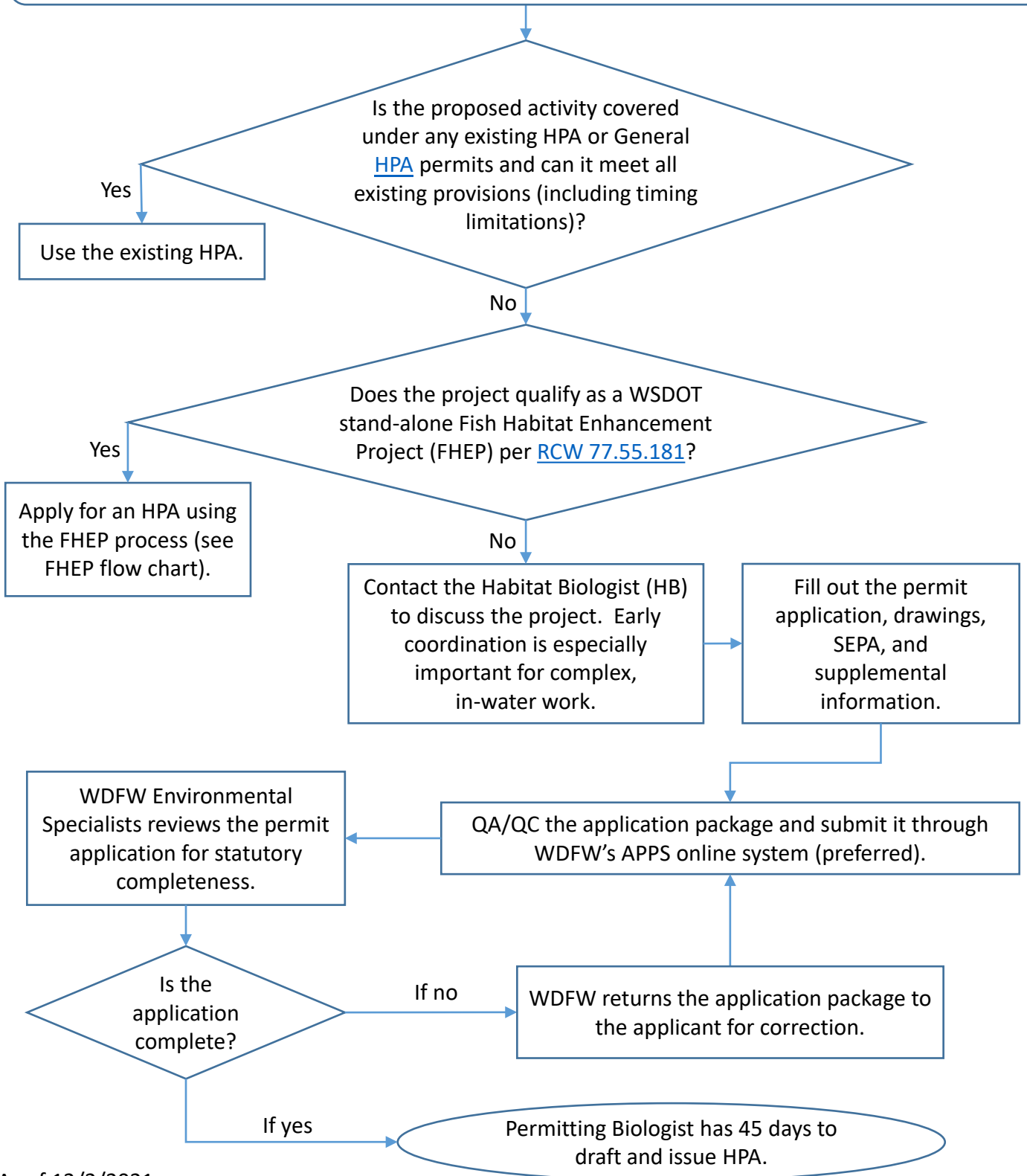


Hydraulic Project Approval (HPA) Flowcharts

WSDOT HPA Standard Permitting Process

WSDOT needs to perform a project or activity under WDFW hydraulic project jurisdiction. Consult with a WDFW Habitat Biologist or submit a pre-application if unsure if the proposed work requires an HPA. Use the emergency or expedited flow chart if the work is urgent.



WSDOT Emergency Hydraulic Project Approval (HPA) Permitting Process

An immediate threat exists that threatens WSDOT highways, bridges, or other infrastructure that fall under WDFW hydraulic project jurisdiction.

Is the proposed activity covered under any existing HPA or General HPA permits and meet all existing provisions (including timing limitations)?

Yes

Use the existing HPA.

No

Did the Governor, County Legislative Authority, or WDFW declare an emergency under RCW [77.55.021\(12\)](#)?

No

Talk to the HB and see if they will declare an emergency or if it qualifies as an expedited permit. If the activity doesn't qualify as an emergency or expedited, pursue a standard HPA.

Yes

Contact the Habitat Biologist (HB) during work hours. If outside of work hours, call the WDFW hotline (360) 902-2537.

The HB will confirm the emergency and provide verbal approval (RCW [77.55.021\(12\)\(b\)](#)). The HB may need to perform a site visit before verbal approval. WSDOT and WDFW will strive to agree on written emergency within 24 hours (MOA). Repairs are limited to emergency fixes to maintain the safety and serviceability of transportation structures, facilities, and equipment. Compensatory mitigation to protect fish life can be deferred to a future project per the MOA.

HB communicates conditions of the emergency HPA to WSDOT (tip: write them down).

Work begins, using BMPs as discussed with the HB.

HB (not WSDOT) fills out the HPA application and adds the previously discussed provisions to an HPA permit within 30 days (WAC [220-660-050\(4\)](#)).

WSDOT Expedited Hydraulic Project Approval (HPA) Permitting Process

An imminent threat exists that threatens WSDOT highways, bridges, or other infrastructure that fall under WDFW hydraulic project jurisdiction that does not qualify for a declared Emergency per RCW [77.55.011\(7\)](#) and meet the qualifications of RCW [77.55.021\(12\)](#)?

Would normal HPA processing result in significant hardship for WSDOT or unacceptable environmental damage (WAC [220-660-050\(7\)](#)) or be an Imminent Danger (WAC [220-660-050\(5\)](#))?

No

Apply for a standard HPA.

Yes

No

Can the work be completed within 60 days after approval?

Yes

Contact the Habitat Biologist (HB) to discuss the project. Work cannot begin until the HB issues an HPA.

Fill out the permit application, drawings, and supplemental information. SEPA is not required.

WDFW APPS staff reviews the permit application.

QA/QC the application and submit it through WDFW's APPS online system. WDFW will also accept a JARPA if permit is submitted by email or mail.

Is the application complete?

If no

WDFW returns the application package to the applicant for correction.

If yes

Permitting Biologist has 15 days to draft and issue HPA (WAC [220-660-050\(7\)](#)).

FISH HABITAT ENHANCEMENT PROJECT (FHEP) for WSDOT Fish Passage Barrier Removal Projects (emphasis on injunction projects)

Applicant coordinates with WDFW Permitting Biologist and submits a pre-application. Recommendations are made. Mitigation is discussed and draft HPA provisions are reviewed by applicant.

Applicant submits a formal application to WDFW in APPS including: JARPA, Fish Habitat Enhancement addition to JARPA, plans, and letter of project approval. Also submit application package to local government.

Applicant addresses application concerns.

Environmental Specialist reviews application for completeness and compliance with [RCW 77.55.181](#).

Admin Bio drafts incomplete application letter to applicant.

Application Complete?

Permitting Biologist sends an email in APPS to the local planning department providing the required 15-day comment period (included in 30 day timeline).

Local Government feedback?

Local jurisdiction is requiring permitting for all or portions of proposed project.

Applicant initiates discussion with local government regarding concerns/ possible alternatives.

Local Government raises no objections.

Have the Local Government's concerns been addressed?

Regional Habitat Program Manager (RHPM) may determine if project qualifies for FHEP.

WDFW recommends the applicant discuss the concern with local government or submit with a standard HPA.

Permitting Biologist drafts and issues HPA.