

WSDOT contracts with Architectural and Engineering (A&E) firms to assist the State in various aspects of preparing for and designing Highway construction projects. Contracting with A&E firms is done through the CSO as authorized under state and federal regulations that require selection of the best qualified firm for each type of on-call work or for project specific services.

Examples of Agreements Administered by CSO

- Aerial photography services
- Rail planning
- Land surveying
- Civil/Site design
- Hydraulic engineering
- Seismic analysis
- Marine engineering
- Hazardous waste
- Cultural resources
- Geotechnical services
- Underwater bridge services
- Engineering and operations
- Asbestos/Lead surveys and remediation

Contract Ad and Award Office

WSDOT's Contract Ad and Award (CAA) Office develops and negotiates contracts for highway construction projects. Contact CAA at:

WSDOT Contract Ad and Award

PO Box 47360
Olympia WA 98504-7360
(360) 705-7835 • Fax (360) 705-6810

Current CAA procurements are located at www.wsdot.wa.gov/biz/contaa/.

Specific contact information for various contracting requirements are:

Contractor Prequalification

Kari Slusser • (360) 705-7837

Contract Plans, Specifications, and Bid Document Requests

Plan Order Phone No. • (360) 705-7835

Project Advertisement & Bid Openings

Kerri Andrews • (360) 705-7015

Contract Award Information

Jennifer Harper • (360) 705-7841

Bid schedules, call for bids, bid status, prequalification forms, electronic plans, and specifications are found on CAA's Web site at www.wsdot.wa.gov/biz/contaa/designbuildcontracts/design.html.

Ferries Division

WSDOT's Ferries Division is the largest ferry system in the United States. Ferries Contracting Department procures and contracts for goods and services that support its operations. Contact Ferries Contracting at:

WSDOT Ferries Contracting Department

2901 Third Avenue, Suite 500
Seattle, WA 98121-3014
(206) 515-3601 • Fax (206) 515-3605

Current Ferries procurements are located at www.wsdot.wa.gov/ferries/business/contracts/UpcomingProjects.aspx.

Examples of Contracts Administered by Ferries

- Vessel and terminal public works
- Terminal agent
- Terminal public works
- Concession
- Real property
- Terminal leases
- Vessel charter – purchase and sale
- Security
- Fire protection services

Contracting with the Washington State Department of Transportation



Contracting With WSDOT

The Washington State Department of Transportation (WSDOT) works with numerous vendors to improve and maintain the State's transportation infrastructure. Vendors can find useful information and links for doing business with WSDOT at the following Web site: www.wsdot.wa.gov/business/.

Washington's Electronic Business Solution (WEBS)

WEBS enables vendors to register procurement opportunities with state governmental organizations. This service is available to vendors free of charge. This site is hosted by the Department of General Administration (GA). To register in WEBS, visit GA's Web site at www.ga.wa.gov/Business/register.htm. Contact GA directly at webcustomerservice@ga.wa.gov or (360) 902-7400.

Other Methods of Advertising

WSDOT uses a variety of resources for publishing procurement opportunities including, but not limited to, the Daily Journal of Commerce, regional newspapers, trade publications, and electronic bulletin boards for specific trades.

Registering for a Statewide Vendor Number (SWV)

The Washington State Office of Financial Management (OFM) maintains a central vendor file for Washington State agencies to use for processing vendor payments. Vendors will then receive all payments by direct deposit or electronic fund transfers (EFTs), the State's preferred method of payment. If you do business with the State and do not receive EFT payments, visit OFM's Web site at www.ofm.wa.gov/isd/vendors.asp for information on how to receive EFT payments.

Woman and/or Minority Certification

Disadvantaged, minority, women, and veteran-owned businesses are encouraged to submit proposals for all WSDOT contracting opportunities.

For information, visit the Office of Minority and Women's Business Enterprises Web site at www.omwbe.wa.gov/ or call (360) 753-9693.

Licensing Requirements

Vendors providing goods and/or services in the State must be a licensed business in the State of Washington. Contact the following state agencies for licensing regulations:

- Department of Licensing
www.dol.wa.gov/business/
- Department of Revenue
<http://dor.wa.gov/content/doingbusiness/>
- Department of Labor & Industries
www.lni.wa.gov/Main/BusinessTopics.asp

Out of state vendors should seek guidance from the above state agencies for specific state regulations and requirements.

Administrative and Information Technology Contracts

WSDOT's Administrative Services Contracts Office (ASCO) develops, negotiates, and administers contracts for Information Technology (IT) goods and services and Professional Services. Contact ASCO at F&AContracts@wsdot.wa.gov or at:

WSDOT Administrative Services Contracts
PO Box 47408
Olympia, WA 98504-7408
(360) 705-7555 • Fax (360) 705-6842

Current ASCO procurements are located at www.wsdot.wa.gov/biz/IT.

Examples of Contracts Administered by ASCO

- Standard employee training courses
- Specialized/customized training courses
- Network cabling services
- IT hardware and software including services
- Network architecture design and maintenance
- Fiber installation and maintenance
- Source code escrow agreements
- Feasibility studies
- Project management
- Datasharing agreements
- Auditing
- Technical writing
- Quality assurance
- Disaster recovery services
- Security services
- Conference speakers
- IT system development

ASCO coordinates with other state and federal agencies including, but not limited to, the Federal Highway Administration, Attorney General's Office, Office of Financial Management, and Information Services Board, including private and public stakeholders.

Architectural and Engineering Contracts

The Consultant Services Office (CSO) manages WSDOT's statewide consultant program. CSO contracts with architectural and engineering (A&E) firms to assist in the preparation and design of highway construction projects as authorized by state and federal regulations. The best qualified firm is selected for on-call work or for project specific services. Contact CSO at:

WSDOT Consultant Services Office
PO Box 47323
Olympia, WA 98504-7323
(360) 705-7104 • Fax (360) 705-6838

Current CSO procurements are located at www.wsdot.wa.gov/Consulting/.