RES and Access Process From Hearing To Project Ad

	Step ❶	Step ❷	Step ❸	Step ❹	Step ❺	Step ❻	Step ❼	Step ❽	Step ❾
Task Description and Expectations	**Hearing Held** **10 Day Comment Period** **Court Reporter Transcribes Transcript** Region may begin working on the "Findings and Order" document during this two week period before the hearing transcripts are received. Access and Hearings Unit will provide an example of the Findings and Order (F&O) document as a template for region to follow.	**Hearing Comment Period Ends** **Hearing Transcript Received** **Region Completes Findings and Order and transmits to HQ** Region reviews and responds to the hearing comments, completing the "Findings and Order' document for HQ review. Every comment received during the hearing or within the comment period must be responded to in the Findings and Order Each comment and response has a separate exhibit number	**Access and Hearings unit reviews and comments on Findings and Order** **Region responds to comments** **Access and Hearings Unit agrees with comments and forwards Findings and Order to AG's office for review**	**AG's office reviews Findings and Order and provides comments** **Access and Hearings unit transmits AG's comments to Region** **Region thru HQ responds to AG's comments** **AG approves "As To Form"** **Findings and Order transmitted to the Director, Environmental and Engineering Programs for approval**	**Director, Environmental and Engineering Programs approves Findings and Order** Typically the Findings and Order is signed at the same time or after the following is approved: • Environmental Documentation • Design Summary • Design File **RES Processes:** • RES may work on acquisitions from willing sellers • Partial Acquisitions may be acquired prior to NEPA (ROD) approval, if willing seller • Avoid acquiring areas where there may be plan revisions	**F&O plan revisions are made and plan becomes ROW/ Limited Access plan** **HQ makes copies of Findings and Order document and ROW/ Limited Access plan. Transmits copies to Region** **Region mails out Findings & Order to anyone that signed a Notice of Appearance** **30 Day comment period begins the day the Findings & Order is mailed and documented by Affidavit of Service by Mailing** Access and Hearings unit recommends sending F&O to ??? Region is responsible for making copies of Comment Response letters to be included into the F&O packet	**Publish Résumé** **30 day comment period ends** The Résumé must be published in the same newspapers as the Hearing Notice, once each week for two weeks not to begin until at least **10** days after the mailing of the adopted Findings and Order to abutters. Affidavit of Publication Required for Résumé	**Appeal Filed** No **Begin R/W acquisition** Yes **Parcel cannot be acquired until settled in court** **Appeal Settled** Region may check with the court to see if there is an appeal. The Attorney General's office and WSDOT Secretary's office are notified of appeal Appeal by property owner to the Supreme Court only applies to that parcel. Appeals by Local Agency will require Board of Review	Project Ad Date
Typical Review Timeframe	**Expect up to 2 weeks** to receive the hearing transcript from court reporter	**Expect up to 4 weeks**, this time frame could be shorter or longer depending on Region's available resources and the amount of comments received	**Expect up to 4 weeks** Typically HQ takes 2 weeks to review and comment. This time frame is also dependent on Region's resources to respond to comments	**Expect up to 2 weeks** more if issues to be further addressed.	**1 Week Review**	**6 Weeks**	**1 month** Typically there is a 5 to 6 month period after the 30 day comment period before RES begins to acquire R/W	Could take up to 6 months to establish a court date	

Findings & Order "HQ Review To Director, Environmental & Engineering Programs" signing = 3 months → **HQ Approval** → 6 weeks typical → **Final Establishment of Access Control** → 22 to 26 Months → Project Ad Date