



Local Technical
Assistance
Program

WSDOT Highways & Local Programs and the LTAP Center present:

Preparing Your ECS for NEPA Approval On Demand Class

Date: To Be Determined – Will be scheduled when 20 participants have enrolled at a location

Locations*: Shoreline –Class #02013CN
Olympia – Class #01881CN
Vancouver – Class #01882CN
Wenatchee – Class #01883CN
Spokane – Class #01884CN
Tri-Cities – Class #01885CN
*additional locations can be made available upon request

Cost: Free

Time: 9:00 a.m. to 4:00 p.m., 6 hour class

Class Size: Minimum 20, Maximum 35

Target Audience

Local agency staff and consultants who are responsible for preparing environmental documentation for Federal Highway Administration (FHWA) funded projects.

Course Description

This course will provide a basic overview of the **National Environmental Policy Act (NEPA)** and a step-by-step explanation of the process and documentation requirements of the **Environmental Classification Summary (ECS)**. Participants will learn about the triggers for analysis of each of the environmental disciplines and the appropriate level of documentation necessary to obtain approval by FHWA.

Course Objectives

Upon completion of this course attendees will be able to:

- Determine the appropriate NEPA classification for a project.
- Complete an Environmental Classification Summary following the correct environmental procedures.
- Document environmental commitments and conditions in order to facilitate project review and approval.

Instructors

WSDOT Highways & Local Programs (H&LP) Staff

Bill Leonard, Environmental Policy Branch Manager

Trevin Taylor, Environmental Engineer

Melanie Vance, Environmental Engineer

Trent de Boer, Archaeologist



Washington State
Department of Transportation

Four Reasons You Should Take “Preparing Your ECS for NEPA Approval”

This course is important to you for the following reasons:

1. This course will provide participants with the tools needed to prepare an Environmental Classification Summary (ECS). The ECS form is used by local agencies to support National Environmental Policy Act (NEPA) Documented Categorical Exclusions (DCE). This course will walk participants through each section of the ECS and outline the most up-to-date processes and procedures for meeting federal environmental requirements.
2. In response to recent changes to the ECS form, H&LP has updated the course content and the accompanying ECS Guidebook. These resources provide local agencies with detailed guidance on how to complete the current version of the ECS form. The course materials provide additional information on the requirements associated with each environmental consideration, the process and procedures for ensuring compliance, examples of report content, and common pitfalls to avoid.
3. While this course will follow a set agenda, it is structured to be informal and allow time for questions and answers to drive the bulk of the discussion. The intent of the course is to assist you in your future environmental compliance efforts. As such, the objective is to ensure that participants leave the course with their questions answered.
4. Environmental considerations are very dynamic. The course offers the opportunity to catch up on and learn about the latest regulatory and process changes. The forum also offers an opportunity for participants to share their experiences in completing environmental documentation and to discuss related issues and concerns.

Registration

Please register on-line using this link: [On-line Registration](#). Or key this web address into your browser: <http://eefmapps.wsdot.wa.gov/fmi/xsl/LTAPTraining/default.xsl>

Fill in the requested information, select your class from the list, then press “Submit.” You will receive an e-mail notification of receipt of your request. If you do not receive this e-mail notification within a day or two, please contact us by phone.

Important Note: A class will be scheduled when 20 participants have registered at a location and you’ll receive notification of the date and facility location at least three weeks prior to class. If you are unable to attend on the date scheduled, someone else from your agency may attend in your place.

Questions?

For additional information on course content please contact Bill Leonard, leonardb@wsdot.wa.gov, (360) 705-7344. All other questions, registration assistance, cancellations Judy McDonald, McdonJT@wsdot.wa.gov, (360) 705-7809.

(Disability accommodations provided upon request.)

Visit the

Washington State LTAP Center’s Web Page

<http://www.wsdot.wa.gov/localprograms/ltap/>