

Example Social Service agency survey

Agency:

Staff member:

Date:

Interview conducted by:

What service does your organization provide?

Who are your constituents?

How do you provide the service?

Do you feel you have a good understanding of the improvements planned on ____? Do you have any questions about the details of the project improvements, the project schedule, or the upcoming construction?

What are your concerns regarding the project's potential effects on your service(s)?

What are your concerns regarding the project's potential effects on the people you serve?

What are your concerns regarding the project's potential effects on your staff and/or volunteers?

Is there another way we can get you, your clients or your employees to your destination that we may not have already considered?

Are there any minority-owned businesses, businesses that are minority-focused or businesses that employ a large number of minorities in the project area?

What can we do that we are not already doing to improve trip reliability?

Do you have any suggestions for ways the project could make up for or fix the effects to your services, constituents or staff?

Does your organization sponsor any special events or fundraisers that may be affected by the project?

What languages do the people you serve speak?

What is the most effective way to continue to involve and inform your organization in the project as it moves forward?

Are there other organizations that you suggest we speak with or include in the project's outreach activities?

It appears the number of minorities has increased in the study area since the 2000 Census. Do you feel this is the case? Are there any trends or specific ethnic groups that have increased in the area?

Are there any culturally important businesses in the area? Are there any minority employers, businesses that are minority focused or employ a sizeable number of minorities?