FOR LABEL | | | |
| CD Cases - Price includes inserting into case/sleeve | | | |
| Paper Sleeve w/viewing window | 9293 | \$0.220 | Each |
| Slim-line Jewel Case | 9294 | \$0.330 | Each |
| Regular Jewel Case (Single CD) | 9296 | \$0.630 | Each |
| Inserting Case Covers | | | |
| Front Case Cover Only (Folded or Flat) | 9291 | \$0.530 | Each |
| Front & Back (w/sides) Full Size Jewel Case Only | 9292 | \$1.620 | Each |
| CD sleeves - Price includes inserting into case/sleeve and sticking adhesive onto covers | | | |
| Single sleeve (holds 2 CD's front to back) -for 3 ring notebook | 9298 | \$0.630 | Each |
| Double sleeve (holds 2 CD's top and bottom)- for 3 ring notebook | 9299 | \$1.400 | Each |
| Clear plastic adhesive sleeve - single only (Includes time to adhere) | 9297 | \$1.170 | Each |
| Cardboard mailing envelope for CD/DVD | 9200 | \$0.210 | Each |
| Per Minute | 9384 | \$1.649 | |
| Per Hour | 9385 | \$98.736 | |
| Minimum Charge | 9386 | \$3.750 | |
| Special Charges | 9387 | \$1.000 | |