



PROJECT ENGINEER OFFICE  
INTRODUCTION TO THE  
DIVERSITY MANAGEMENT &  
COMPLIANCE SYSTEM (DMCS)

## Table of Contents

Contacting Customer Support .....	3
Logging into DMCS .....	4
Viewing Assigned Contracts .....	6
Monitoring and Verifying Payments .....	18
Appendix .....	20
Appendix A: Example of Payment Difference Between Contract Amount and Prime Payments .....	20
Appendix B: Exiting System Without Logging Out .....	21
Appendix C: Finding a Payment Made to the Prime .....	22
Appendix D: Glossary of Frequently Used Terms .....	25

**A. Why has the Washington State Department of Transportation (WSDOT) implemented DMCS powered by B2GNow?**

This system enhances WSDOT’s commitment to inclusion and allows for thorough and accurate monitoring and reporting of prompt payment by WSDOT’s contractors and consultants.

As a requirement of receiving federal-aid, per 49 Code of Federal Regulation Part 26, WSDOT implements the Disadvantaged Business Enterprise (DBE) Program which requires the agency to monitor prompt payment to all subcontractors on federal-aid projects and to improve our state funded diversity reporting and prompt payment monitoring.

**B. After reading this manual, you should be able to do the following:**

- Find and access the Diversity and Management Compliance System powered by B2GNOW
- How to set up your dashboard
- How to access/monitor contracts
- How/what to review on contracts and subcontractors

For any questions you might have outside of this particular module/topics, we ask that you email or call 360.705.7045

Americans with Disabilities Act (ADA) Information: This material can be made available in an alternate format by emailing the Office of Equal Opportunity at [wsdotada@wsdot.wa.gov](mailto:wsdotada@wsdot.wa.gov) or by calling toll free, 855-362-4ADA(4232). Persons who are deaf or hard of hearing may make a request by calling the Washington State Relay at 711.

Title VI Notice to Public: It is the Washington State Department of Transportation’s (WSDOT) policy to assure that no person shall, on the grounds of race, color, national origin or sex, as provided by Title VI of the Civil Rights Act of 1964, be excluded from participation in, be denied the benefits of, or be otherwise discriminated against under any of its federally funded programs and activities. Any person who believes his/her Title VI protection has been violated, may file a complaint with WSDOT’s Office of Equal Opportunity (OEO). For additional information regarding Title VI complaint procedures and/or information regarding our non-discrimination obligations, please contact OEO’s Title VI Coordinator at (360) 705-7090.

# Contacting Customer Support

Should you ever need any help while navigating the Diversity Management and Compliance System, please click the Contact Support button



The contact information for customer support will appear in a pop up window

## Contact Us & Support

We appreciate your feedback and are here to assist you. Please choose one of the following links to get you to the right team.

### WSDOT System Contacts:

[DiversityReporting@wsdot.wa.gov](mailto:DiversityReporting@wsdot.wa.gov)

### OMWBE Customer Service:

[Omwbeadmin@omwbe.wa.gov](mailto:Omwbeadmin@omwbe.wa.gov)

(360) 664-9750 or

Toll Free (866) 208-1064

### System Support:

[Technical Support](#)

### Need help?

Some questions may be answered by watching a tutorial video:

- [Account Lookup](#)
- [Forgot Password](#)
- [Change User Information](#)
- [New User Request](#)
- [Request Username and Password](#)

# Logging into DMCS

Step 1: Go to: [WSDOT.diversitycompliance.com](https://WSDOT.diversitycompliance.com)

Tip: If you ever forget the address [WSDOT.diversitycompliance.com](https://WSDOT.diversitycompliance.com), you can find a link to DMCS on OEO's [Equal Opportunity - Payments Reporting webpage](#).

Step 2: Select Log In

**WSDOT**

OUR MAIN SITES CONTACT SUPPORT

## Diversity Management and Compliance System

Log In

### Firm Certification

Search and/or join our database of certified firms

Search Certified Firm Directory

### Outreach and Community Engagement

Opportunities for firm involvement

View Outreach Opportunities

### Diversity Management and Compliance System Training

### About the System

Learn more about this system and how it works today

[OMWBE Main Site](#) [WSDOT Main Site](#)

Washington State Office of  
**MINORITY & WOMEN'S**  
Business Enterprises

**WSDOT**

Information for OMWBE

Information for WSDOT

### Account Access

Lookup firm accounts or reset user passwords

Account Lookup

Forgot Password

Step 3: Enter **Username** and **Password**, then select **Login** button

**WSDOT** [OUR MAIN SITES](#) [CONTACT SUPPORT](#)

# Diversity Management and System Access Login

**Username**

[FORGOT USERNAME / ACCOUNT LOOKUP](#)

**Password**

[FORGOT PASSWORD](#)

Remember Username **Login**

[Firm Certification](#) [About the System](#) [Account Access](#)

\*To get username and access DMCS, please contact Allison Spector at OEO HQ – Please provide your contact information.



# Viewing Assigned Contracts

There are two ways to view your assigned contracts: If your dashboard is NOT set up, the following is how you view the contracts assigned to you:

Click on the word 'View' to open the following menu:

**WSDOT** The System Dashboard Refresh Personalize

Home  
View »  
Search »  
Reporting »  
Create »  
Tools »  
Settings »  
Help & Support »  
Logoff

Show All Hide All

**Welcome to your new Dashboard!**

This tool can be personalized and configured to display exactly the information you want to see, in a simpler & cleaner format.

Take advantage of many powerful features:

- Control exactly what, where, and how to display data
- Add multiple blocks of information
- Place a block on the left or right of the Dashboard
- Set data based on your own assigned records or the entire organization
- Move blocks up or down on the Dashboard
- Change the color of a block to highlight important information
- New data options are added monthly

Click [Personalize](#) to get started.

**Alerts**

No Activated Alerts. [View Pending Alerts.](#) [Config](#)

**System News**

**NEW FEATURE -- "Saved Search Parameters"**

A little bit of development magic to report -- you can now save search parameters for future use. Run any kind of search (vendor, certified vendor, contract, etc.) and at the bottom of the results page click the **Save Search Parameters** button, enter a descriptive reference name, and save. Every time you revisit the search page, there will be a **Used Saved Search** button at the top that will list all saved searches available to you. #WishListDreamsDoComeTrue!

*Note: this feature does not save the search results, it saves the search parameters. So using the saved search in the future will rerun the search parameters with then-current data. It saves the time of having to manually enter multiple parameters for complex searches.*

**Final Call - 2018 User Training - May 21-24**

[Click here for class list, agenda, more details, and registration](#)

Have you seen the **Wish List** module? [Check it out here](#) to submit ideas for system enhancements, vote on others' suggestions, and join the discussion by adding comments. We welcome your feedback to build a better system.

**Recent Enhancements** - Click [View New System News](#) below for details.

**View New System News**

Then select 'Contracts' as indicated below:

**WSDOT** The System Dashboard

Welcome to your new Dashboard!

This tool can be personalized and configured to display exactly the information you want to see, in a simpler & cleaner format.

Take advantage of many powerful features:

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- Move blocks up or down on the Dashboard
- Change the color of a block to highlight important information
- New data options are added monthly

Click [Personalize](#) to get started.

Once you select 'Contracts', you will be directed to your list of assigned contracts which will look something like this:

**WSDOT** Transactions: Contracts Help & Tools

Contracts Contract Audits Sub Requests Proposals Util Plans Outreach Support Messages

Show ONLY contracts assigned to you

1 - 11 of 11 records displayed: Previous Page < Page 1 > Next Page Records per page 20

To resort, click on column title. [Refresh Table](#)

Actions	Alert	Status	Secondary Status	Contract Number	Description	Prime	End Date	Amount
<a href="#">View</a>	End within 12 mo.	Open	Locked In	009098	Test Prime Vendor 24 PLAYGROUND, US 97/SR 14, PAVING - KLICKITAT COUNTY		5/22/17 - 6/30/18	\$4,600,520
<a href="#">View</a>	End within 12 mo.	Open	Locked In	009130	Quigg Brothers Inc. SR 105, NORTH COVE VICINITY EROSION PROTECTION 2017		8/10/17 - 9/30/18	\$2,352,181
<a href="#">View</a>		Open	Locked In	009135	Hamilton Construction Company SR 504, WOOSTER CREEK CULVERT REPLACEMENT CHRONIC ENVIRON. DEFICIENCY		8/22/17 - 1/31/19	\$2,095,588
<a href="#">View</a>	End within 6 mo.	Open	Locked In	009125	Rock Supremacy SR 503 MP 34.34 VIC, SPEELYAI SLIDE-SLOPE - PHASE II		6/30/17 - 4/2/18	\$1,615,219
<a href="#">View</a>	End within 12 mo.	Open	Locked In	009117	Hamilton Construction Company SR 432, Cowlitz River Bridge No 432/105 Repair and Overlay		7/6/17 - 6/30/18	\$898,447
<a href="#">View</a>	End within 3 mo.	Open	Locked In	009116	MILL PLAIN ELECTRIC INC SR 503, ATIS INFILL - I/S BYPASS 4TH PLAIN TO MAIN		6/23/17 - 1/31/18	\$523,312
<a href="#">View</a>		Open	Locked In	000S456-1	American Civil Constructors West Coast LLC Curve Safety Improvement		9/5/17 - 12/31/19	\$368,813
<a href="#">View</a>		Open	Locked In	2021052-1	Jamesco Pro Inc Oyler Road MP 3.24 Bridge Scour		7/24/17 - 12/31/18	\$301,966
<a href="#">View</a>	End within 12 mo.	Open	Locked In	C201004-1	SPECIALIZED PAVEMENT MARKING INC BZ Glenwood Highway High Friction Surface Treatment		8/8/17 - 9/30/18	\$160,755
<a href="#">View</a>		Open	Locked In	1602022-1	Pacific Contracting Resources, Inc. Columbia Heights Road Slide Repair		7/31/17 - 12/31/19	\$143,680
<a href="#">View</a>	End within 3 mo.	Open	Locked In	000S387-1	Petersen Brothers South Pekin Road Guardrail		8/15/17 - 12/31/17	\$52,688

To return to your dashboard, click on the 'Home' button or the back browser arrow



For the second way to access contracts, you will first need to set up your dashboard in DMCS. The following steps will help guide you through the process:

The screenshot shows the WSDOT System Dashboard interface. At the top left is the WSDOT logo. The main header is yellow and contains the text "The System Dashboard" and links for "Refresh" and "Personalize" with a help icon. On the left is a navigation menu with items: Home, View >>, Search >>, Reporting >>, Create >>, Tools >>, Settings >>, Help & Support >>, and Logoff. Below the menu are "Show All" and "Hide All" links. The main content area has a yellow box titled "Welcome to your new Dashboard!" with a description and a list of features. A callout box points to the "Personalize" link in the text "Click Personalize to get started." Another callout box at the bottom left explains: "To begin, click on the word 'Personalize' as shown by the arrow to set up your DMCS dashboard." On the right, there are sections for "Alerts" (No Activated Alerts, View Pending Alerts, Config), "System News" (NEW FEATURE -- "Saved Search Parameters" with a detailed description and note), and "Final Call - 2018 User Training - May 21-24" with a link for class list, agenda, more details, and registration.

**WSDOT**

The System Dashboard [Refresh](#) [Personalize](#) ⓘ

← → 📄 🖨

**Home**

**View >>**

**Search >>**

**Reporting >>**

**Create >>**

**Tools >>**

**Settings >>**

**Help & Support >>**

**Logoff**

[Show All](#) [Hide All](#)

**Welcome to your new Dashboard!**

This tool can be personalized and configured to display exactly the information you want to see, in a simpler & cleaner format.

Take advantage of many powerful features:

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- Move blocks up or down on the Dashboard
- Change the color of a block to highlight important information
- New data options are added monthly

Click [Personalize](#) to get started.

**Alerts**

No Activated Alerts. [View Pending Alerts](#).

[Config](#)

**System News**

**NEW FEATURE -- "Saved Search Parameters"**

A little bit of development magic to report -- you can now save search parameters for future use. Run any kind of search (vendor, certified vendor, contract, etc.) and at the bottom of the results page click the **Save Search Parameters** button, enter a descriptive reference name, and save. Every time you revisit the search page, there will be a **Used Saved Search** button at the top that will list all saved searches available to you. #WishListDreamsDoComeTrue!

*Note: this feature does not save the search results, it saves the search **parameters**. So using the saved search in the future will rerun the search parameters with then-current data. It saves the time of having to manually enter multiple parameters for complex searches.*

**Final Call - 2018 User Training - May 21-24**

[Click here for class list, agenda, more details, and registration](#)

To begin, click on the word 'Personalize' as shown by the arrow to set up your DMCS dashboard.

Select the options you would like to see on your dashboard that you will see when you login. You can choose location, position, color, and data. Click Add to Dashboard once you have your personalized choices.

**WSDOT** The System Dashboard Refresh Personalize ⓘ

**Personalize your Dashboard by selecting one or more modules:**  
Check the checkbox for each module you would like to add to your Dashboard. Update the Data, Location, Position, and Color settings as desired. Access to the records and functions in each module are based on your user role. Click Add to Dashboard when finished

**Contract/Concession Summary**  
Location: Left column Position: 4 Color: grey Data: For User

**Contract Summary**  
Location: Left column Position: 4 Color: grey Data: For User

**Contract Audits**  
Location: Left column Position: 4 Color: grey Data: For User

**Priority Flagged Contracts**  
Location: Left column Position: 4 Color: grey Data: For User

**Contracts Awarded (Fiscal Year)**  
Location: Left column Position: 4 Color: grey Data: For User

**Utilization Plans**  
Location: Left column Position: 4 Color: grey Data: For User

**Outreach**  
Location: Left column Position: 4 Color: grey Data: For User

**Favorite Reports**  
Location: Left column Position: 4 Color: grey Data: For User

**Help Desk**  
Location: Left column Position: 4 Color: grey Data: For User

**Add to Dashboard** Cancel

Once you have your dashboard set up, here is the second way to access your assigned contracts by selecting Contracts, as shown below:

The screenshot shows the WSDOT System Dashboard. The 'Contracts' link in the navigation menu is highlighted with a red box. The main content area displays the following data:

Contracts	
Total active	1
Audited	1
Soon to end (3 mo)	1

Displaying User Data - [Config](#)

Contracts	Payments #	% Goal Value For Credit	% Credit
No records assigned			

Displaying User Data - [Config](#)

Contract Audits	Total	< 90 days	> 90 days
Total Audits	5	2	3
Closeouts/Final	1	1	0

Displaying User Data - [Config](#)

The 'System News' sidebar contains a red-bordered box with the following text:

**NEW FEATURE -- "Saved Search Parameters"**

A little bit of development magic to report -- you can now save search parameters for future use. Run any kind of search (vendor, certified vendor, contract, etc.) and at the bottom of the results page click the **Save Search Parameters** button, enter a descriptive reference name, and save. Every time you revisit the search page, there will be a **Used Saved Search** button at the top that will list all saved searches available to you. #WishListDreamsDoComeTrue!

*Note: this feature does not save the search results, it saves the search parameters. So using the saved search in the future will rerun the search parameters with then-current data. It saves the time of having to manually enter multiple parameters for complex searches.*

\*You now know how to access YOUR assigned contracts!

We are now going to show you how to access and view a contract in your queue. Click on 'Contracts' to navigate to your queue:

The screenshot shows the WSDOT System Dashboard with the 'Contracts' link in the navigation menu highlighted by a red box and an arrow. The main content area displays the following data:

Contracts	
Total active	1
Audited	1
Soon to end (3 mo)	1

Displaying User Data - [Config](#)

Select 'View' to review a specific contract:

**WSDOT** Transactions: Contracts Help & Tools

Contracts | Contract Audits | Sub Requests | 1391 Reports | Proposals | Util Plans | Outreach | Support | Messages

Show ONLY contracts assigned to you

1 - 1 of 1 records displayed: Previous Page < Page 1 > Next Page Records per page 20

To resort, click on column title. Refresh Table

Actions	Alert	Status	Secondary Status	Contract Number	Description	Prime	End Date	Amount
All		Open	All	009142	Faber Construction Corporation BURLINGTON PEO TENANT IMPROVEMENTS WASHINGTON STAT	All	9/6/17 - 12/29/17	\$464,970

**Customer Support**  
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Home | Help | Print This Page | Print To PDF

Please note: The Compliance Officer (project/local agency staff) and Secondary Compliance Officer (OEO Staff), will be populated prior to your access to this system.

**WSDOT** Contract Management Help & Tools

Main | View | Settings | Subs | Docs | Change Orders & Task Orders | Alerts | Comments | Messages | Closeout

Compliance Audit List | Compliance Audit Summary | Compliance Audit FY | Reviews | Site Visits | Reports

009142: BURLINGTON PEO TENANT IMPROVEMENTS WASHINGTON STAT  
Prime: Faber Construction Corporation  
9/6/2017 - 12/29/2017

Status: Open/Locked In  
Current Award: \$464,970  
Goal: 26.00% Total Paid: \$513,942  
% Credit: 6.95% For Credit: \$35,702

[Add to Dashboard as Priority Flagged Contract](#) [Refresh Page](#)

Contract Information	
Contract Title	BURLINGTON PEO TENANT IMPROVEMENTS WASHINGTON STAT
Contract Number	009142
Prime Contractor	Faber Construction Corporation
System Transaction Number	02218628-001
Award/Start Date	9/6/2017
(Projected) End Date	12/29/2017
Contract Value	\$464,970.00

Contract Status & Actions			
	Status	Actions	Detail
Contract Status	Open (Locked In)	View Contract Edit Contract Close Out Change Secondary Status to: Locked In	
Compliance Officer	Assigned	Change Compliance Officer to: Olga Peterman	Assigned to: Olga Peterman
Secondary Compliance Officer	Assigned	Change Secondary Compliance Officer to: Allison Spector	Assigned to: Allison Spector
Compliance Monitoring	Automatically (Monthly)		
Subcontractors	2 subs	Manage Subcontractors	
Task Orders		Create Task Order	
Contract Change Orders		Amend Contract Change Value	None
Contract Extensions/Shortenings		Extend/Shorten Contract	None
Other Functions		Delete Contract Vendor Archive Full Archive Copy Contract	

To view the contract, you can do so by either clicking on the 'View' tab or the 'View Contract':

**WSDOT Contract Management**

Home | View | Settings | Subs | Docs | Change Orders & Task Orders | Alerts | Comments | Messages | Closeout

Compliance Audit List | Compliance Audit Summary | Compliance Audit FY | Reviews | Site Visits | Reports

**009098: PLAYGROUND. US 97/SR 14, PAVING - KLIICKITAT COUNTY**  
 Prime: Test Prime Vendor 24  
 5/22/2017 - 6/30/2018

Status: Open/Locked  
 Current Award: \$4,600,500  
 Total Paid: \$2,098,100  
 Goal: 6.00%  
 % Credit: 0.00%  
 For Credit:

[Add to Dashboard as Priority Flagged Contract](#) [Refresh B](#)

Contract Information	
Contract Title	PLAYGROUND. US 97/SR 14, PAVING - KLIICKITAT COUNTY
Contract Number	009098
Prime Contractor	Test Prime Vendor 24
System Transaction Number	02108688-001
Award/Start Date	5/22/2017
(Projected) End Date	6/30/2018
Contract Value	\$4,600,520.00

Contract Status & Actions			
	Status	Actions	Detail
Contract Status	Open (Locked In)	<a href="#">View Contract</a> , <a href="#">Edit Contract</a> , <a href="#">Close Out</a> Change Secondary Status to: Locked In	
Compliance Officer	Assigned	Change Compliance Officer to: Olga Peterman	Assigned to: Olga Peterman
Secondary Compliance Officer	Assigned	Change Secondary Compliance Officer to: Jacki Doty	Assigned to: Jacki Doty
Compliance Monitoring	Automatically (Monthly)		

This is where you will find information regarding specific contracts assigned to you. Select the Subs tab, which is where you will verify requests to sublet (subcontractor and contract dollar amount).

**Contract: View**

[Help & Tools](#)

Main | **View** | Settings | **Subs** | Docs | Change Orders & Task Orders | Alerts | Comments | Messages | Closeout

Compliance Audit List | Compliance Audit Summary | Compliance Audit FY | Reviews | Site Visits | Reports

**009142: BURLINGTON PEO TENANT IMPROVEMENTS WASHINGTON STAT**  
 Prime: Faber Construction Corporation  
 9/6/2017 - 12/29/2017

Status: Open/Locked In  
 Current Award: \$464,970  
 Total Paid: \$513,942  
 Goal: 26.00%  
 % Credit: 6.95%  
 For Credit: \$35,702

This is a detailed listing of the Contract.

Contract Information	
Contract Title	BURLINGTON PEO TENANT IMPROVEMENTS WASHINGTON STAT
Contract Number	009142
System Transaction Number	02216629-001
Contract Holder/Owner	Washington State Department of Transportation
Department	State Highways and Marine Terminals
Current Contract Value	\$464,970.00
Original Contract Value	\$464,970.00
Contract Value Change	\$0.00
Contract Secondary Status	Locked In
Federal Aid Number	
Commitment Value	0

Contract Dates	
Award/Start Date	9/6/2017 (Projected) End Date 12/29/2017

Prime Contractor Information	
Business Name	Faber Construction Corporation
System Vendor Number	20340871
Compliance Contact Person	Kim Bunker
Phone	360-354-3500
Fax	360-354-0355
Email	kim@faberconstruction.com
Address	131 E Grover St. Lynden, WA 98264

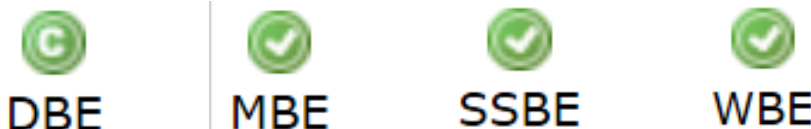
The 'Subs' tab is where you find all of the subs and lower tier subs contracted on the project. You can review payments for a specific by clicking on View, Edit, More... buttons, under Actions.

\*Under the Subs tab, you will see ALL subcontractor information (DBE and non-DBE). On this page you will be able to identify: whether your subs are certified DBE's, how much the contract dollar is for, the role of the DBE on the project, and whether they are Condition of Award.

Subcontractor Award Totals					
	Current Contract Goal	All Subs	Original Subs Towards Goal With Deductions	Current Subs Towards Goal With Deductions	Subs Towards Goal
Amounts	\$120,892.20	\$26,270.00	\$0.00	\$17,870.00	\$17,870.00
Percentages	26.000%	5.650%	0.000%	3.843%	3.843%

Subcontractors								
	Subcontractor Name	Certified	Original Current	Type	Inc. in Goal	Compliance Audit	Final Pmnt	Actions
1	Bouman Masonry & Stucco (19873.009)	No	\$8,400 \$8,400	Sub	No	✓	No	<a href="#">View Edit More...</a>
1	ENVIRONMENTAL ABATEMENT SERVICES INC (19873.001)	✓	\$17,870 \$17,870	Sub 100%	✓ MBE	✓	No	<a href="#">View Edit More...</a>

\*In the above screenshot, you can tell that Environmental Abatement Services, Inc. is a state certified MBE based on the symbol in the 'Include in Goal' column. Below are some examples of symbols you will see in the system:





After selecting the subcontractor you would like to view, you are taken to the screen below. There you can view information that is specific to that subcontractor.

## Contract Management: View Subcontractor

Help & Tools 

[Main](#) | [View](#) | [Settings](#) | [Subs](#) | [Docs](#) | [Change Orders & Task Orders](#) | [Alerts](#) | [Comments](#) | [Messages](#) | [Closeout](#)  
[Compliance Audit List](#) | [Compliance Audit Summary](#) | [Compliance Audit FY](#) | [Reviews](#) | [Site Visits](#) | [Reports](#)

**009142: BURLINGTON PEO TENANT IMPROVEMENTS WASHINGTON STAT**  
 Prime: **Faber Construction Corporation**  
 9/6/2017 - 12/29/2017

Status: **Open/Locked In**  
 Current Award: **\$464,970**  
 Goal: **26.00%** Total Paid: **\$513,942**  
 % Credit: **6.95%** For Credit: **\$35,702**

[Return](#)

### Vendor Information

Business Name	Bouwman Masonry & Stucco
System Vendor Number	20498926
Vendor Compliance Contact Person	Kent Bouwman
Phone	<a href="tel:360-354-3811">360-354-3811</a>
Fax	
Email	<a href="mailto:bouwmanmasonry@aol.com">bouwmanmasonry@aol.com</a>
Address	1659 Main Street Lynden, WA 98264

### Applicable Vendor Certifications

No applicable certifications.

### Contract Information

Vendor Type	Subcontractor												
Subcontractor Tier	Tier 1 subcontractor to Faber Construction Corporation												
Reference Identifier	19873.009												
Contracted Percent & Amount	<table border="1"> <thead> <tr> <th></th> <th>Current</th> <th>Original Award</th> <th>Change/Adjustment</th> </tr> </thead> <tbody> <tr> <td>Amount:</td> <td>\$8,400.00</td> <td>\$8,400.00</td> <td>\$0.00</td> </tr> <tr> <td>Percent:</td> <td>1.807%</td> <td>1.807%</td> <td>0.000%</td> </tr> </tbody> </table>		Current	Original Award	Change/Adjustment	Amount:	\$8,400.00	\$8,400.00	\$0.00	Percent:	1.807%	1.807%	0.000%
	Current	Original Award	Change/Adjustment										
Amount:	\$8,400.00	\$8,400.00	\$0.00										
Percent:	1.807%	1.807%	0.000%										
Type of Participation	Subcontractor/Subconsultant - Original verification amount: \$8,400.00												
Include in Compliance Audits?	Yes - subcontractor is active and should be included in the periodic compliance audits of the contract.												
Count Towards Certified Goal	No												
Final Payment Made	No												
Starting Paid To Date Amount	\$8,400.00 as of 10/31/2017												
Final Amount Adjustment	\$0.00												
Subcontract Award Date	10/17/2017												
Work Start Date	10/20/2017												
Work End Date	10/31/2017												
Work Description	EFIS Repair												
Work Codes	NAICS 238140      Masonry Contractors ( <a href="#">More</a> )												
Unique Identifier													
Comments	Project Complete. Vendor Paid.												

If you ever need to make some changes, you can click on the 'Edit' button. Be sure to verify any changes made are correct.

**WSDOT Contract Management: Subcontractor List** Help & Tools

Main View Settings **Subs** Docs Change Orders & Task Orders Alerts Comments Messages Closeout  
 Compliance Audit List Compliance Audit Summary Compliance Audit FY Reviews Site Visits Reports

009142: BURLINGTON PEO TENANT IMPROVEMENTS WASHINGTON STAT Status: **Open/Locked In**  
 Prime: Faber Construction Corporation Current Award: **\$464,970**  
 9/6/2017 - 12/29/2017 Goal: **26.00%** Total Paid: **\$513,942**  
 % Credit: **6.95%** For Credit: **\$35,702**

Add Subcontractor

**Prime Contractor**

Vendor Name	Certified	Inc. in Goal	Compliance Audit	Final Pmnt	Actions
Faber Construction Corporation	No	No	✓	No	<a href="#">View</a> <a href="#">Edit</a> <a href="#">More...</a>

**Subcontractor Award Totals**

	Current Contract Goal	All Subs	Original Subs Towards Goal With Deductions	Current Subs Towards Goal With Deductions	Subs Towards Goal
Amounts	\$120,892.20	\$26,270.00	\$0.00	\$17,870.00	\$17,870.00
Percentages	26.000%	5.650%	0.000%	3.843%	3.843%

**Subcontractors**

Subcontractor Name	Certified	Original Current	Type	Inc. in Goal	Compliance Audit	Final Pmnt	Actions
1 Bouwman Masonry & Stucco (19873.009)	No	\$8,400 \$8,400	Sub	No	✓	No	<a href="#">View</a> <a href="#">Edit</a> <a href="#">More...</a>
1 ENVIRONMENTAL ABATEMENT SERVICES INC (19873.001)	✓	\$17,870 \$17,870	Sub 100%	MBE ✓	✓	No	<a href="#">View</a> <a href="#">Edit</a> <a href="#">More...</a>

\*The below view, under the 'Edit' button, is specific to the WSDOT Construction Project Office. WSDOT Construction Project Office Staff must review the request to sublet in this screen.

**WSDOT**

\* required entry

**Vendor Information**

Vendor \* ENVIRONMENTAL ABATEMENT SERVICES INC  
 Vendor Compliance Contact \* CATHERINE D MARQUEZ  
 Vendor Address \* PO BOX 2503, Mount Vernon, WA 98273

**Applicable Vendor Certifications**

Type	Effective	Renewal	Organization	State of Washington
MWBE	2/17/2015	2/17/2018	Washington State Office of Minority & Women's Business Enterprises	DES
SBE	Not available			DES
DBE	2/17/2012	2/17/2013	Washington State Office of Minority & Women's Business Enterprises	DES

**Subcontract Information**

Subcontractor Tier \* Subcontracts to [Prime] Faber Construction Corporation

Reference Identifier 19873.001

Contracted Percent & Amount \*

By Amount: \$ 17,870.00 Current \$ 17,870.00 Original Award  
 By Percent: 3.84325870 % 3.84325870 %

Type of Participation Subcontractor/Subconsultant

Percent of payments to be counted: 100.00 %  
 Amount not to be included in award verification: \$ 0.00

Starting Paid To Date Amount \$ 17870 as of 10/31/2017

Final Amount Adjustment/Paid Retainage \$ 0

Note: \_\_\_\_\_  
 Date Paid: \_\_\_\_\_ (mm/dd/yyyy)

Below are the dropdown menu specifics for Type of Participation:

<ul style="list-style-type: none"> <li>Outreach Campaigns</li> <li>Events</li> <li>Vendor Lists</li> <li>Proposals</li> <li>Utilization Plans</li> <li>Support</li> <li>Messages</li> <li><b>Search »</b></li> <li><b>Reporting »</b></li> <li><b>Create »</b></li> <li><b>Tools »</b></li> <li><b>Settings »</b></li> <li><b>Help &amp; Support »</b></li> <li><b>Logoff</b></li> <li><a href="#">Show All</a></li> <li><a href="#">Hide All</a></li> </ul>	<h3>Subcontract Information</h3> <p><b>Subcontractor Tier *</b> Subcontracts to: [Prime] Test Prime Vendor 24</p> <p><b>Reference Identifier</b></p> <p><b>Contracted Percent &amp; Amount *</b></p> <table border="0"> <tr> <td></td> <td style="text-align: center;">Current</td> <td style="text-align: center;">Original Award</td> </tr> <tr> <td><input checked="" type="radio"/> By Amount:</td> <td>\$ 104,000.00</td> <td>\$ 104,000.00</td> </tr> <tr> <td><input type="radio"/> By Percent:</td> <td>2.26061402 %</td> <td>2.26061402 %</td> </tr> </table> <p>Enter the full amount/percent of the subcontract or the percent relative to the total contract value (\$4,600,520). Do not deduct amount/percent of subcontracts awarded by this subcontractor.</p> <p><b>Type of Participation</b></p> <div style="border: 1px solid black; padding: 5px;"> <p><b>Subcontractor/Subconsultant</b></p> <ul style="list-style-type: none"> <li>Supplier - Manufacturer</li> <li>Supplier - Regular Dealer</li> <li>Supplier - Packager, Broker, Distrib., Wholesaler, Manuf. Rep.</li> <li>Joint Venture</li> <li>Fees &amp; Commission Broker</li> <li>Trucking &amp; Hauling</li> <li>Trucking &amp; Hauling Brokerage</li> <li>Self-Performing Prime Contractor</li> </ul> </div> <p>amounts paid to lower tier</p> <p><b>Starting Paid To Date Amount</b></p> <p><b>Final Amount Adjustment/Paid Retainage</b> \$ 0</p> <p>Note:</p> <p>Date Paid: (mm/dd/yyyy)</p> <p>Enter the full final amount paid to this subcontractor. Do not deduct final amounts paid to lower tier subcontractors.</p>		Current	Original Award	<input checked="" type="radio"/> By Amount:	\$ 104,000.00	\$ 104,000.00	<input type="radio"/> By Percent:	2.26061402 %	2.26061402 %
	Current	Original Award								
<input checked="" type="radio"/> By Amount:	\$ 104,000.00	\$ 104,000.00								
<input type="radio"/> By Percent:	2.26061402 %	2.26061402 %								

Other important subcontractor settings to look at are the goal type and the assigned work code.

<b>Settings</b>	
<b>Include in Compliance Audits? *</b>	<input checked="" type="radio"/> Yes - subcontractor is active and should be included in the periodic compliance audits of the contract. <input type="radio"/> No - subcontractor is inactive.
<b>Count Towards Certified Goal *</b>	<p>This setting is used only to set the default status on future compliance audits and the starting/final amount fields below. To change the status of all or specific existing payments, access the payment history for the contractor.</p> <input checked="" type="radio"/> Yes - Payments to this contractor count towards the selected goal (field below). <input type="radio"/> No
<b>Goal Type</b>	MBE <input type="text" value="v"/> Credit Type: Not Selected <input type="text" value="v"/>
<b>Final Payment made:</b>	<input type="radio"/> Yes <input checked="" type="radio"/> No
<b>Subcontract Award Date</b>	9/19/2017 (mm/dd/yyyy)
<b>Work Start Date</b>	9/22/2017 (mm/dd/yyyy)
<b>Work End Date</b>	10/20/2017 (mm/dd/yyyy)
<b>Work Description</b>	Abatement
<b>Work Codes</b>	<p><u>Currently assigned work codes:</u></p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> NAICS 541620 Environmental consulting services <a href="#">(Remove)</a></li> </ul> <p><input type="button" value="Add Work Codes"/></p> <p><a href="#">Click here</a> to see if there are any available work codes assigned to recognized certifications for the assigned vendor.</p>
<b>Unique Identifier</b>	<p>This identifier is used to match subcontractor import information to the correct record. Edit the field only if specifically instructed to.</p>

If the NAICS codes you see listed are not accurate or are missing, click on 'Add Work Codes' to make changes to the subcontractor's assigned codes:

Work Description	Abatement
Work Codes	<p><u>Currently assigned work codes:</u></p> <p>✔ NAICS 541620 Environmental consulting services (<a href="#">Remove</a>)</p> <p><b>Add Work Codes</b></p> <p><a href="#">Click here</a> to see if there are any available work codes assigned to recognized certifications for the assigned vendor.</p>

After clicking on 'Add Work Codes' you will be taken to a new page where you can search for new codes to add. To search for codes, enter in a key word in the search bar then click on 'Search'. Review the results and click on 'Add' to assign an appropriate code:

### Commodity Codes: Search

[Help & Tools](#)

Click any **Add** link to select a code. You can also search again, sort the list, or click **Browse Codes** to browse through the entire code list. If multiple code lists are available, you can change the selected list in the drop down list under the search box. When finished, click **Return** to return to the record.

NAICS: North American Industry Classification System ▾

1 - 7 of 7 records displayed

To sort, click column title.

Actions	Code Type	Code	Code Description
<a href="#">Add</a>	NAICS	334511	Air traffic control radar systems and equipment manufacturing ( <a href="#">More</a> ) [Size standard: 1250 employees]
<a href="#">Add</a>	<b>NAICS</b>	<b>488111</b>	<b>Air Traffic Control</b> ( <a href="#">More</a> ) [Size standard: \$32,500,000 annual revenues]
<a href="#">Add</a>	NAICS	488111	Air traffic control services (except military) ( <a href="#">More</a> ) [Size standard: \$32,500,000 annual revenues]
<a href="#">Add</a>	NAICS	561990	Flagging (i.e., traffic control) services ( <a href="#">More</a> ) [Size standard: \$11,000,000 annual revenues]
<a href="#">Add</a>	NAICS	611519	Air traffic control schools ( <a href="#">More</a> ) [Size standard: \$15,000,000 annual revenues]
<a href="#">Add</a>	NAICS	926120	Federal Aviation Administration (except air traffic control) ( <a href="#">More</a> )
<a href="#">Add</a>	NAICS	928110	Air traffic control, military ( <a href="#">More</a> )

**\*This above step is necessary ONLY if you think the NAICS codes assigned are incorrect.**

# Monitoring and Verifying Payments

Now that you know how to login and access your assigned contracts, we will show the monitoring and verification process!

To begin, go to your assigned contracts. To review a contract, click 'View' to go to that contract's overview page:

## Transactions: Contracts

Help & Tools

Contracts | Contract Audits | Sub Requests | 1391 Reports | Proposals | Util Plans | Outreach | Support | Messages

Show ONLY contracts assigned to you

1 - 1 of 1 records displayed: Previous Page < Page 1 > Next Page Records per page 20

To resort, click on column title. Refresh Table

Actions	Alert	Status	Secondary Status	Contract Number	Description	Prime	End Date	Amount
All		Open	All	009142	Faber Construction Corporation BURLINGTON PEO TENANT IMPROVEMENTS WASHINGTON STAT	All	9/6/17 - 12/29/17	\$464,970

[View](#)

While in a contract, selecting 'Compliance Audit List' from the tab menu, will take you to the screen below. This view enables you to see ALL audits/payments reported to a contract.

## Contract Management

Help & Tools

Main | View | Settings | Subs | Docs | Change Orders & Task Orders | Alerts | Comments | Messages | Closeout

Compliance Audit List | Compliance Audit Summary | Compliance Audit FY | Reviews | Site Visits | Reports

**009142: BURLINGTON PEO TENANT IMPROVEMENTS WASHINGTON STAT**  
 Prime: Faber Construction Corporation  
 9/6/2017 - 12/29/2017

Status: **Open/Locked In**  
 Current Award: \$464,970  
 Goal: 26.00% Total Paid: \$513,942  
 % Credit: 6.95% For Credit: \$35,702

[Add to Dashboard as Priority Flagged Contract](#) [Refresh Page](#)

### Contract Information

Contract Title	BURLINGTON PEO TENANT IMPROVEMENTS WASHINGTON STAT
Contract Number	009142
Prime Contractor	Faber Construction Corporation
System Transaction Number	02216629-001
Award/Start Date	9/6/2017
(Projected) End Date	12/29/2017
Contract Value	\$464,970.00

### Contract Status & Actions

	Status	Actions	Detail
Contract Status	Open (Locked In)	<a href="#">View Contract</a> <a href="#">Edit Contract</a> <a href="#">Close Out</a> Change Secondary Status to: Locked In	
Compliance Officer	Assigned	Change Compliance Officer to: Olga Peterman	Assigned to: <b>Olga Peterman</b>
Secondary Compliance Officer	Assigned	Change Secondary Compliance Officer to: Allison Spector	Assigned to: <b>Allison Spector</b>
Compliance Monitoring	Automatically (Monthly)		
Subcontractors	2 subs	<a href="#">Manage Subcontractors</a>	
Task Orders		<a href="#">Create Task Order</a>	
Contract Change Orders		<a href="#">Amend Contract</a> <a href="#">Change Value</a>	None
Contract Extensions/Shortenings		<a href="#">Extend/Shorten Contract</a>	None
Other Functions		<a href="#">Delete Contract</a> <a href="#">Vendor Archive</a> <a href="#">Full Archive</a> <a href="#">Copy Contract</a>	

com/FrontPage/DiversityFrontPage.asp?XID=4834

Upon selecting 'Compliance Audit List' in the tab menu in an associated contract, the following screen will occur. In this screen you will be able to see a summary table of associated Audit Periods, with "To Do" items in red. In order to process your 'To Do' items, select 'View Audit' in the far right hand column with the relevant contract.



Click prime name to view payment history for this contract. Click contact person's name to send them a message.

- Home
- View »
- Alerts
- Contracts
- Contract Audits
- Sub Requests
- 1391 Reports
- Outreach Campaigns
- Events
- Vendor Lists
- Proposals
- Utilization Plans
- Support
- Messages
- Search »
- Vendors
- Certified Vendors
- Users
- Contracts
- Outreach Campaigns
- Proposals
- Search Results »
- Vendors
- Users
- Contracts
- Outreach Campaigns
- Proposals
- Reporting »
- Create »
- Tools »
- Settings »
- Help & Support »

Subcontractors - June 2018						
	Subcontractor	Cert	Type	Inc. in Goal for Period	This Period	Confirmed By
1	<a href="#">Advanced Traffic Control LLC</a> [Info] Darrin Tish DTish@AdvancedTrafficControl.net P 425-495-1079	✓	Sub 100%	DBE	\$107,688.50 <a href="#">View Edit</a> Prompt: Yes	Confirmed <a href="#">View Edit</a> Prompt: Yes
1	<a href="#">G &amp; G Incorporated</a> [Info] GRAHAM BONNIE GGINC1992@AOL.COM P 425-432-8125, F 425-432-8155	✓	Sub 100%	DBE	\$18,758.50 <a href="#">View Edit</a> Prompt: Yes	Confirmed <a href="#">View Edit</a> Prompt: Yes <b>Partial</b>
1	<a href="#">Great Western Transport Inc</a> [Info] Sileena Layman sileena.gwt@outlook.com P 425-754-7646, F 360-863-1888	No	Sub	No	\$9,888.35 <a href="#">View Edit</a> Prompt: Yes	Not Yet <a href="#">View Edit</a> <a href="#">Resend Noti</a>
1	<a href="#">INTERWEST CONSTRUCTION INC</a> [Info] Contact Person P 306-757-7574	No	Sub	No	\$0.00 <a href="#">View Edit</a>	Confirmed <a href="#">View Edit</a>
1	<a href="#">Jonnic Construction, LLC</a> [Info] Ken Wood kennv@jonnicconstruction.net P 503-829-4123, F 503-929-6900	No	Sub	No	\$50,189.53 <a href="#">View Edit</a> Prompt: Yes	Not Yet <a href="#">View Edit</a> <a href="#">Resend Noti</a>
1	<a href="#">North Hill Resources</a> [Info] Marissa Vetch marissav@interwest.biz P 360-757-1866, F 360-707-2460	No	Sub	No	\$675.00 <a href="#">View Edit</a> Prompt: Yes	Confirmed <a href="#">View Edit</a> Prompt: Yes
1	<a href="#">O'Bunco Engineering Int'l, Inc.</a> [Info] Dee Williams dwilliams@obuncoengineering.com P 425-451-7300	✓	Sub 100%	DBE	\$13,110.95 <a href="#">View Edit</a> Prompt: Yes	Confirmed <a href="#">View Edit</a> Prompt: Yes
1	<a href="#">Reece Construction Company</a> [Info] Sasha Conner sasha@reece-construction.com P 360-659-9600	✓	Sub 100%	DBE	\$33,102.61 <a href="#">View Edit</a> Prompt: Yes	Confirmed <a href="#">View Edit</a> Prompt: Yes <b>Partial</b>
1	<a href="#">SPECIALIZED PAVEMENT MARKING INC</a> [Info] CANDICE TAVERNIER candice@sppmw.com P 503-885-0420, F 503-582-8629	No	Sub	No	\$7,695.00 <a href="#">View Edit</a> Prompt: Yes	Confirmed <a href="#">View Edit</a> Prompt: Yes
1	<a href="#">Springbrook Nursery &amp; Trucking, Inc.</a> [Info] Vickie Baldwin springbrooknursery@hotmail.com P 360-653-6545	No	Truck/Haul	No	\$9,737.50 <a href="#">View Edit</a> Prompt: Yes	Confirmed <a href="#">View Edit</a> Prompt: N/

Click subcontractor name to view payment history for this contract. Click contact person's name to send them a message.

Resend Reporting Notices to All Unresponsive Subs

Reset Zero Responses

Select the 'Resend Reporting Notice to All Unresponsive Subs' button at the beginning of the month following reported audit/payment to the prime if no audit/payment reports are made from the Prime to the Sub in the previous month. (Specific to prime not reporting payments made to subs in DMCS)

If the prime was paid in September, DMCS was updated at the beginning of October with payment made to the prime for September. The prime did NOT report audits for relevant subs in October for September. Hence, the need to select the Resend Reporting Notice to Prime and Sub Prime(s) button.

Thank you for your time, if you have additional questions, please email [DiversityReporting@wsdot.wa.gov](mailto:DiversityReporting@wsdot.wa.gov).



# Appendix

## Appendix A: Example of Payment Difference Between Contract Amount and Prime Payments

The below screen shot shows an example of when the contract amount differs from the payment made to the prime.

[Flag This Compliance Audit](#) [Refresh](#)

Compliance Audit Information	
Compliance Audit Time Period	<b>October 2017</b>
Compliance Audit Status	None selected <input type="button" value="Update"/>
Compliance Audit Reference	<a href="#">Add Reference</a>
System Audit Number	02151791-0007
Date Posted	Local: 11/1/2017 4:09:29 AM PDT System: 11/1/2017 6:09:29 AM CDT
Final Audit?	No ( <a href="#">mark audit as final</a> )
Payment to Prime	\$578,734.45 on 10/16/2017 - <a href="#">Edit &amp; View Details</a>

<< View September 2017 Audit << >> View November 2017 Audit >>


Compliance Audit Summary - October 2017 and Totals To October 2017					
	October 2017		Totals to October 2017		Goal:
	Payments	Percent	Payments	Percent	
Contract Award Value & Goal			\$1,615,219.00		10.000%
Paid to Prime	\$578,734.45		\$654,938.80		
For Credit Payments	\$0.00	0.000%	\$0.00	0.000%	
For Credit to DBE Goal	\$0.00	0.000%	\$0.00	0.000%	
For Credit to FSBE Goal	\$0.00	0.000%	\$0.00	0.000%	
For Credit to MBE Goal	\$0.00	0.000%	\$0.00	0.000%	
For Credit to SSBE Goal	\$0.00	0.000%	\$0.00	0.000%	
For Credit to VBE Goal	\$0.00	0.000%	\$0.00	0.000%	
For Credit to WBE Goal	\$0.00	0.000%	\$0.00	0.000%	

Subcontractors - October 2017									
Subcontractor	Cert	Type	Inc. in Goal for Period	This Period	Confirmed By Sub	Total Payments to October 2017	Contracted Percent	Actual Percent	
<b>1</b> <a href="#">C&amp;R Tractor &amp; Landscape, Inc.</a> <a href="#">[Info]</a> Casey Heaton <a href="mailto:casey@candrtractor.com">casey@candrtractor.com</a>		Sub	No SSBE	\$0.00 <a href="#">View Edit</a>	Confirmed <a href="#">View Edit</a>	\$0.00	1.457%	0.000%	
<b>1</b> <a href="#">Columbia Pacific Construction, Inc.</a> <a href="#">[Info]</a> Linda Johnson <a href="mailto:linda@cpconw.com">linda@cpconw.com</a> P 360-225-6323	No	Sub	No	Not included in audit <a href="#">Add to audit</a>		\$0.00	1.114%	0.000%	
<b>1</b> <a href="#">Columbia River Contractors, inc.</a> <a href="#">[Info]</a> Charles Parks <a href="mailto:charlesp@colrivcontr.com">charlesp@colrivcontr.com</a> P 503-722-1777, F 503-722-1778	No	Sub	No	\$0.00 <a href="#">View Edit</a>	Confirmed <a href="#">View Edit</a>	\$0.00	0.706%	0.000%	
<b>1</b> <a href="#">Drain Pro, Inc</a> <a href="#">[Info]</a> Kelly Schueler <a href="mailto:kelly@drain-proinc.com">kelly@drain-proinc.com</a> P 253-926-5586	No	Sub	No	Not included in audit <a href="#">Add to audit</a>		\$0.00	0.176%	0.000%	
<b>1</b> <a href="#">Explosives Services Inc.</a> <a href="#">[Info]</a> Gred Rogers <a href="mailto:grogers@blackfoot.net">grogers@blackfoot.net</a> P 406-777-1737, F 406-777-1937	No	Sub	No	\$2,746.00 <a href="#">View Edit</a> Prompt: Yes	Confirmed <a href="#">View Edit</a> Prompt: Yes	\$21,549.00	8.668%	3.290%	
<b>1</b> <a href="#">Precision Paving Plus LLC</a> <a href="#">[Info]</a> Angie Sullivan <a href="mailto:angie@ppavingplus.com">angie@ppavingplus.com</a>		Sub	No SSBE	Not included in audit <a href="#">Add to audit</a>		\$0.00	1.413%	0.000%	
<b>1</b> <a href="#">SPECIALIZED PAVEMENT MARKING INC</a> <a href="#">[Info]</a> MARK PRICE <a href="mailto:MARK@SPMNW.COM">MARK@SPMNW.COM</a> F 503-885-8960	No	Sub	No	\$0.00 <a href="#">View Edit</a>	Confirmed <a href="#">View Edit</a>	\$0.00	0.396%	0.000%	
<b>1</b> <a href="#">West Coast Soil Solutions</a> <a href="#">[Info]</a> Doug O'Neal <a href="mailto:doug@westcoastsoilsolutions.com">doug@westcoastsoilsolutions.com</a> P 360-521-2613, F 360-666-0255	No	Sub	No	Not included in audit <a href="#">Add to audit</a>		\$0.00	0.421%	0.000%	

Click subcontractor name to view payment history for this contract. Click contact person's name to send them a message.

## Appendix B: Exiting System Without Logging Out

You will see this screen if you leave the system without logging off:



**A session for your account is currently active. This may be due to an active session on another computer or a previous session not logged off.**

**You can assume the active session on this computer, terminate the other session (all unsaved information will be lost) or return to the login page.**

Assume Existing Session on This Computer

Continue Login & Terminate Other Session

Return to Login Page

## Appendix C: Finding a Payment Made to the Prime

In the DMCS click on **'Contracts'** in the left dropdown menu bar and select contract you want to review and click **'View'**:



### Transactions: Contracts

Help & Tools

Contracts Contract Audits Sub Requests 1391 Reports Proposals Util Plans Outreach Support Messages

Show ONLY contracts assigned to you

21 - 40 of 306 records displayed: [Previous Page](#) < Page 2 > [Next Page](#)

Records per page 20

To resort, click on column title.

[Refresh Table](#)

Actions	Alert	Status	Secondary Status	Contract Number	Description	Prime	End Date	Amount
All	End within 12 mo.	Open	Locked In	009222	Lakeside Industries Inc. I-5, E FORK LEWIS RIVER BR TO WEIGH STATION VIC PAVING/BR DECK REPAIR		3/28/18 - 6/28/19	\$10,015,451
<a href="#">View</a>				009183	Lakeside Industries Inc. US 2, I-5 I/C TO BICKFORD AVE VIC PAVING		2/7/18 - 4/25/19	\$9,542,991
<a href="#">View</a>				009235	MidMountain Contractors, Inc. I-5, SB S LUCILE ST TO SPRING ST - PAVEMENT REPAIR		4/12/18 - 6/6/19	\$8,989,475
<a href="#">View</a>				009224	CENTRAL WASHINGTON ASPHALT INC SR 21 ET AL, 2018 EASTERN REGION CHIP SEAL		3/28/18 - 8/14/19	\$8,887,511
<a href="#">View</a>				5552001-1	RAM Construction General Contractors, LLC Granary Avenue & Laurel Street		10/9/17 - 12/31/20	\$8,710,938
<a href="#">View</a>				9931017-1	Thomco Construction, Inc. 36th Avenue W Roadway Improvement		5/14/18 - 12/31/22	\$8,668,842
<a href="#">View</a>				2575003-1	Marshbank Construction, Inc. 35th Ave SE, 180th St SE to 152nd St SE, Phase 1		4/4/18 - 12/31/22	\$8,659,907
<a href="#">View</a>				009252	Acme Concrete Paving Inc. US 395, NSC - COLUMBIA TO FREYA		5/14/18 - 12/11/19	\$8,217,203
<a href="#">View</a>	End within 12 mo.	Open	Locked In	009193	Granite Construction Company SR 9 ET AL, MT BAKER AREA BST - 2018		1/22/18 - 6/25/19	\$7,804,095
<a href="#">View</a>				009177	Tapani Underground, Inc. SR20, SHARPES CORNER VICINITY IMPROVEMENTS MP 47.0		12/22/17 - 12/30/19	\$7,224,164

When contract is open select **'Subs'** tab:



### Contract Management

Help & Tools

Main View Settings Subs Docs Change Orders & Task Orders Alerts Comments Messages Closeout

Compliance Audit List Compliance Audit Summary Compliance Audit FY Reviews Site Visits Reports

5552001-1: Granary Avenue & Laurel Street  
Prime: RAM Construction General Contractors, LLC  
10/9/2017 - 12/31/2020

Status: Open/Locked In  
Current Award: \$8,710,938  
Goal: 16.12% Total Paid: \$5,611,392  
% Credit: 20.53% For Credit: \$1,151,833

[Add to Dashboard as Priority Flagged Contract](#) [Refresh Page](#)

#### Contract Information

Contract Title	Granary Avenue & Laurel Street
Contract Number	5552001-1
Prime Contractor	RAM Construction General Contractors, LLC
System Transaction Number	02256645-0001
Award/Start Date	10/9/2017
(Projected) End Date	12/31/2020
Contract Value	\$8,710,938.09

#### Contract Status & Actions

	Status	Actions	Detail
Contract Status	Open (Locked In)	<a href="#">View Contract</a> <a href="#">Edit Contract</a> <a href="#">Close Out</a> Change Secondary Status to: Locked In	
Compliance Officer	Assigned	Change Compliance Officer to: Evan Nnambi	Assigned to: Evan Nnambi

Under the 'Subs' tab select the 'More' option for the Prime contractor then select 'Payments':

**Contract Management: Subcontractor List**

5552001-1: Granary Avenue & Laurel Street  
 Prime: RAM Construction General Contractors, LLC  
 10/9/2017 - 12/31/2020

Status: Open/Locked In  
 Current Award: \$8,710,938  
 Total Paid: \$5,611,392  
 For Credit: \$1,151,833

Goal: 16.12%  
 % Credit: 20.53%

**Prime Contractor**

Vendor Name	Certified	Inc. in Goal	Compliance Audit	Final Pmnt	Actions
RAM Construction General Contractors, LLC	No	No	✓	No	View Edit More... Award Letter Info Letter Payments View Profile

**Subcontractor Award Totals**

	Current Contract Goal	All Subs	Original Subs Towards Goal With Deductions	Current Subs Towards Goal With Deductions	Subs Towards Goal
Amounts	\$1,403,809.00	\$4,532,653.41	\$1,403,809.00	\$1,450,484.00	\$1,450,484.00
Percentages	16.115%	52.034%	16.115%	16.651%	16.651%

Click on the month or months you are inquiring about, in this case **January 2018** was selected (you can click on the month or 'edit'):

**Contract Management: Payment History for Prime Contractor**

5552001-1: Granary Avenue & Laurel Street  
 Prime: RAM Construction General Contractors, LLC  
 10/9/2017 - 12/31/2020

Status: Open/Locked In  
 Current Award: \$8,710,938  
 Total Paid: \$5,611,392  
 For Credit: \$1,151,833

Goal: 16.12%  
 % Credit: 20.53%

**Contractor Information**

Business Name	RAM Construction General Contractors, LLC
Vendor Type	Prime Contractor
System Vendor Number	20508358
Vendor Contact	Kat Konec
Phone	360-715-8643
Fax	360-715-0203
Email	kat@ramconstruction-wa.com
Address	4290 Pacific Highway Bellingham, WA 98226

**Contract Payment Summary**


Contract Value	\$8,710,938.09
Total Payments to Prime	\$5,611,391.95
Amount Retained by Prime*	\$2,726,780.13 48.594%

\* Lower tier subcontract awards and payments are subtracted to give the "retained" value.

**Contract Payment Details**

Time Period	Amount Paid	Inc. in Goal All Yes All No	Actions
Starting Amount as of 9/30/2017	\$0.00	No (change)	Edit
October 2017	\$0.00	No (change)	Edit
November 2017	\$0.00	No (change)	Edit
December 2017	\$285,802.22	No (change)	Edit
January 2018	\$657,901.46	No (change)	Edit
February 2018	\$1,645,444.41	No (change)	Edit
March 2018	\$0.00	No (change)	Edit
April 2018	\$790,341.77	No (change)	Edit
May 2018	\$971,932.01	No (change)	Edit
June 2018	\$1,159,878.98	No (change)	Edit
Final Amount Adjustment/Paid Retainage	\$0.00	No (change)	Edit

Details of the payment, more specifically the payment date to the Prime will be available to view. Note: you can also click on the 'Edit & View Details' to view



### Compliance Audit: Audit Summary for January 2018

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[Compliance Audit List](#) | [Compliance Audit Summary](#) | [Compliance Audit FY](#) | [Reviews](#) | [Site Visits](#) | [Reports](#)

**5552001-1: Granary Avenue & Laurel Street**  
 Prime: RAM Construction General Contractors, LLC  
 10/9/2017 - 12/31/2020

Status: **Open/Locked In**  
 Current Award: **\$8,710,938**  
 Total Paid: **\$5,611,392**  
 For Credit: **\$1,151,833**

Goal: **16.12%**  
 % Credit: **20.53%**

[Flag This Compliance Audit](#) [Refresh](#)

#### Compliance Audit Information

Compliance Audit Time Period	January 2018
Compliance Audit Status	None selected <input type="button" value="Update"/>
Compliance Audit Reference	<a href="#">Add Reference</a>
System Audit Number	02256645-0018
Date Posted	Local: 2/1/2018 4:04:38 AM PST System: 2/1/2018 6:04:38 AM CST
Final Audit?	No (mark audit as final)
Payment to Prime	\$657,901.46 on 1/22/2018 - <a href="#">Edit &amp; View Details</a>

#### Compliance Audit Summary - January 2018 and Totals To January 2018

	January 2018		Totals to January 2018	
	Payments	Percent	Payments	Percent
Contract Award Value & Goal			<b>\$8,710,938.09</b>	Goal: <b>16.115%</b>
Paid to Prime	<b>\$657,901.46</b>		<b>\$1,043,794.78</b>	
For Credit Payments	<b>\$96,705.67</b>	<b>0.000%</b>	<b>\$128,136.37</b>	<b>0.000%</b>
For Credit to DBE Goal	<b>\$96,705.67</b>	<b>14.699%</b>	<b>\$128,136.37</b>	<b>12.276%</b>
For Credit to FSBE Goal	<b>\$0.00</b>	<b>0.000%</b>	<b>\$0.00</b>	<b>0.000%</b>
For Credit to MBE Goal	<b>\$0.00</b>	<b>0.000%</b>	<b>\$0.00</b>	<b>0.000%</b>
For Credit to SSBE Goal	<b>\$0.00</b>	<b>0.000%</b>	<b>\$0.00</b>	<b>0.000%</b>
For Credit to VBE Goal	<b>\$0.00</b>	<b>0.000%</b>	<b>\$0.00</b>	<b>0.000%</b>
For Credit to WBE Goal	<b>\$0.00</b>	<b>0.000%</b>	<b>\$0.00</b>	<b>0.000%</b>

## Appendix D: Glossary of Frequently Used Terms

DMCS = Diversity Management and Compliance System = B2GNow

Work Code = Commodity Code = NAICS Code or North American Industrial Classification System Code

Audit = Payment

Vendor = Contractor(s)

Compliance Officer = WSDOT

Audit Period = Reporting Month

Power User = Person assigned contracts