

Quadco RTPO



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June 30, 2009

ATTN Bill Wiebe
Washington State Department of Transportation
PO Box 47370
Olympia, WA 98504

RE: QUADCO RTPO - SFY 2009 UPWP FINAL REPORT

Dear Mr. Wiebe:

This letter serves as the summary of the work elements and accomplishments of the QUADCO RTPO during SFY 2009, with projects listed through the biennium (SFY 08 and 09).

Lead Agency Accomplishments:

Lincoln County fulfilled their respective lead agency duties during the period July 1, 2008 to June 30, 2009. As of July 1, 2009 the Lead Agency will transfer to Grant County who will serve through the period July 1, 2009 to June 30, 2011. A summary of Lead Agency's work during this period included the following:

- Providing program management of the RTPO planning effort,
- Coordinating contacts; scheduling meetings; and completing various work assignments as directed by the QUADCO Council,
- Obtaining and distributing information to member agencies and interested parties,
- Administering the transportation enhancement program,
- Coordinating and scheduling various special committee meetings,
- Attending various symposiums and outreach events as the Lead Agency representative,
- Compilation and Submission of the QUADCO Regional TIP,
- And attending MPO/RTPO coordinators meetings.

QUADCO Council Accomplishments:

The QUADCO Council met four times during this past fiscal year. Regular Council meetings held September 19th, 2008; November 14th, 2008; 4th; February 20th 2009; and June 5th, 2009. The business of the RTPO was presented and discussed at these meetings. Agendas were prepared and attendance was good with quorum requirements met at each meeting. The Council acted as necessary on all business of the RTPO. The Council selected members for special committee assignments to review and act on the Call for Enhancement Projects; Legislative Outreach and Education; Human Services Transportation Grants; ARRA Grant Funding; and Selection of SFY 2010 UPWP Projects.

Unified Planning Work Program Accomplishments:

The combined SFY 2008 – 2009 UPWP was approved by the QUADCO Council May 18, 2008; Revised June 13th, 2008 with the addition of SFY 09 Projects; Revised February 20th, 2009 and final Revision June 5th, 2009 for final allocations to projects for final billings to close out the Biennium no later than June 30th, 2009. The combined Biennium Budget included SFY 08 Standard Planning and Long Range Planning allocations, and SFY 2009 Standard Planning Funds. The Council's action to approve a biennium budget, and allocate and approve UPWP funding continued the long standing practice of providing funds for

significant and much needed regional and sub-regional planning needs, and set aside funding to continue legislative outreach work. The funding received included

The UPWP Planning funds were allocated to the following planning tasks and work elements:

Standard Planning Funds

SFY08 - Lincoln County – Upgrade/Purchase Traffic Counters	\$28,000
SFY08 - Town of Reardan – Pavement Management System Plan	\$24,000
SFY08 - City of George – Multimodal Transportation Study Phase II	\$15,000
SFY 08-09 - RTPO Education Committee – Legislative Outreach/Education	\$20,000
SFY09 – City of George – Transportation System Study	\$15,000
SFY09 – Grant County – Sign Reflectometer	\$12,000
SFY09 – City of Ellensburg – Citywide Traffic Count	\$22,500
SFY09 – City of Moses Lake – Traffic Counter Replacement/Pvmt Mgmt	\$25,000

Long Range Planning Funds

SFY08 - WSDOT NC Region – TransCo Development & Activities	\$ 4,500
SFY08 & 09 Port of Ephrata – Lake Loop Project	\$10,000
SFY 09 – Kittitas County – Travel Demand Model Update	\$42,400
SFY09 – WSDOT NC Region – TransCo Development & Activities	\$4,500

As of the date of this letter we can announce that all above projects are completed, and that the Town of Reardan; City of Ellensburg; WSDOT NC Region; Kittitas County; and Moses Lake all come in slightly under budget. Remaining funds from these work elements were allocated partially to Lead Agency and the Lake Loop Project. The successful completion of projects under budget, and Council's action to reallocate unspent funds as described provides for the efficient management and expenditure of UPWP Planning funds. The work and studies produced have and will, greatly benefit both the QUADCO Region and Washington State.

Legislative Outreach/Education Work:

The QUADCO RTPO continued its legislative outreach work by developing and presenting a power point presentation of the QUADCO Regional needs. The presentation was scheduled with other meetings so that legislators and representatives are kept informed of the importance of QUADCO.

In Closing:

The QUADCO RTPO is proud to announce that all approved SFY 09 projects have been completed and all remaining funds allocated to Lead Agency and the Lake Loop project. The QUADCO RTPO is proud of its efforts and efficiency during this Biennium and look forward to continuing transportation planning work with the start of the next biennium and projects selected by the QUADCO Council June 5th, 2009 which will be completed in SFY 2010.

We have not yet received any copies of the studies completed in SFY 09. Copies will be provided in the near future to Grant County as Lead, and they will forward copies on to you. Please don't hesitate to call Derek Pohle or Dave Heilman at Grant County if you have any questions or need additional information. They can be reached at (509) 754-6082.

Sincerely,



Rick Becker

Public Works Director

QUADCO Lead Agency

QUADCO RTPO

All projects are complete. Fiscal year 06-30-09

FY 08/09 UPWP Work Elements - Financial Summary

		FUNDING			BILLED			REIMBURSED			BALANCE			
		State	STP	Total	State	STP	Total	State	STP	Total	State	STP	Total	
Revenue:														
		<i>AVAILABLE GRANT BALANCE</i>												
FY '08 Carryover		0.00	8,431.00	8,431.00	0.00	8,431.00	8,431.00	0.00	8,431.00	8,431.00	0.00	0.00	0.00	
FY '07/08 RTPO Standard Planning Funds Carryover		92,646.00	0.00	92,646.00	92,646.00	0.00	92,646.00	92,646.00	0.00	92,646.00	(0.00)	0.00	(0.00)	
FY '07/08 RTPO Long Range Planning Funds Carryover		23,522.00	0.00	23,522.00	23,522.00	0.00	23,522.00	23,522.00	0.00	23,522.00	0.00	0.00	0.00	
FY 08/09 RTPO (includes RTPO and WTP Long Range)		117,404.00		117,404.00	117,404.00	0.00	117,404.00	117,404.00	0.00	117,404.00	0.00	0.00	0.00	
Total Revenue		233,572.00	8,431.00	242,003.00	233,572.00	8,431.00	242,003.00	233,572.00	8,431.00	242,003.00	(0.00)	0.00	(0.00)	
Expenses: (Long Range & STP)														
		<i>LEAD AGENCY FUNDS AVAILABLE</i>												
07 - 08 RTP Lead Agency Expense		6552.69	4,326.16	10,878.85	6,552.69	4,326.16	10,878.85	6,552.69	4,326.16	10,878.85	0.00	0.00	0.00	
08 - 09 RTP Lead Agency Expense		8309.01	4,104.84	12,413.85	8,309.01	4,104.84	12,413.85	8,309.01	4,104.84	12,413.85	0.00	0.00	0.00	
Staff Salaries (Labor&Equip)			20,437.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Office/Operating Supplies			2,855.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Postage/UPS			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Lead Agency Totals		14,861.70	8,431.00	23,292.70	14,861.70	8,431.00	23,292.70	14,861.70	8,431.00	23,292.70	0.00	0.00	0.00	
Approved SFY 08/09 Standard Planning Projects														
		<i>GRANT FUNDS AVAILABLE</i>												
a	Lincoln County Public Works	Upgrade/Purchase Traffic Counters	27,884.10	0.00	27,884.10	27,884.10	0.00	27,884.10	27,884.10	0.00	27,884.10	0.00	0.00	0.00
b	Town of Reardan	Pavement Management System Plan	21,937.69	0.00	21,937.69	21,937.69	0.00	21,937.69	21,937.69	0.00	21,937.69	0.00	0.00	0.00
c	City of George	Multimodal Transportation Study Phase II	15,000.00	0.00	15,000.00	15,000.00	0.00	15,000.00	15,000.00	0.00	15,000.00	0.00	0.00	0.00
d	RTPO Education Committee	Legislative Education/Outreach	15,228.27	0.00	15,228.27	15,228.27	0.00	15,228.27	15,228.27	0.00	15,228.27	0.00	0.00	0.00
e	City of George	Transportation System Study	14,732.54	0.00	14,732.54	14,732.54	0.00	14,732.54	14,732.54	0.00	14,732.54	0.00	0.00	0.00
f	Grant County	Sign Reflectometer Purchase	11,922.95	0.00	11,922.95	11,922.95	0.00	11,922.95	11,922.95	0.00	11,922.95	0.00	0.00	0.00
g	City of Ellensburg	Citywide Traffic Count	17,100.00	0.00	17,100.00	17,100.00	0.00	17,100.00	17,100.00	0.00	17,100.00	0.00	0.00	0.00
h	Moses Lake	Traffic Counter Replacement/Pvmt Mngt	24,802.58	0.00	24,802.58	24,802.58	0.00	24,802.58	24,802.58	0.00	24,802.58	0.00	0.00	0.00
<i>Standard Planning Project Total</i>			148,608.13	0.00	148,608.13	148,608.13	0.00	148,608.13	148,608.13	0.00	148,608.13			
Approved SFY 08/09 Long Range Planning Projects														
i	WSDOT - North Central Region	TransCo Development & Activities	2,412.94	0.00	2,412.94	2,412.94	0.00	2,412.94	2,412.94	0.00	2,412.94	0.00	0.00	0.00
j	Port of Ephrata	Lake Loop Project	26,211.87	0.00	26,211.87	26,211.87	0.00	26,211.87	26,211.87	0.00	26,211.87	(0.00)	0.00	(0.00)
	WSDOT - North Central Region	TransCo Development & Activities	872.10	0.00	872.10	872.10	0.00	872.10	872.10	0.00	872.10	0.00	0.00	0.00
	Kittitas County	Travel Demand Model Update	40,605.26	0.00	40,605.26	40,605.26	0.00	40,605.26	40,605.26	0.00	40,605.26	0.00	0.00	0.00
<i>Long Range Planning Project Total</i>			70,102.17	0.00	70,102.17	70,102.17	0.00	70,102.17	70,102.17	0.00	70,102.17			
Plan Maintenance Totals			218,710.30	0.00	218,710.30	218,710.30	0.00	218,710.30	218,710.30	0.00	218,710.30	0.00	0.00	0.00
Plan Maintenance & Lead Agency Totals			233,572.00	8,431.00	242,003.00	233,572.00	8,431.00	242,003.00	233,572.00	8,431.00	242,003.00	0.00	0.00	0.00

(\$0.00) Remaining Grant Funds

RTPO = Rural Transportation

UPWP = Unified Planning Work Program